

ORDINANCE NO. 2025-011

AN ORDINANCE OF THE CITY OF ARLINGTON, WASHINGTON AMENDING CHAPTER 20.16
OF THE ARLINGTON MUNICIPAL CODE REGARDING PERMITS AND LAND DIVISION
APPROVAL UNDER CITY PLANNING NO. PLN 1292

WHEREAS, the city has proposed an update to the Permits and Land Division Approval regulations to the City zoning code; and

WHEREAS, the Arlington Planning Commission considered the revisions on June 3, 2025 and at a public hearing conducted on June 17, 2025; and

WHEREAS, the Planning Commission made findings and provided its recommendations to the City Council concerning the proposed changes; and

WHEREAS, the City Council considered the same at a workshop held on July 14, 2025, a meeting on July 21, 2025, and considered them along with the Planning Commission recommendations; and the City Council having determined approving said amendment was in the best interest of the City; and

WHEREAS, the amendments were presented to the Department of Commerce for comment and said Department had no comments on the ordinance; and

WHEREAS, the City Council has considered the proposed amendment to the municipal code and finds it to be consistent with city and state law and in the best interests of the citizens; and

NOW, THEREFORE, the City Council of the City of Arlington does hereby ordain as follows:

Section 1. Arlington Municipal Code section 20.16.240 shall be and hereby amended as follows:

20.16.240 Time Limit for Resubmitting Additional Information.

If while processing a permit the Community and Economic Development Director or hearing body requests additional information or revised plans necessary to continue processing the permit or for determining consistency with this Title, the applicant shall submit such information or revised plans within sixty (60) days of the request. ~~An~~One extension of this deadline may be granted for up to 60 days by the requesting authority if it is determined that the time is not adequate given the information requested, however this may result in an extension to the established time limits for permit processing per 20.16.270(d). The community and economic development department shall not issue more than one resubmittal extension, allowing the applicant a total of 120 days to submit the requested information or revised plans. If the city does not receive the requested information within the permit extension timeframe, then the project is considered void. If an extension is requested the applicant shall provide to the city in writing the reasons for the

extension of the deadline. The extension request must be received a minimum of five (5) working days prior to the deadline.

Section 2. Arlington Municipal Code section 20.16.265 shall be and hereby amended as follows:

20.16.265 Fire ~~Marshal~~ Code Official Approval Prior to Issuance of Permits.

No zoning, special use, or conditional use permit shall receive final approval until the Fire ~~Marshal~~ Code Official has verified that the provisions of AMC Title 15 are satisfied.

Section 3. Arlington Municipal Code section 20.16.270 shall be and hereby amended as follows:

20.16.270 Time Limits for Permit Processing.

(d) If, at any time, an applicant informs the city, in writing, that the applicant would like to temporarily suspend the review of the project for more than 60 days, or if an applicant is not responsive for more than 60 consecutive days after the city has notified the applicant, in writing, that additional information is required to further process the application, an additional 30 days may be added to the time periods for the city to issue a final decision for each type of project permit that is subject to this chapter.

(1) A temporary suspension of a project may be granted for a maximum of 120 days by the requesting authority if it is determined that additional time is needed to complete the project. If the project does not become active after temporary suspension, then the project is considered void. The temporary suspension request must be received a minimum of five (5) working days prior to any project deadlines.

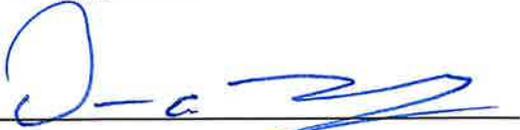
(2) Any written notice from the city to the applicant that additional information is required to further process the application must include a notice that nonresponsiveness for 60 consecutive days may result in 30 days being added to the time for review. For the purposes of this subsection, “nonresponsiveness” means that the applicant is not making demonstrable progress on providing additional requested information to the city, or that there is no ongoing communication from the applicant to the city on the applicant’s ability or willingness to provide the additional information.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. Effective Date. The title of this ordinance which summarizes the contents shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force five (5) days after the date of publication as provided by law.

PASSED by the City Council of the City of Arlington and APPROVED by the Mayor this 21st day of July, 2025.

CITY OF ARLINGTON



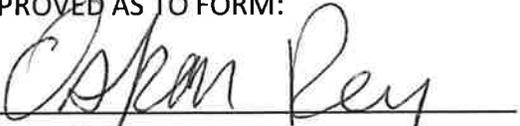
Don E. Vanney, Mayor

ATTEST:



Wendy Van Der Meersche, City Clerk

APPROVED AS TO FORM:



Oskar E. Rey, City Attorney

CERTIFICATION OF ORDINANCE

I, Wendy Van Der Meersche, being the duly appointed City Clerk of the City of Arlington, Washington, a municipal corporation, do hereby certify that the following Ordinance No. 2025-011 was approved at the July 21, 2025 City Council meeting.

ORDINANCE NO. 2025-011

“AN ORDINANCE OF THE CITY OF ARLINGTON, WASHINGTON AMENDING
CHAPTER 20.16 OF THE ARLINGTON MUNICIPAL CODE REGARDING
PERMITS AND LAND DIVISION APPROVAL UNDER
CITY PLANNING NO. PLN 1292”

A true and correct copy of the original ordinance is attached.

Dated this 22nd day of July, 2025



Wendy Van Der Meersche
Wendy Van Der Meersche
City Clerk for the City of Arlington