



# CONSTRUCTION PERMIT APPLICATION

Community and Economic Development

City of Arlington • 18204 59<sup>th</sup> Avenue NE • Arlington, WA 98223 • Phone (360) 403-3551

CIVIL (TYPE I)

GRADING/PAVING/DRAINAGE (TYPE II)

RIGHT OF WAY (TYPE III)

TYPE I & II ONLY

NEW DEVELOPMENT

REDEVELOPMENT

Project Name: \_\_\_\_\_

Project Address / Location: \_\_\_\_\_

Tax Parcel I.D. #: \_\_\_\_\_

Description of Project: \_\_\_\_\_

Project Size in Acres: \_\_\_\_\_

DOE General Construction Stormwater Permit #: \_\_\_\_\_

**OWNER**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**APPLICANT**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**ENGINEER**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

License #: \_\_\_\_\_

Expiration: \_\_\_\_\_

**CONTRACTOR**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

License #: \_\_\_\_\_

Expiration: \_\_\_\_\_

I, hereby certify that I have read and examined this application, City of Arlington Municipal Code, Standard Plan & Specifications. Performance of the proposed work shall follow all applicable laws and regulations. The owner/applicant shall assume full and complete responsibility for said work and shall be responsible for the acquisition and compliance of all applicable permits and/or authorizations which may include, but not limited to, Right of Way Permit, WSDW Hydraulic Project Approval (HPA), WSDOE Notice of Intent (NOI), National Pollutant Discharge Elimination System (NPDES), Army Corp. of Engineers Permits, the requirements of the Endangered Species Act, and the Forest Practices Application (FPA).

Signature \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Complete package constitutes all items. Only complete submittals will be accepted.**

**Civil - Submittal Requirements, Type I:** *Electronic files shall be PDF on USB flash-drive, email, or drop-box*

- Complete Application
- Construction Plans including cut / fill quantities
  - 2 full size plan sets 22" x 34"
  - PDF file of the complete plan set
  - 2 full size set of landscape plans 22" x 34"
- Marysville Utility plans, if applicable (2 sets)
- Department of Ecology General Construction Stormwater Permit (if applicable)
- Drainage Analysis including calculations and downstream analysis (2 sets) and (PDF file); refer to Stormwater Drainage Requirements
- Geotechnical Report (2 sets) and (PDF file)
- SEPA is required if 250 or more cubic yards of cut/fill is proposed (not required if included with a Land Use Permit); if there is not a Land Use Permit associated with the project, Public Notice Materials will be required
- Grading cut / fill quantity: \_\_\_\_\_.
- Design Vehicle – demonstrate turning radius include 45' Fire truck, dual axle, 256-inch wheelbase
- Drafts of easement(s) dedication(s), and/or CAPE(s) for review
- Flood Hazard Permit Application and required documentation if project is within 100-year flood plain; refer to Flood Hazard guidance documents
- Construction Calculation Worksheet
- NPDES Permit (if required); *See Storm Water Drainage Report, New or Redevelopment Flowcharts*
- Assurance Device will be required prior to Permit Issuance (Bond or Assignment of Funds)
- Permit Fee due at time of permit submittal

**Grading / Paving / Drainage Submittal Requirements, Type II:** *Electronic files shall be PDF on USB flash-drive, email, or drop-box*

- Complete Application
- Construction Plans including import/export quantities
  - 2 full size plan sets 22" x 34"
  - PDF file of the complete plan set
- Drainage Analysis including calculations and downstream analysis (2 sets) and (PDF file); refer to Stormwater Drainage Requirements
- Department of Ecology General Construction Stormwater Permit (if applicable)
- Geotechnical Report (2 sets) and (PDF file)
- SEPA is required if 250 or more cubic yards of cut/fill is proposed (not required if included with a Land Use Permit)
- SEPA Public Notice Material Requirements:
  - Snohomish County Assessor's Quarter Section Map:  Show Subject Property  Show 500 ft. Boundary
  - Current Owner List (of properties within 500ft. radius) including the following:
    - Tax Parcel ID Number(s)  Owner(s) Full Name(s)  Owner(s) Mailing Address(es)
    - Current Resident & Property Address (if property owner doesn't reside at the property)
  - Mailing Material: Provide  white, #10 envelopes with the following affixed to the envelopes:
    - Postage  Mailing Labels  Return Address labels: **18204 59<sup>th</sup> Ave NE, Arlington WA 98223**
- Grading cut / fill quantity: \_\_\_\_\_.
- Construction Calculation Worksheet
- NPDES Permit (if required); *See Storm Water Drainage Report, New or Redevelopment Flowcharts*
- Permit fee due at time of permit submittal

**Right of Way Submittal Requirements, Type III:** *Electronic files shall be PDF on USB flash-drive, email, or drop-box*

- Complete Application.
- Construction Plans.
- Traffic Control Plan.
- Road Closure Request.
- Temporary Erosion & Sediment Control (TESC) Plan.
- Certificate of Insurance with the City of Arlington named as Additional Insured.
- Assurance Device will be required prior to Permit Issuance (Bond or Assignment of Funds).
- Engineers Estimated Cost of Construction; \$\_\_\_\_\_.
- Permit fee due at time of permit issuance.