

RESOLUTION NO. 2024-029

A RESOLUTION REPLACING RESOLUTION NO. 2024-012,  
AND ADOPTING A REVISED FEE SCHEDULE

WHEREAS, the City Council, through ordinance, has adopted regulations requiring certain actions and services; and,

WHEREAS, these various ordinances set forth that fees shall be set by resolution; and,

WHEREAS, the cost of providing these various services consistent with applicable codes, regulations, and policies periodically increase and decrease, or certain services or practices are discontinued, and fees are no longer needed; and,

WHEREAS, it is the intent of the City of Arlington to charge appropriate fees and charges that are consistent with the services provided and to cover the public cost of providing these various services so that the public is not subsidizing individual benefits derived therefrom; and,

WHEREAS, the City has reviewed the fees in relationship to estimated staff time to complete various tasks, and believes some fees should be updated; and

WHEREAS, the City Council held a public hearing concerning the establishment of the fees;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARLINGTON AS FOLLOWS:

The following rates, fees, and charges for various services provided, actions performed, or items sold by the city and/or its contract service providers, and fines levied against code violators, are hereby adopted:

**Section 1. Fees and Charges – General**

- 1.1 **Fees.** Fees are intended to cover the normal, recurring costs associated with providing a given service. Fees are non-refundable.
- 1.2 **Prices.** In some instances, the City provides certain goods and merchandise for sale. Prices for these goods may be included in this resolution.
- 1.3 **Payment Due.** Fees are due at the time the action is requested (e.g., at time of application) or occurs (e.g., prior to a specific action). An applicant may pay all fees of a multi-phased project in advance; however, doing so does not vest applicable fees due. Fees due are those in effect at the time the specific action or phase of an action is requested or occurs.
- 1.4 **Waivers.** Upon petition by the applicant, the City Council may waive any of the fees, or portions thereof, for any non-profit organization or government agency.

**Section 2: Land Use Fees.** Fees for various services, actions, and permits regarding land use, as per AMC Title 20 Land Use Code, shall be as listed in Table 2.1: Land Use Fees.

Table 2: Land Use Fees

Action	Fee (\$)
<b>Land Use Permits</b>	
Zoning Permit	2,300.00
Special Use Permit	3,400.00 plus Hearing Examiner Fee, if required
Conditional Use Permit	4,000.00 plus Hearing Examiner Fee
<b>Administrative Conditional Use Permit</b>	
Temporary / Seasonal Event	180.00
Homeless Encampment	500.00
Mobile Sales and Deliveries	180.00
<b>Development Agreement</b>	
Associated with Land Use Actions	1,100.00 plus additional costs if accrued
Not Associated with Land Use Actions	2,400.00 plus additional costs if accrued
<b>Preliminary Plat</b>	
Conditional Use Permit for a Major Plat or Unit Lot Subdivision $\geq$ 10 Lots	7,000.00 plus Hearing Examiner Fee
Zoning Permit for a Minor Plat or Unit Lot Subdivision $\leq$ 9 Lots	3,100.00
<b>Final Plats</b>	
Major Plat or Unit Lot Subdivision $\geq$ 10 Lots	3,400.00 plus actual cost of consultant
Minor Plat or Unit Lot Subdivision $\leq$ 9 Lots	2,000.00 plus actual cost of consultant
<b>Binding Site Plan</b>	
Conditional Use Permit for Binding Site Plan $\geq$ 10 Lots	7,000.00 plus Hearing Examiner Fee and actual cost of consultant
Zoning Permit for Binding Site Plans $\leq$ 9 Lots	3,100.00 plus actual cost of consultant
Text and/or Design Deviation	750.00
Lot Line Adjustment or Changes to Number of Lots	1,400.00 plus actual cost of consultant
<b>Subarea Plan</b>	
Subarea Plan (privately initiated)	12,500.00 plus actual cost of consultants
<b>Design Review</b>	
Administrative with Building Permit (no land use permit required): Residential Infill & Old Town Residential District	180.00
Administrative	300.00
Design Review Board	450.00
<b>Mixed-Use Development</b>	
Conditional Use Permit	4,000.00 plus Hearing Examiner Fee
Special Use Permit	3,400.00 plus Hearing Examiner Fee, if required
Zoning Permit	2,300.00

Action	Fee (\$)
<b>Forest Practice Permit</b>	
Permit Review	450.00
Forest Practice Permit Application	125.00 plus 125.00 per acre
Review Fee for Conversion Option Harvest Plan Approval	125.00 plus 125.00 per acre
Review Fee To Lift Moratorium	300.00
Inspection Fee	150.00 per hour plus 125.00 per acre
Tree Replacement Mitigation In-Lieu Fee with Permit: Number of Trees Removed x 3 for Replacement Tree Total	32.50 per replacement tree
<b>Hearing Examiner</b>	
Single Family Residence or Duplex (1 Structure): Variance, Special Use Permits, or Conditional Use Permits	1,750.00
Commercial, Industrial, Multi-Family, Public Agency: Variances, Special Use Permits, or Conditional Use Permits, Shoreline Substantial Development Permits, Rezone Recommendations	3,000.00
Multi-Permit Application (Consolidated Hearings, not including Appeals) Mixed-Use Development Permits, Preliminary Subdivision, Plats, or Binding Site Plans, Shoreline Variances and Conditional Use Permits	3,850.00
Appeals of Administrative Decisions, Interpretations, Enforcement Orders, Licensing Decisions, and SEPA Threshold Determinations, as well as other Regulatory, Enforcement, or Quasi-Judicial matters not addressed in the flat-fee rate schedule	225.00 per hour
<b>Appeals</b>	
To City Council	250.00
To Planning Commission	250.00
To Hearing Examiner	600.00 plus actual cost of Hearing Examiner
To Shoreline Hearings Board	600.00
<b>Reconsideration of Decision By:</b>	
Community Development Director and/or Designee	180.00
Planning Commission	180.00
Hearing Examiner	250.00 plus actual cost of Hearing Examiner
City Council	180.00
<b>Permit Extension</b>	
Extension	200.00
Resubmittal Extension	125.00
<b>Amendment to or Modification of Permit</b>	
Insignificant Design Deviations	180.00
Minor Amendment	360.00
Major Amendment	1,100.00 plus actual cost of Hearing Examiner
<b>Boundary Line Adjustment</b>	
Boundary Line Adjustment / Lot Line Elimination	1,700.00 plus actual cost of consultant

Action	Fee (\$)
<b>Land Use Zoning Code Ordinance Amendment</b>	
Amendment to Text of Title 20 Zoning Ordinance	750.00
Amendment to Zoning Map (Rezone)	
< 5 acres	1,200.00
> or = 5 acres	2,000.00
<b>Comprehensive Plan Amendment</b>	
Minor Amendment (annual cycle)	750.00
Major Amendment (5-year cycle)	2,200.00
<b>Annexations</b>	
Submission of 10% Petition	180.00
Submission of 60% Petition	1,100.00
Boundary Review Board Application Filing Fee	50.00 paid directly to Snohomish County
If it goes to Boundary Review Board Hearing	800.00
<b>Shoreline Development Permit</b>	
Shoreline Development Exemption Letter	180.00
Shoreline Substantial Development Permit or Shoreline Variance in conjunction with a Land Use Permit	550.00
Shoreline Substantial Development Permit or Shoreline Variance not in conjunction with a Land Use Permit	1,100.00
Shoreline Conditional Use Permit	1,100.00 plus Hearing Examiner Fee
<b>Significant Tree &amp; Street Tree Removal</b>	
Significant Tree Removal requires replacement at a rate of 3:1 or pay mitigation in lieu fees per replacement tree	150.00 per replacement tree x 3 = 450.00 per tree removed
Street Tree Removal requires replacement at a rate of 1:1 or pay mitigation in lieu fees per replacement tree	1,030.00 per tree removed
<b>Variance</b>	
Administrative (in addition to land use permit)	700.00
Hearing Examiner: With Land Use Permit or if Administrative Variance is recommended to Hearing Examiner (in addition to paid administrative fee)	1,300.00 plus actual cost of Hearing Examiner
<b>General Information Meeting</b>	
First Two Meetings	0.00
Subsequent Meetings	350.00 per meeting
<b>SEPA Review (note: review of checklist included with Land Use Permit fee)</b>	
SEPA Only (no land use permit)	550.00
Environmental Impact Statement (EIS)	1,100.00 plus actual cost of consultant
<b>Outside Consultants</b>	
Consultant Review for Land Use Permits	Actual Cost of Review and/or Written Reports
<b>Change of Use</b>	
Change of Use Land Use Site Plan Review (additional Design Review Fees may apply)	180.00

Action	Fee (\$)
<b>Critical Area Review</b>	
Critical Area Site Plan Review (no land use permit)	180.00
<b>Floodplain Development</b>	
Flood Hazard Permit (in addition to permit)	180.00
<b>Deferral of Impact Fee</b>	
Application	200.00
<b>Request of Utility Services Outside City Limits</b>	
Utility Extension Agreement – Single-Family Residence / Duplex	225.00
Utility Extension Agreement – Other Development	650.00
<b>Property Tax Exemption Certificate</b>	
Processing Fee	500.00
<b>Public Notice / Publication</b>	
Public Notice Preparation and Posting	180.00
Newspaper Publication	Actual cost of publication per The Everett Herald fees
Postage for Mailings	Actual cost of postage per USPS fees
<b>Recording</b>	
Recording Fees / Conformed Copies	Actual Cost paid directly to the Snohomish County Auditor
<b>Miscellaneous Staff Time</b>	
Administrative Staff	55.00 per Hour
<b>Processing / Technology Fee</b>	
Added to all Land Use, Civil, Utility, & Building Permits	25.00
Credit Card Processing Surcharge / Service Fee	3% of actual cost
Electronic Funds Transfer Fee	0.50 per transaction

**Section 3: Public Works Fees.** Fees for various services, actions, and permits shall be listed in Tables 3-1: Review Fees, 3-2: Grading Plan Review Fees, 3-3: Grading Plan Fees, and 3-4: Public Works Labor and Equipment Charges.

**Table 3-1: Review Fees**

Action	Fee (\$)
<b>Civil Review</b>	6% of Engineer’s Estimated Cost of Construction with a minimum charge of 1,600.00
Administrative Review Fee	250.00 each
Miscellaneous Engineering Fee	550.00 each
As-Built Review Fee	Included in the Civil Review Fee
Final Plat Review Fee	Included in the Civil Review Fee
Inspection Fee	150.00 per hour, ½ hour minimum
Outside Consultant Review Fee	Actual Costs
Simple Site Plan Review: (Single Family Residence with maximum 2 lots and no water or sewer extensions)	275.00 per Lot

Action	Fee (\$)
<b>Right of Way</b>	6% of Engineer’s Estimated Cost of Construction or maximum 1,100.00 with a minimum charge of 125.00 plus inspection fees
Right of Way Vacation	1,100.00
<b>Miscellaneous</b>	
Staff Time	150.00 per hour per person, ½ hour minimum
Engineering Meetings – After 2 Hours	350.00 per meeting
Permit Extension	200.00
Recovery Contract	1,100.00 plus actual cost
<b>Permit for Non-Construction Use of Right of Way per AMC Chapter 12.50</b>	
Application Fee	65.00
Lease Rate or Charge	Charge per square foot (annual)
Commercial Zones including, but not limited to, GC, HC, and NC	0.45
Business Zones including, but not limited to, OTBD-1, OTBD-2, and OTBD-3	0.40
Appeals Fee per AMC 12.50.130	600.00 plus actual cost of Hearing Examiner
Leasehold Tax	12.84%

**Table 3-2: Grading Plan Review Fees**

Action	Fee (\$)
50 cubic yards or Less	100.00
51 to 100 cubic yards	120.00
101 to 1,000 cubic yards	160.00
<b>1,001 to 10,000 cubic yards</b>	
First 1,000 cubic yards	200.00
Plus – for each additional 1,000 cubic yards or fraction thereof	20.00
<b>10,001 to 100,000 cubic yards</b>	
For the First 10,000 cubic yards	300.00
Plus – for each additional 10,000 cubic yards or fraction thereof	40.00
<b>100,001 to 200,000 cubic yards</b>	
For the first 100,000 cubic yards	400.00
Plus – for each additional 10,000 cubic yards or fraction thereof	60.00
<b>200,001 cubic yards or More</b>	
For the first 200,000 cubic yards	500.00
Plus – for each additional 10,000 cubic yards or fraction thereof	100.00
Other Fees: additional plan review required by changes, additions, or revisions to approved plans.	New Plan Review Fee

**Table 3-3: Grading Permit Fees**

Action	Fee (\$)
Base Permit Fee	100.00
50 cubic yards or less	120.00
51 to 100 cubic yards	160.00
<b>101 to 1,000 cubic yards</b>	
First 100 cubic yards	200.00
Plus – for each additional 100 cubic yards or fraction thereof	20.00
<b>1,001 to 10,000 cubic yards</b>	
First 1,000 cubic yards	300.00
Plus – for each additional 1,000 cubic yards or fraction thereof	40.00
<b>10,001 to 100,000 cubic yards</b>	
For the First 10,000 cubic yards	500.00
Plus – for each additional 10,000 cubic yards or fraction thereof	60.00
<b>100,001 cubic yards or more</b>	
For the first 100,000 Cubic Yards	600.00
Plus – for each additional 10,000 cubic yards or fraction thereof	50.00

**Table 3-4: Public Works Labor and Equipment Charges**

- A. Services and work included in the below schedule will be charged a 15% administrative/overhead fee for accounting, billing and general City administrative costs.
- B. All work or services not included in the below schedule must be mutually agreed upon prior to the commencement of work.
- C. Equipment and machinery that is not explicitly included in the below schedule will be charged at the rate set forth in the most current Rental Rate Blue Book for Construction Equipment (“Blue Book”). If the equipment or machinery rate is not available in the Blue Book, the City will determine an appropriate fee or rate based on the original cost of the asset plus operating and maintenance cost and/or comparable rates charged by other organizations.

Item	Fee (\$)	
<b>Labor</b>	<b>Rate</b>	<b>Cost</b>
Lead Maintenance Worker	Hourly	65.00
Senior Maintenance Worker	Hourly	60.00
Maintenance Worker	Hourly	55.00
Administrative Staff	Hourly	55.00
<b>Equipment</b>	<b>Rate</b>	<b>Cost</b>
Pick-Up Truck	Hourly	20.00
Dump Truck	Hourly	80.00
Back-Hoe	Hourly	60.00
Vactor-Jetter Truck	Hourly	115.00
Snow Plow	Hourly	80.00
Street Sweeper	Hourly	60.00

**Section 4: Building, Plumbing, Mechanical, Fire Permit and Plan Review Fees.**

For determining the value of a structure, the most current Building Valuation Data as published by the International Code Council, is adopted by reference. Fees shall be as listed in Tables 4-1: Building Permit Fees, 4-2: Building Plan Fees, 4-3: Miscellaneous Building Permit Fees and 4-4: Miscellaneous Building Inspection & Plan Review Fees.

**Table 4-1: Building Permit Fees**

<b>Total Valuation (\$)</b>	<b>2024</b>	<b>Fee Calculation (\$)</b>
1.00 – 500.00	35.50	0.00 to 500.00
501.00 – 2,000.00	35.50 4.57	For the first 500.00 PLUS for each additional 100.00, or fraction thereof, to and including 2,000.00
2,001.00 – 25,000.00	104.05 21.03	For the first 2,000 PLUS for each additional 1,000.00, or fraction thereof, to and including 25,000.00
25,001.00 – 50,000.00	587.74 15.24	For the first 25,000.00 PLUS for each additional 1,000.00, or fraction thereof, to and including 50,000.00
50,001.00 – 100,000.00	967.24 10.61	For the first 50,000.00 PLUS for each additional 1,000.00, of fraction thereof, to and including 100,000.00
100,001.00 – 500,000.00	1,497.74 8.41	For the first 100,000.00 PLUS for each additional 1,000.00, or fraction thereof, to and including 500,000.00
500,001.00 – 1,000,000.00	4,861.74 7.19	For the first 500,000.00 PLUS for each additional 1,000.00, or fraction thereof, to and including 1,000,000.00
1,000,001.00 and Up	8,456.74 5.49	For the first 1,000,000.00 PLUS for each additional 1,000.00 or fraction thereof

**Table 4-2: Building Plan Review Fees**

<b>Total Valuation (\$)</b>	<b>Per Current ICC Building Valuation Data</b>
All Valuations	65% of Building Permit Fee Based on Valuation Calculation per Table 4-1

**Table 4-3: Miscellaneous Building Permit Fees**

Action	Fee (\$)
<b>Demolitions</b>	100.00 plus Inspection Fee
<b>Espresso Stands</b> (portable and stand-alone)	250.00 plus Inspection Fee
<b>Fences</b> (over 7 Feet in Height)	100.00 plan review plus Inspection Fee
<b>Fuel Tank Underground Installation</b>	500.00
<b>Fuel Tank Underground Removal</b>	500.00
<b>Fuel Tank LPG Installation</b>	100.00
<b>Marijuana Extraction</b>	Table 4-1 & 4-2
<b>Minimum Housing Inspection</b>	75.00
<b>Mobile Homes Installation</b>	500.00
<b>Modular Offices Installation</b>	500.00
<b>Moved Buildings</b>	100.00
<b>Re-Roof Permit – Residential</b>	75.00
<b>Re-Roof Permit – Commercial</b>	100.00 plan review; permit fee, Table 4-1
<b>Retaining Wall</b> (permit not required under 4 feet)	100.00 or IBC Valuation, whichever is greater
<b>Sign Permit</b>	Table 4-1 & 4-2; minimum 100.00
<b>Solar Permits</b>	Table 4-1 & 4-2
<b>Swimming Pool or Spa</b> Fee for each pool or spa; private or public	Table 4-1 & 4-2
<b>Washington State Surcharge (RCW 19.27.085)</b>	
Commercial Building Permits	25.00
Residential Building Permits	6.50
Each Additional Residential Unit	2.00

**Table 4-4: Building Permit Fees**

Action	Fee (\$)
Inspections outside of normal business hours	150.00 per hour (minimum charge 1 hour)
Re-inspection fees (includes two inspections)	75.00 per hour
Inspection of which no fee is specifically indicated	75.00 per hour (minimum charge 1 hour)
For use of outside consultants for plan review and inspections, or both	Actual costs
Operating Permit Inspections	150.00 per hour
Stop Work Order (working without a valid permit)	Double permit fees or 500.00, whichever is less
Revise Site Plan after Plan Review is Completed	100.00
Permit Extension	2% of total building permit fees; minimum 110.00 and maximum 500.00
Revise Building Plan During Plan Review	
< 50% Review Completion	75.00
> 50% Review Completion	New Plan Review Fee
Revised Building Plans after Issuance of Permit	New Plan Review Fee

**4.2 Plumbing Permit and Plan Fees.** Plumbing fees shall be as listed in Table 4-5: Plumbing Permit Fees and Table 4-6: Plumbing Plan Review Fees.

**Table 4-5: Plumbing Permit Fees**

<b>PLUMBING PERMIT FEES (Per Unit)</b>	
<b>Commercial plumbing permits are required to submit line drawings. A permit fee shall be calculated per unit. A plan review fee of 65% per Table 4-6 for plumbing permits will be assessed at time of submittal. Includes two (2) inspections with permit.</b>	
<b>Residential plumbing permits will be assessed a Base Fee, Fee Per Unit, and Inspection Fee (plan review per Table 4-6 may be required for certain permits).</b>	
Additional Plan Review Fees	\$ 75.00
Alteration / Repair Piping	\$ 15.00
Backflow Assembly	\$ 25.00
Base Plumbing Fee	\$ 25.00
Bath / Shower Combo	\$ 15.00
Building Main Waste	\$ 25.00
Clothes Washer	\$ 15.00
Dishwasher	\$ 15.00
Drinking Fountain	\$ 15.00
Floor Drains	\$ 15.00
Grease Interceptor	\$ 75.00
Grease Trap	\$ 25.00
Hose Bibb	\$ 15.00
Icemaker / Refrigerator	\$ 15.00
Irrigation – per meter	\$ 25.00
Kitchen Sink & Disposal	\$ 15.00
Laundry Tray	\$ 15.00
Lavatory	\$ 15.00
Medical Gas Piping ≤ 5 Inlets / Outlets	\$ 60.00
Medical Gas Piping for each additional Inlet / Outlet > 5	\$ 5.00
Miscellaneous – Regulated by Plumbing Code (not otherwise specified)	\$ 15.00
Pretreatment Interceptor	\$ 15.00
Re-Inspection Fee (all)	\$ 75.00
Roof Drains	\$ 15.00
Shower (only)	\$ 15.00
Sink (Bar, Service, etc.)	\$ 15.00
Toilets	\$ 15.00
Urinal	\$ 15.00
Vacuum Breakers	\$ 25.00
Water Heater	\$ 25.00
Water Heater - Tankless	\$ 25.00

**Table 4-6: Plumbing Plan Review Fees**

<b>PLUMBING PLAN REVIEW FEES</b>	
<b>Total Valuation (\$)</b>	<b>Per Current ICC Building Valuation Data</b>
All Valuations	65% of Building Permit Fee Based on Valuation Calculation per Table 4-1

**4.3 Mechanical Permit Fees.** Mechanical permit fees shall be as listed in Table 4-7: Mechanical Permit Fees and Table 4-8: Mechanical Plan Review Fees.

**Table 4-7: Mechanical Permit Fees**

<b>MECHANICAL PERMIT FEES (Per Unit)</b>	
<b>Commercial mechanical permits are required to submit line drawings. A permit fee shall be calculated per unit. A plan review fee of 65% per Table 4-8 for mechanical permits will be assessed at time of submittal. Includes two (2) inspections with permit.</b>	
<b>Residential mechanical permits will be assessed a base fee, fee per unit, and inspection fee (plan review per Table 4-8 may be required for certain permits).</b>	
Additional Plan Review Fees	\$ 75.00
Air Conditioning Unit ≤ 100 Btu/h	\$ 15.00
Air Conditioning Unit > 100 Btu/h	\$ 25.00
Air Conditioning Unit > 500 Btu/hp	\$ 50.00
Air Handling Units	\$ 15.00
Base Mechanical Fee	\$ 25.00
Boiler < 100 Btu/h > 3 hp	\$ 15.00
Boiler > 1 million Btu/h < 50 hp	\$ 25.00
Boiler > 1.5 million Btu/h < 50 hp	\$ 50.00
Boiler > 100 Btu/h 3-15 hp	\$ 15.00
Boiler > 500 Btu/h 15-30 hp	\$ 25.00
Commercial Hoods – Type I / II	\$ 25.00 / 50.00
Diffusers	\$ 15.00
Dryer Ducting	\$ 15.00
Ductwork (drawings required)	\$ 25.00
Evaporative Coolers	\$ 15.00
Exhaust / Ventilation Fans	\$ 15.00
Fireplace / Insert / Stove	\$ 15.00
Forced Air Heat ≤ 100 Btu/h	\$ 15.00
Forced Air Heat > 100 Btu/h	\$ 25.00
Gas Clothes Dryer	\$ 15.00
Gas Fired Air Conditioning Unit ≤ 100 Btu/h	\$ 15.00
Gas Fired Air Conditioning Unit > 100 Btu/h	\$ 25.00
Gas Fired Air Conditioning Unit > 500 Btu/hp	\$ 50.00
Gas Piping ≤ 5 Units	\$ 15.00
Gas Piping for each additional unit > 5	\$ 2.00
Heat Exchangers	\$ 15.00
Heat Pump-Condensing Unit	\$ 25.00
Hot Water Heat Coils	\$ 15.00
Miscellaneous – Regulated by Mechanical Code (not otherwise specified)	\$ 15.00
Package Units ≤ 100 Btu / > 100 Btu	\$ 25.00 / 50.00
Range / Cook Top – Gas Fired	\$ 15.00
Refrigeration Unit ≤ 100 Btu/h	\$ 15.00
Refrigeration Unit > 100 Btu/h	\$ 25.00
Refrigeration Unit > 500 Btu/h	\$ 50.00
Re-Inspection Fee (all)	\$ 75.00

<b>MECHANICAL PERMIT FEES (Per Unit)</b>	
<b>Commercial mechanical permits are required to submit line drawings. A permit fee shall be calculated per unit. A plan review fee of 65% per Table 4-8 for mechanical permits will be assessed at time of submittal. Includes two (2) inspections with permit.</b>	
<b>Residential mechanical permits will be assessed a base fee, fee per unit, and inspection fee</b>	
Residential Range Hood	\$ 15.00
Unit Heaters ≤ 100 Btu/h	\$ 15.00
Unit Heaters > 100 Btu/h	\$ 25.00
Variable Air Volume Boxes (part of Air Conditioning System)	\$ 10.00
Wall Heaters – Gas Fired	\$ 25.00
Water Heater – Gas Fired	\$ 25.00

**Table 4-8: Mechanical Plan Review Fees**

<b>MECHANICAL PLAN REVIEW FEES</b>	
<b>Total Valuation (\$)</b>	<b>Per Current ICC Building Valuation Data</b>
All Valuations	65% of Building Permit Fee Based on Valuation Calculation per Table 4-1

**4.4 Fire Permits and Plan Review Fees.** Fire permit fees shall be as listed in Table 4-9: Fire Permit Fees and Table 4-10: Fire Plan Review Fees.

**Table 4-9: Fire Permit Fees**

<b>FIRE SPRINKLER SYSTEMS (105.7.1, 105.7.4, 105.7.11)</b>	
<b>TENANT IMPROVEMENT OR SYSTEM MODIFICATION (NFPA 13/13R)</b>	
<b>Number of Sprinklers or Devices**</b>	<b>Fee (\$)</b>
1 to 2	75.00
3 to 5	125.00
6 to 10	175.00
11 to 20	225.00
21 to 40	300.00
41 to 100	375.00
101 to 200	475.00
201 to 300	575.00
> 300	600.00 plus 50.00 per 100 additional devices
For Hydraulically designed systems multiply the fees above by 2	
<b>NEW COMMERCIAL SYSTEM (NFPA 13/13R)</b>	
<b>Number of Sprinklers or Devices**</b>	<b>Fee (\$)</b>
1 to 100	375.00
101 to 200	475.00
201 to 300	600.00
> 300	625.00 plus 50.00 per 100 additional devices

<b>FIRE SPRINKLER SYSTEMS (105.7.1, 105.7.4, 105.7.11)</b>	
<b>RESIDENTIAL (NFPA 13D)</b>	
<b>Number of Sprinklers or Devices**</b>	<b>Fee (\$) *</b>
1 to 10	175.00
11 to 25	225.00
26 +	275.00
<b>*FEE – NFPA 13D SYSTEM INSTALLED – NOT REQUIRED – FEE REDUCED 50%</b>	
<b>HOOD SUPPRESSION SYSTEM</b>	
<b>Type of System</b>	<b>Fee (\$)</b>
Pre-Engineered	200.00
Custom Engineered	275.00
<b>STANDPIPE SYSTEM</b>	
<b>Type of Standpipe</b>	<b>Fee (\$)</b>
Class I – New or Existing	150.00
Class II – New or Existing	150.00
Fire Pump	300.00 each
<b>PHASED INSTALLATION</b>	
<b>Additional</b>	<b>Fee (\$)</b>
Additional Hydrostatic Pressure Test (1 test included per permit)	150.00
Additional Cover Inspection (1 cover inspection included per permit)	75.00
<b>SPRAY BOOTHS (105.7) &amp; INDUSTRIAL OVENS (105.7.7)</b>	
<b>Spray Booths</b>	<b>Fee (\$)</b>
Pre-Engineered w/ Documents	150.00
Site-Built or used w/o Documents	250.00
Industrial Oven	250.00
<b>NOTE: SEPARATE SPRINKLER SYSTEM REQUIRED</b>	
** <b>Devices</b> include separate individual portions of a Fire Sprinkler System such as: Sprinklers, Risers, Valves, Pull Stations, Beam Detectors, and other such Devices <b>(Each piece is one device).</b>	

<b>FIRE ALARM SYSTEM NFPA 72 (105.7.3)</b>	
<b>TENANT IMPROVEMENT OR SYSTEM MODIFICATION</b>	
<b>Number of Sprinklers or Devices*</b>	<b>Fee (\$)</b>
1 to 2	75.00
3 to 5	125.00
6 to 10	175.00
11 to 20	225.00
21 to 40	300.00
41 to 100	375.00
101 to 200	475.00
> 200	500.00 plus 50.00 per 100 additional devices

<b>FIRE ALARM SYSTEM NFPA 72 (105.7.3)</b>	
<b>NEW COMMERCIAL SYSTEM</b>	
<b>Number of Sprinklers or Devices*</b>	<b>Fee (\$)</b>
1 to 100	350.00
101 to 200	475.00
> 200	500.00 plus 50.00 per 100 additional devices
<b>NOTE:</b> In addition to <b>device*</b> fees shown, the following fees also apply.	
<b>FACP AND/OR TRANSMITTER</b>	
New	200.00
Replace	125.00
<b>NOTE:</b> All Central Station Monitoring must be UL or FM Listed.	
<p><b>*Devices</b> include separate individual portions of a Fire Alarm System such as:                      Initiating Devices, Notification Appliances, Flow Switches, Supervisory Switches, Magnetic Door Hold-Open Devices, Remote Annunciators, Pull Stations, Beam Detectors, and other such Devices  <b>(Each piece is one device).</b></p>	

**Table 4-10: Fire Plan Review Fees**

<b>Total Valuation (\$)</b>	<b>Per Current ICC Building Valuation Data</b>
< \$12,000.00	200.00
\$12,000.00 and Over	65% of Building Permit Fee Based on Valuation Calculation per Table 4-1

**Section 5: Annual Fire Self-Inspection Program Fees.** Fees for the annual fire self-inspection program and re-inspections shall be as listed in Table 5: Annual Fire Self-Inspection Fees.

**Table 5: Annual Fire Self-Inspection Fees**

<b>Action</b>	<b>Fee (\$)</b>
<b>Life-Safety Inspections of Businesses</b>	
Annual Base Fee	60.00
Initial Inspection	0.00
Satisfactory Re-Inspection	0.00
Unsatisfactory Re-Inspection for Corrections	100.00
Unsatisfactory Re-Inspection for Corrections Second and Each Additional	200.00

**Section 6: Fees for the Use of City Owned Facilities.** Fees for various services, actions, and permits regarding use of City owned facilities shall be as listed in Table 6: Fees for the Use of City Owned Facilities.

**Table 6: Fees for the Use of City Owned Facilities**

<b>Stillaguamish Conference Room at Public Works Administration (154 W. Cox). Room usage fees for community youth related activities and Neighborhood Watch meetings may be waived</b>	
<b>Use / Activity</b>	<b>Fee (\$)</b>
One to Three Hours	20.00 per hour
Over Three Hours	90.00
<b>Pop-Up Shops at Innovation Center and Depot</b>	
One to Four Days	100.00 per rental
<b>Athletic Fields</b>	
Ballfield Rental	10.00 per hour – 2 hours minimum
Ballfield Lighting (Sept-Mar)	3.00 per 2 hours of use after 5:00 pm
Ballfield Lighting (Apr-Aug)	3.00 per 2 hours of use after 7:00 pm
<b>Community Garden</b>	
4 X 20 Foot Bed	20.00 per season
4 X 8 Foot Bed	15.00 per season
2 X 8 Foot Bed	10.00 per season

**Section 7: Fees for the Arlington Municipal Airport.** Fees for various services and actions regarding the Arlington Municipal Airport shall be as listed in Table 7: Fees for the Arlington Municipal Airport.

**Table 7: Fees for the Arlington Municipal Airport**

<b>Action / Service</b>	<b>Rate / Fee (\$)</b>
<b>Rental Rates - Hangar</b>	
Single Hangar	281.22 monthly
Twin Hangar	446.19 monthly
<b>Rental Rates – Tie Down</b>	
Tie-Down Aircraft	50.00 monthly
Transient Aircraft Parking	5.00 per night
Large Aircraft Parking	50.00 per night
<b>Auto Parking Rates</b>	
Short Term Parking	5.00 per night
Long Term Parking	50.00 monthly
<b>Land Lease Rates</b>	
Aviation Land	0.32 per square foot
Industrial Land	0.40 per square foot
Commercial Land	0.89 per square foot
Ultralight Area	0.27 per square foot
T-Hangar Development	0.29 per square foot
Mill Site	0.24 per square foot

Action / Service	Rate / Fee (\$)
<b>Short Term Land Use – Special Events (Subject to Sales Tax)</b>	
<b>Emergency Vehicle Operator Course (EVOC)</b>	
Triangle Area	178.14 per day
<b>Use Agreement</b>	
Aviation Land	0.32 per square foot
Industrial Land	0.40 per square foot
Mill Site	0.24 per square foot
Administrative Fee	100.00
Power Panels	200.00 per day
Landside Parking	100.00 monthly
<b>Proximity Cards</b>	
New Card	1 <sup>st</sup> card free
Additional Cards	10.00 each
Card Renewal – Biennial	10.00 each
Lost or Stolen	40.00 each
<b>Putnam Hall Meeting Room</b>	
Deposit	50.00
Hourly Rate	15.00
Daily Rate	75.00
<b>Miscellaneous Fees</b>	
Fuel Fees	0.05 per gallon
Waiting List Fee	25.00
Annual Waiting List Renewal Fee	5.00
Late Charge on all Billed Accounts Past 20 Days	5% of outstanding balance

**Section 8: Appeal Fees for Violations and Abatement.** Fees for various services and actions regarding violations and abatement as per Chapter 11.01 of the Arlington Municipal Code shall be as listed in Table 8: Appeal Fees for Violations and Abatement.

**Table 8: Appeal Fees for Violations and Abatement**

Action	Fee (\$)
<b>Appeals</b>	
To Hearing Examiner	582.00 plus actual cost of Hearing Examiner
<b>Fines</b>	
Forest Practice Violation Fine	317.00

**Section 9: Licensing Fees.** Licensing fees for various licenses issued under various sections of the Arlington Municipal Code shall be as listed in Table 9: Licensing Fees.

**Table 9: Licensing Fees**

License / Activity	Fee (\$)
New Application / Renewal Business License under AMC Chapter 5.28	60.00
Peddlers & Solicitors License under AMC Chapter 5.04	25.00
Vehicles for Hire License under AMC Chapter 5.12	
- First Vehicle	35.00
- Each Vehicle thereafter	15.00
<b>Sexually Oriented Adult Entertainment under AMC 5.36</b>	
Annual License for License of Manager and Entertainers Required	100.00
Annual License for the Adult Entertainment Business is Required	500.00

**Section 10: Dog Licensing Fees.**

- 10.1 Fees for dog licenses as called for in Arlington Municipal Code Chapter 8.09 shall be listed in Table 10: Dog Licensing Fees.
- 10.2 Per RCW 40.60.380, the City of Arlington shall honor a request by a blind person or hearing-impaired person not to be charged a fee to license his or her guide dog, or a request by a physically disabled person not to be charged a fee to license his or her service animal.
- 10.3 All dogs require proof of current Rabies vaccination to be licensed.

**Table 10: Dog Licensing Fees**

License	Annual Fee (\$)
Dog – unaltered (annual tag)	40.00
Dog – altered (lifetime tag)	20.00
Dog – altered (senior citizen owner – lifetime tag)	10.00
Replacement Tag Fee	5.00

**Section 11: Fees for Police Services.** Fees for various services, actions, and permits for police services shall be as listed in Table 11: Fees for Police Services.

**Table 11: Fees for Police Services**

Action / Service / License	Fee (\$)
Fingerprinting	20.00
Concealed Weapons Permits: 1. New Permit 2. Permit Renewal 3. Lost or Stolen Permit 4. Late Renewal of Permit	All charges per RCW 9.41.070, plus 5.00 Permitium service fee, plus 0.30 per transaction, plus 3.3% of total transaction
Anti-Harassment Order Service (Includes service, return of service, mileage & fuel costs)	80.00
Fine for Parking: 1. Fine for parking as described in Arlington Municipal Code 10.54.160, Prohibited Parking 2. Fine if paid within 24 hours of issuance 3. Fine if not paid within 30 days of issuance, or if notice of infraction is mailed, 33 days from the date the notice is mailed.	50.00 25.00 100.00

**Section 12: Fees for Duplication and Redaction of Public Records.**

- 12.1 Fees for various services and actions for duplication and redaction of public records shall be consistent with the provisions of RCW 42.56.120 and listed in Table 12: Fees for Public Records Services.
- 12.2 The City of Arlington finds that calculating the actual costs of scanning per page in order to fulfill a public records request would be unduly burdensome for the following reasons:
  - (a) The City employs over 120 employees. Because all City employees contribute to the production of public records requests and all employees earn different salaries or rate of pay, the public records officer would have to be privy to salaries of all employees in order to calculate the invoice;
  - (b) Employees supplying scanned records to the public records officer would be required to track time spent, thereby creating a burden for those employees without workstations as well as additional work not assigned in many employees' job descriptions and or union contracts;
  - (c) The City's public records officer would be required to maintain a record of all employees who contribute to each part of a public record request and potentially charge different amounts for multiple scanned pages;

- (d) The City uses more than seven document scanning machines with different costs and lease agreement fees which change from time to time. The cost of supplies for the City’s various scanning machines is subject to change based on current market rates. Calculating the portion of the machines and supplies used toward scanning public records would require knowledge of the cost of supplies and an in-depth analysis of timing and application multiplied by each contributing employee’s hourly rate of pay; and
- (e) The response time to a public records request may be delayed in order to calculate scanning costs and create an invoice with different rates of scanning charges.

**Table 12: Fees for Public Records Services**

Action / Service	Fee (\$)
In house copying of City documents for the public	0.15 per page
In house copying of City documents to PDF when original document is not in electronic format	0.10 per page
Provision of files or attachments and provide by electronic delivery	0.05 per 4 files or attachments
Electronic records transmission	0.10 per gigabyte (GB)
Storage media (USB or CD), container, envelope, and postage delivery charge	Actual cost
Duplication of documents and other media printed by outside party	Actual cost to produce
Staff redaction time for body-worn camera footage* * The City will charge all requestor’s requesting body-worn camera footage except those listed in RCW 42.56.240(e)(i) for the time it takes the City to redact the footage, see RCW 42.56.240(14)(f)(1). These charges are based on the average per minute salaries of the City employees responsible for video redaction	0.94 per minute multiplied by the duration in minutes of the portion of the video which is redacted

**Section 13: Fees for Franchise Applications.** Pursuant to AMC Title 21, fees for various services and actions for franchise applications shall be listed in Table 13: Fees for Franchise Applications.

**Table 13: Fees for Franchise Applications**

Action / Service	Fee (\$)
Franchise Application Fee	1,000.00
Legal Review of Franchise Application	Actual costs

**Section 14: Fees for GIS Products.** Fees for various services and actions for GIS shall be listed in Table 14: Fees for GIS Products.

**Table 14: Fees for GIS Products**

Action / Service	Fee (\$)
Zoning and Land Use Maps	14.00
11 x 17	8.00
2 x 3	15.00
3 x 3	22.00
3 x 4	28.00
Map CD	29.00
Data CDs / FTP	29.00 per client
Hourly Rate for Custom Work	140.00 per hour, ½ hour minimum
Laminating	4.00 per square foot
Shipping	Actual Cost of container and postage

**Section 15: Finance Department Services.** Fees for various services, actions, and permits for finance services shall be listed in Table 15: Fees for Finance Department Services.

**Table 15: Fees for Finance Services**

Action / Service	Fee (\$)
Non-Sufficient Funds – Dishonored or disallowed draft or check	35.00
Establishing a new utility account	20.00
Reactivating an existing utility account	20.00
Shut off processing fee	50.00
Meter Tampering Fee	200.00

**Section 16: Repeal of Previous Fee Resolution.** Resolution 2024-012 is hereby repealed.

**Section 17: Effective Date.** This resolution will become effective immediately upon passage.

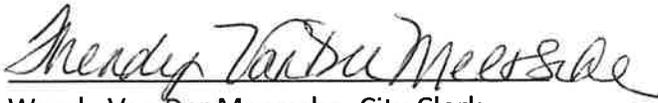
PASSED by the City Council and Approved by the Mayor this 16<sup>th</sup> day of December, 2024.

CITY OF ARLINGTON



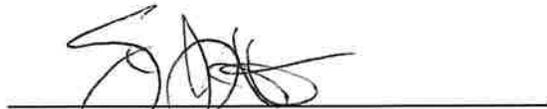
Don E. Vanney, Mayor

ATTEST:



Wendy Van Der Meersche, City Clerk

APPROVED AS TO FORM:



Steven J. Peiffle, City Attorney