

LAND USE APPLICATION



CRITICAL AREA SITE PLAN (CASP) COMMUNITY & ECONOMIC DEVELOPMENT

18204 59th Avenue NE • Arlington, WA 98223 • Main Line 360.403.3551

FOR AGENCY USE	Date:	File:	Fee: \$
REQUEST TYPE			
Type of Land Use Request	<input type="checkbox"/> Critical Area Site Plan	Required Submittals (Check All That Apply)	<input type="checkbox"/> Critical Area Site Plan Documents
SITE INFORMATION			
Project Name			
Site Address (Use block # if no bldg. #)		Tax Parcel ID Number(s)	
Property Acreage		Zoning Classification	
Property Square Feet		Use Classification No.	
Water Supply	<input type="checkbox"/> Current	<input type="checkbox"/> Proposed	Sewer Supply
			<input type="checkbox"/> Current <input type="checkbox"/> Proposed
Existing Use of Property			
On-Site Critical Areas?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Critical Area Type (e.g. wetland, steep slope, etc.)	
	OWNER	APPLICANT	CONTACT
Name			
Full Address			
Phone Number			
E-mail			
Relationship of Applicant to Property (check one)	<input type="checkbox"/> Owner	<input type="checkbox"/> Contract Purchaser	<input type="checkbox"/> Lessee <input type="checkbox"/> Other: _____
	PROJECT ARCHITECT	PROJECT ENGINEER	PROJECT SURVEYOR
Name			
Full Address			
Phone Number			
E-mail			

At this time a Critical Area Site Plan is required to complete your application. A CASP is required to identify the location of all critical areas and associated critical area buffers.

The CASP should identify those areas that contain native vegetation vs those areas which are currently being utilized for other purposes. Existing legally established uses are allowed to continue, however no construction or grading is to occur without prior City of Arlington Approval. CASPs shall be recorded with the Snohomish County Auditor prior to permit issuance.

All Critical Area Site Plans (CASPs) must comply with the following instructions:

1. The first page of the document must have a 3-inch top margin with nothing in the top margin except the return name and address in the upper left-hand corner
2. The first page must have 1-inch side and bottom margins
3. The title of the documents should be immediately below the 3-inch margin at the top of the first page.
4. Any additional pages within the document must have 1-inch top, bottom, and side margins
5. The paper size cannot be larger than 8 ½ x 14 inches.
6. Depict proposed and existing development on the CASP
7. Label all critical areas and associated buffers as CAPA (Critical Area Protection Area)
8. Only one tax parcel per CASP. If your project covers more than one legal lot, then you will need a separate CASP for each legal lot
9. All CASPs must be drawn to a standard engineering scale and include a scale bar
10. All boundary lines with dimensions must appear on the CASP. Do not use breaklines if their use would eliminate any portion of the critical areas on your property. If breaklines are used, include dimension to breakline from a property corner.
11. Don't split the property on the same page
12. Include a North arrow
13. Plan information must be contained inside the lines of the CASP form provided
14. No lined paper
15. No graph paper
16. No color coding
17. No shading
18. No topography or contour lines
19. Hatching and other symbols must be spaced at least ¼ inch apart. This measurement should be applied to your drawing after it is reduced on the CASP form
20. Font size of all text must be at least 8 pointfont. This is 8 pointfont. This measurement should also be applied to your drawing after it is reduced on the CASP form.
21. Do not superimpose text over other drawn figures
22. Seals or professional stamps must be clear and legible and capable of being copied clearly
23. Must be drawn in ink (no pencil)
24. Provide distances from easily recognizable permanent land marks or property corners to the buffer or critical area boundaries.
25. Clearly show and label all critical areas, buffers and setbacks
26. Provide buffer width and setback dimensions
27. Provide a legend identifying any unlabeled symbols

**Please, DO NOT SIGN OR RECORD YOUR CASP UNTIL AFTER IT HAS BEEN ACCEPTED AND APPROVED by the City of Arlington
Community & Economic Development Department.**

Return Address:

CRITICAL AREA SITE PLAN

Project #: Applicant: Site Address: Tax Acct. #:
REFERENCE NUMBER(S) OF RELATED DOCUMENTS: 1 of 2 _____ GRANTOR(S) (OWNERS OF PROPERTY):
_____ LAST NAME FIRST NAME MI
GRANTEE(S): SAME AS ABOVE

Legal Description:

Additional legal description is on page _____ of document

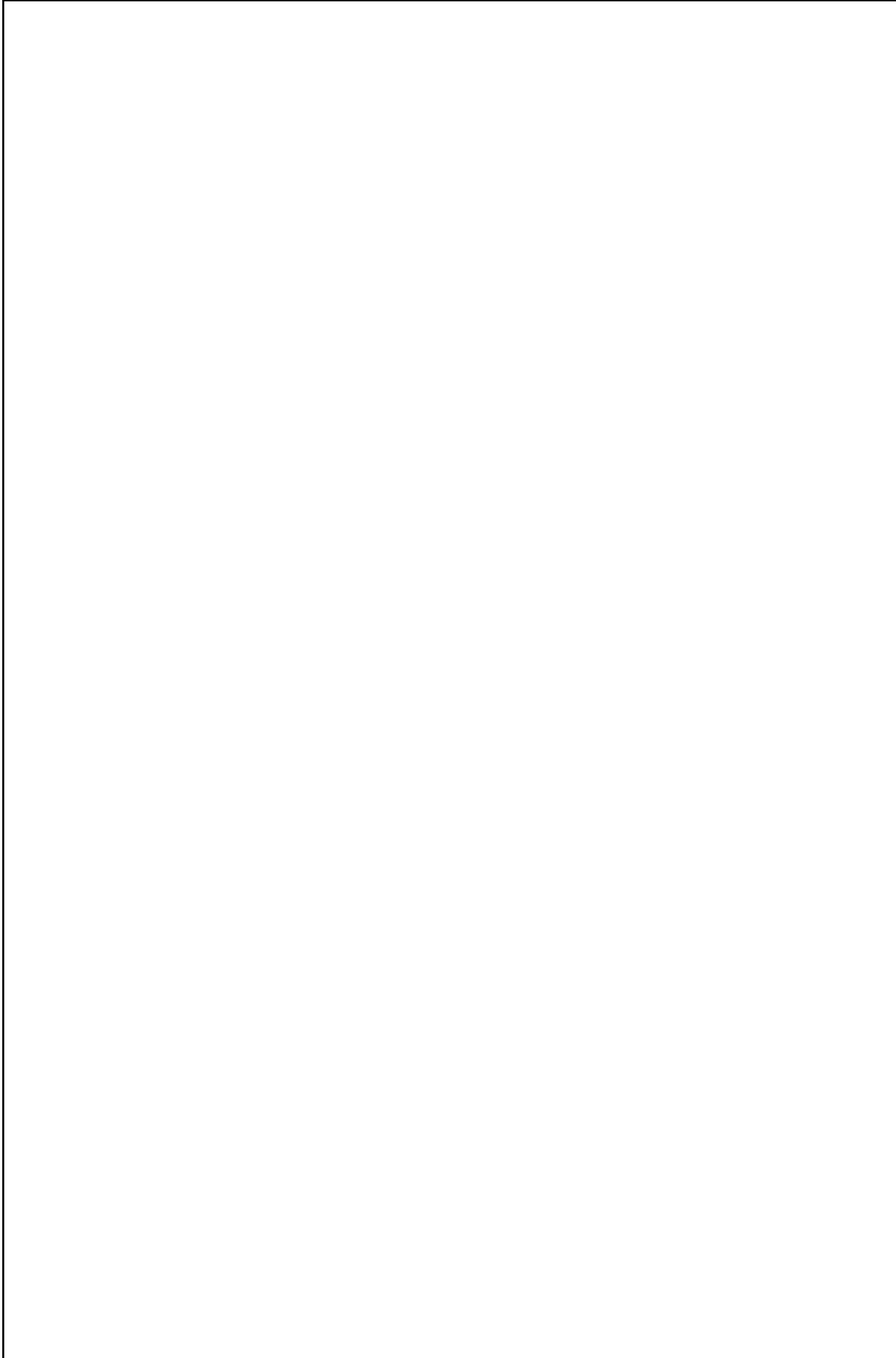
In consideration of Arlington Municipal Code requirements, except as otherwise provided herein, the CAPA (Critical Area Protection Area) shall be left permanently undisturbed in a substantially natural state.

Exceptions: The following are allowed in CAPAs: Existing legally established uses and structures (see site plan); Non-ground disturbing interior or exterior building improvements; routine landscape maintenance of established, ornamental landscaping; non ground disturbing normal maintenance or repair; removal of noxious weeds conducted in accordance with chapter 16-750 WAC; maintenance or replacement that does not expand the affected area of the following existing facilities: (a) individual utility service connections; (b) data collection by non-mechanical means, and non-mechanical survey and monument placement.

Applicant:
Project #:
Tax Acct. #:

SITE PLAN:

2 OF 2 _____



Representation on this site plan may be approximations only and should not be used for purposes other than for determining general locations of critical areas and buffers.

APPROVED COA CED

DATE

OWNER(S)

DATE