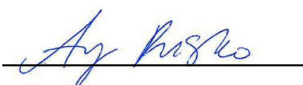




Community and Economic Development Planning Division

18204 59th Avenue NE, Arlington, WA 98223

Planning Commission STAFF REPORT & RECOMMENDATION

To: Planning Commission
From: 
Amy Rusko, Planning Manager
Date: May 2, 2023
Regarding: AMC Chapter 12.16 – PLN #1035

A. INTRODUCTION

The Amendment to Chapter 12.16 is a City-initiated amendment to the Arlington Municipal Code, submitted under the 2023 Comprehensive Plan Update Docket cycle.

B. GENERAL INFORMATION

Applicant: City of Arlington
Project Description: Code Amendment
Requested Action: Recommendation to City Council

C. DETAILED PROJECT INFORMATION

In the past few years, the city has seen the development of multiple commercial, industrial, and mixed-use buildings. The addressing on these buildings has shown to be a concern for the Building Official and Public Safety when entering a complex with multiple buildings. The city currently does not have regulations in place for businesses or property owners to follow for the size and location of the addressing numbers on their buildings. The City has proposed revisions to Chapter 12.16 Uniform Street Naming and House Numbering. The update includes regulations for address number size and location on commercial, industrial, and mixed-use buildings within the city. The proposed amendment provides specific and consistent regulations to a property owner or business and provides public safety personnel clarity when entering a property.

D. REGULATORY REQUIREMENTS

1. SEPA Compliance

This amendment to Arlington Municipal Code Title 12 is exempt from SEPA because the amended chapter is not part of Title 20.

2. Public Notification / Involvement

- a. Presentations and/or updates on the proposed land use action to the Planning Commission will occur on May 2, 2023, and May 16, 2023.
- b. A Public Hearings will be held at Planning Commission in person located at Arlington City Council Chambers on the following date, May 16, 2023.
- c. A Notice of Public Hearing at the May 16, 2023, Planning Commission meeting was posted at the City Hall, Smokey Point Post Office, Arlington Library, and the City Website on April 26, 2023.

3. Washington State Department of Commerce Notification

This amendment to Arlington Municipal Code Title 12 is exempt from SEPA because the amended chapter is not part of Title 20.

E. BACKGROUND INFORMATION

Staff completed the application and submittal information for the rezone on January 30, 2023. The city-initiated submittal was added to the 2023 Preliminary Docket. The preliminary docket was taken before the Planning Commission on March 7, 2023 and March 21, 2023. The Planning Commission made a recommendation to move the proposed docket item forward to the City Council. The final docket was taken before the City Council on April 10, 2023 and April 17, 2023. A public hearing was held at the Planning Commission meeting on March 21, 2023 and at the City Council meeting on April 17, 2023. The City Council approved the 2023 Final Docket through Resolution 2023-004.

F. FINDINGS AND CONCLUSIONS

1. Public meetings will be held before Planning Commission on May 2, 2023, and May 16, 2023.
3. On May 2, 2023, the Planning Commission will review the Amendment to AMC Chapter 12.16 at their workshop meeting.
4. On April 26, 2023, a Notice of Public Hearing for the May 16, 2023, Planning Commission public hearing was posted at City Hall, Smokey Point Post Office, Arlington Library, and the City Website.
6. The application for the amendment to AMC Chapter 12.16, PLN#1035, has been reviewed for consistency with the code amendments.
10. Documentation supporting the findings of fact is in file PLN#1035, which is adopted by reference into this approval.
11. Adoption of the proposed amendment to AMC Chapter 12.16, PLN#1035, furthers public health, safety, and general welfare.

G. RECOMMENDATION

Staff recommends that the City of Arlington Planning Commission make a recommendation to the Arlington City Council to approve the amendments to AMC Chapter 12.16, PLN#1035.