



Community and Economic Development

Planning Division

18204 59th Avenue NE, Arlington, WA 98223

NOTICE OF COMPLETE APPLICATION

ARLINGTON GARDEN APARTMENTS
BINDING SITE PLAN – PLN #1263
CONDITIONAL USE PERMIT PLN #1264

November 27, 2024

Quarterra Multifamily Communities
Brad Machat
1325 4th Avenue, #1300
Seattle, WA 98101

Dear Mr. Machat,

Your application for Arlington Garden Apartments Binding Site Plan and Conditional Use Permit, submitted to the City of Arlington (hereafter “City”) on October 31, 2024, has been reviewed for compliance with the submittal requirements contained in Arlington Municipal Code (AMC) Chapter 20.16. Per AMC §20.16.205(c), the City has twenty-eight (28) days from the date of receipt of your application to issue a notice of complete or incomplete application. This letter serves as official notice that the City has reviewed your application for completeness and hereby determines that your permit applications are **complete** as of the date of this letter. Per AMC 20.16.150, your application is vested under existing City land use regulations as of the date of this letter.

According to AMC §20.16.160(a), whenever a proposed project requires more than one permit, or multiple permits, by this Title, the entire application will be linked and processed simultaneously using the consolidated permit review process specified for the permit requiring the highest degree of review and decision-making.

According to AMC §20.16.270(a)(3), the City has **170 days** from the date of this letter to issue its notice of final decision on your permit application. Please note that, per AMC §20.16.270(b) (1-5), for purposes of determining the number of days that have elapsed, the following periods are excluded from calculation:

1. When the City requests corrections to plans, additional studies, or additional information until the time that information is received by the City.
2. Any period of time an applicant informs the City they would like to temporarily suspend review of the project application, until the time that the applicant notifies the city they would like to resume the application.
3. Any period during which an environmental impact statement (EIS) is being prepared *if* a Determination of Significance (DS) is issued pursuant to the State Environmental Policy Act (SEPA).
4. Any period for administrative appeals of project permits.
5. Any extension of time mutually agreed upon by you and the City.

Should the City request corrections, additional studies or information, the applicant (or their contact) has, per AMC §20.16.240, sixty (60) days to provide the City with the requested information or revised plans. An extension deadline may be granted by the requesting authority if it is determined that the time is not adequate given the information requested, however this may result in an extension to the established time limits for permit processing per AMC §20.16.270(d). If an extension is requested the applicant shall provide to the city in writing the reasons for the extension of the deadline. The extension request must be received a minimum of five working days prior to the deadline.

Please retain this notice for your records



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Should you have any specific questions regarding your application and the land-use approval process, please contact me at arusko@arlingtonwa.gov. I look forward to working with you and helping to ensure your project is successful.

Sincerely,

A handwritten signature in blue ink that reads "Amy Rusko". The signature is written in a cursive, flowing style.

Amy Rusko, Deputy Director