

CITY OF ARLINGTON
2025 - 2026
ADOPTED BUDGET



ORDINANCE NO. 2024-024

AN ORDINANCE ADOPTING THE CITY OF ARLINGTON BIENNIAL BUDGET
FOR THE YEARS 2025-2026

WHEREAS, subsequent to due notice and public hearing thereon, the City Council of the City of Arlington has approved the biennial budget for the years 2025-2026;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARLINGTON, WASHINGTON DO ORDAIN AS FOLLOWS:

Section One. The following expenditures budget as set forth in Exhibits A and B, containing the totals set forth for each fund of the years 2025-2026 is hereby adopted.

Section Two: The following salary schedules as set forth in Exhibit C and Exhibit D containing non-represented positions and pay ranges as reflected in the 2025-2026 budget is hereby adopted.

Section Three. This Ordinance shall be in full force and effect on January 1, 2025.

PASSED by the City Council of the City of Arlington on this 4th day of November 2024.

CITY OF ARLINGTON



Don E. Vanney, Mayor

ATTEST:



Wendy Van Der Meersche, City Clerk

APPROVED AS TO FORM:



Steven J. Peiffle, City Attorney

EXHIBIT A

	2025 Budget	BFB	Revenue	Expenses	EFB
001	General Fund	6,800,000	23,729,750	24,914,033	5,615,717
004	General Mandatory Reserve	2,669,517	300,000	-	2,969,517
005	Program Development	381,240	-	230,000	151,240
006	CED - Permitting	4,200,000	1,168,000	1,716,600	3,651,400
008	Opioid Settlement Fund	215,000	84,131	-	299,131
101	Street Fund	330,000	1,057,962	1,132,261	255,701
107	Growth Fund	3,360,792	282,500	619,723	3,023,569
111	Art Fund	96,300	21,500	92,500	25,300
114	Lodging Tax Fund	150,000	143,000	187,052	105,948
116	Cemetery Fund	20,000	312,000	296,892	35,108
180	Transportation Sales Tax Fund	2,225,000	2,361,921	3,134,000	1,452,921
303	REET I	1,700,000	660,000	744,899	1,615,101
304	REET II	2,700,000	665,000	682,162	2,682,838
305	Capital Facilities	3,148,814	100,000	2,050,000	1,198,814
306	Bond Construction Fund	400,000	3,500	403,500	-
310	Tranportation Improvement	1,200,535	6,572,513	7,155,457	617,591
311	Park Improvement	68,000	1,030,270	1,087,170	11,100
316	Cemetery Imorvement Fund	132,508	21,150	70,250	83,408
320	Equipment Replacement	2,177,587	1,543,097	1,574,255	2,146,429
402	Airport Fund	300,000	4,630,373	4,268,689	661,684
403	Water Utilities Fund	1,252,900	5,079,340	5,252,390	1,079,850
404	Sewer Utilities Fund	1,060,000	7,714,520	7,755,878	1,018,642
405	Water Capital Fund	5,115,000	8,187,260	11,082,800	2,219,460
406	Sewer Capital Fund	5,035,000	5,325,695	5,149,000	5,211,695
409	Storm Water CIP	537,000	453,800	520,000	470,800
410	Airport Reserve Fund	4,336,771	135,000	2,400,000	2,071,771
411	Sewer Bond Reserve Fund	1,022,699	-	-	1,022,699
412	Storm Water Management Fund	225,000	1,379,921	1,376,111	228,810
413	Airport CIP Fund	786,000	6,665,500	7,385,500	66,000
504	PW M&O Fund	125,000	3,164,692	3,160,996	128,696
622	Cemetery Pre-Need Fund	43,962	4,475	1,000	47,437
633	City Fiduciary Fund	1,300	123,550	123,550	1,300
702	Cemetery Endowment Fund	430,000	25,000	-	455,000
		52,245,925	82,945,420	94,566,668	40,624,677

EXHIBIT B

	2026 Budget	BFB	Revenue	Expenses	EFB
001	General Fund	5,615,717	24,427,586	26,181,660	3,861,643
004	General Mandatory Reserve	2,969,517	280,000	-	3,249,517
005	Program Development	151,240	-	151,240	-
006	CED - Permitting	3,651,400	1,670,000	1,696,505	3,624,895
008	Opioid Settlement Fund	299,131	84,927	-	384,058
101	Street Fund	255,701	1,086,650	1,241,088	101,263
107	Growth Fund	3,023,569	457,500	10,000	3,471,069
111	Art Fund	25,300	26,000	30,000	21,300
114	Lodging Tax Fund	105,948	150,000	197,654	58,294
116	Cemetery Fund	35,108	321,360	314,782	41,686
180	Transportation Sales Tax Fund	1,452,921	2,060,958	1,780,000	1,733,879
303	REET I	1,615,101	670,000	437,837	1,847,264
304	REET II	2,682,838	675,000	222,300	3,135,538
305	Capital Facilities	1,198,814	75,000	400,000	873,814
310	Tranportation Improvement	617,591	8,364,893	8,878,616	103,868
311	Park Improvement	11,100	104,500	101,100	14,500
316	Cemetery Imorvement Fund	83,408	950	50,000	34,358
320	Equipment Replacement	2,146,429	1,658,517	1,671,985	2,132,961
402	Airport Fund	661,684	4,799,196	5,132,785	328,095
403	Water Utilities Fund	1,079,850	5,284,507	5,343,803	1,020,554
404	Sewer Utilities Fund	1,018,642	8,017,314	8,016,436	1,019,520
405	Water Capital Fund	2,219,460	9,747,920	11,422,100	545,280
406	Sewer Capital Fund	5,211,695	3,516,495	1,474,000	7,254,190
409	Storm Water CIP	470,800	224,000	200,000	494,800
410	Airport Reserve Fund	2,071,771	68,000	700,000	1,439,771
411	Sewer Bond Reserve Fund	1,022,699	-	-	1,022,699
412	Storm Water Management Fund	228,810	1,420,539	1,444,665	204,684
413	Airport CIP Fund	66,000	1,381,358	1,387,000	60,358
504	PW M&O Fund	128,696	3,444,233	3,465,628	107,301
622	Cemetery Pre-Need Fund	47,437	4,475	1,000	50,912
633	City Fiduciary Fund	1,300	123,550	123,550	1,300
702	Cemetery Endowment Fund	455,000	25,675	-	480,675
		40,624,677	80,171,103	82,075,734	38,720,046

EXHIBIT C

1/1/2025		2025 Non-Represented Employees (6% COLA)											
Pay Grade	Position Title	Step 2	Step 3	Step 4	Step 5M	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
A	Seasonal Maintenance Laborers	20.35	20.91	21.49	22.05								
A	Finance Intern												
A	GIS Seasonal Worker												
B		4,878	5,024	5,175	5,330	5,437	5,546	5,657	5,770	5,885	6,003	6,123	6,245
B		58,535	60,291	62,100	63,963	65,242	66,547	67,878	69,236	70,620	72,033	73,473	74,943
G	Executive Analyst	6,860	7,066	7,278	7,496	7,646	7,799	7,955	8,114	8,276	8,442	8,610	8,783
G		82,318	84,788	87,331	89,951	91,750	93,585	95,457	97,366	99,313	101,300	103,326	105,392
H	Communications Specialist	7,409	7,631	7,860	8,096	8,258	8,423	8,591	8,763	8,938	9,117	9,299	9,485
H	Deputy Clerk	88,904	91,571	94,318	97,147	99,090	101,072	103,094	105,155	107,258	109,404	111,592	113,824
I	City Clerk/Executive Assistant	8,001	8,241	8,489	8,743	8,918	9,096	9,278	9,464	9,653	9,846	10,043	10,244
I	Finance Accountant	96,016	98,896	101,863	104,919	107,017	109,158	111,341	113,568	115,839	118,156	120,519	122,929
I	Payroll Accountant												
I	PW Accountant												
I	Fiscal Analyst												
J	M&O Supervisor	8,641	8,901	9,168	9,443	9,632	9,824	10,021	10,221	10,426	10,634	10,847	11,064
J		103,697	106,808	110,012	113,313	115,579	117,890	120,248	122,653	125,106	127,608	130,161	132,764
K	Airport Operations Manager	9,333	9,613	9,901	10,198	10,402	10,610	10,822	11,039	11,260	11,485	11,714	11,949
K	Finance Supervisor	111,993	115,353	118,813	122,378	124,825	127,322	129,868	132,465	135,115	137,817	140,573	143,385
K	Police Services Manager												
L	Building Official	10,079	10,382	10,693	11,014	11,234	11,459	11,688	11,922	12,160	12,404	12,652	12,905
L	M&O Manager	120,952	124,581	128,318	132,168	134,811	137,507	140,258	143,063	145,924	148,842	151,819	154,856
L	Planning Manager												
L	Utilities Manager												
M	Community Engagement Director	10,886	11,212	11,549	11,895	12,133	12,376	12,623	12,876	13,133	13,396	13,664	13,937
M	Enterprise Data and Technology Mgr.	130,628	134,547	138,584	142,741	145,596	148,508	151,478	154,508	157,598	160,750	163,965	167,244
M	Development Services Engineering Mgr.												
N	Assistant Finance Director	11,757	12,109	12,473	12,847	13,104	13,366	13,633	13,906	14,184	14,467	14,757	15,052
N	City Engineer	141,079	145,311	149,670	154,161	157,244	160,389	163,596	166,868	170,206	173,610	177,082	180,624
N	Deputy Director CED												
O	Deputy Public Works Director	12,932	13,320	13,720	14,131	14,414	14,702	14,996	15,296	15,602	15,914	16,233	16,557
O	Police Commander	155,187	159,842	164,638	169,577	172,968	176,428	179,956	183,555	187,226	190,971	194,790	198,686
P	Human Resources Director	13,585	13,993	14,413	14,845	15,142	15,445	15,754	16,069	16,390	16,718	17,052	17,393
P		163,024	167,914	172,952	178,140	181,703	185,337	189,044	192,825	196,681	200,615	204,627	208,720
Q	Airport Director	14,265	14,692	15,133	15,587	15,899	16,217	16,541	16,872	17,210	17,554	17,905	18,263
Q		171,175	176,310	181,599	187,047	190,788	194,604	198,496	202,466	206,515	210,646	214,859	219,156
R	CED Director	14,978	15,427	15,890	16,367	16,694	17,028	17,368	17,716	18,070	18,431	18,800	19,176
R	Finance Director	179,733	185,125	190,679	196,400	200,328	204,334	208,421	212,589	216,841	221,178	225,601	230,113
R	Information Technology Director												
R	Public Works Director												
S	Police Chief	15,659	16,129	16,613	17,111	17,454	17,803	18,159	18,522	18,892	19,270	19,656	20,049
S		187,911	193,549	199,355	205,336	209,443	213,631	217,904	222,262	226,707	231,241	235,866	240,584
T	City Administrator	17,225	17,742	18,274	18,822	19,199	19,583	19,975	20,374	20,782	21,197	21,621	22,054
T		206,702	212,904	219,291	225,869	230,387	234,995	239,694	244,488	249,378	254,366	259,453	264,642

EXHIBIT D

1/1/2026		2026 Non-Represented Employees (4% COLA)											
Pay Grade	Position Title	Step 2	Step 3	Step 4	Step 5M	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
A	Seasonal Maintenance Laborers	21.16	21.75	22.35	22.93								
A	Finance Intern												
A	GIS Seasonal Worker												
B		5,171	5,326	5,486	5,650	5,763	5,878	5,996	6,116	6,238	6,363	6,490	6,620
B		62,047	63,909	65,826	67,801	69,157	70,540	71,951	73,390	74,858	76,355	77,882	79,439
G	Executive Analyst	7,134	7,348	7,569	7,796	7,952	8,111	8,273	8,438	8,607	8,779	8,955	9,134
G		85,611	88,179	90,824	93,549	95,420	97,328	99,275	101,260	103,286	105,351	107,458	109,608
H	Communications Specialist	7,705	7,936	8,174	8,419	8,588	8,760	8,935	9,113	9,296	9,482	9,671	9,865
H	Deputy Clerk	92,459	95,233	98,090	101,033	103,054	105,115	107,217	109,361	111,548	113,779	116,055	118,376
I	City Clerk/Executive Assistant	8,321	8,571	8,828	9,093	9,275	9,460	9,650	9,843	10,039	10,240	10,445	10,654
I	Finance Accountant	99,856	102,852	105,937	109,116	111,298	113,524	115,794	118,110	120,472	122,882	125,339	127,846
I	Payroll Accountant												
I	PW Accountant												
I	Fiscal Analyst												
J	M&O Supervisor	8,987	9,257	9,534	9,820	10,017	10,217	10,421	10,630	10,843	11,059	11,281	11,506
J		107,845	111,080	114,412	117,845	120,202	122,606	125,058	127,559	130,110	132,712	135,367	138,074
K	Airport Operations Manager	9,706	9,997	10,297	10,606	10,818	11,035	11,255	11,480	11,710	11,944	12,183	12,427
K	Police Services Manager	116,472	119,966	123,565	127,272	129,818	132,414	135,062	137,764	140,519	143,329	146,196	149,120
L	Building Official	10,482	10,797	11,121	11,455	11,684	11,917	12,156	12,399	12,647	12,900	13,158	13,421
L	M&O Manager	125,790	129,564	133,451	137,454	140,203	143,007	145,867	148,785	151,760	154,796	157,892	161,049
L	Planning Manager												
L	Utilities Manager												
M	Community Engagement Director	11,321	11,661	12,011	12,371	12,618	12,871	13,128	13,391	13,658	13,932	14,210	14,494
M	Enterprise Data and Technology Mgr.	135,853	139,929	144,127	148,450	151,419	154,448	157,537	160,688	163,901	167,179	170,523	173,933
M	Development Services Engineering Mgr.												
N	Assistant Finance Director	12,227	12,594	12,971	13,361	13,628	13,900	14,178	14,462	14,751	15,046	15,347	15,654
N	City Engineer	146,721	151,123	155,657	160,326	163,533	166,804	170,140	173,543	177,013	180,554	184,165	187,848
N	Deputy Director CED												
O	Deputy Public Works Director	13,449	13,853	14,269	14,697	14,991	15,290	15,596	15,908	16,226	16,551	16,882	17,219
O	Police Commander	161,394	166,235	171,222	176,359	179,886	183,484	187,154	190,897	194,715	198,609	202,581	206,633
P	Human Resources Director	14,129	14,553	14,989	15,439	15,748	16,062	16,384	16,711	17,046	17,387	17,734	18,089
P		169,544	174,630	179,869	185,265	188,971	192,750	196,605	200,537	204,548	208,639	212,812	217,068
Q	Airport Director	14,835	15,280	15,739	16,211	16,535	16,866	17,203	17,547	17,898	18,256	18,621	18,993
Q		178,021	183,362	188,863	194,529	198,419	202,387	206,435	210,564	214,775	219,071	223,452	227,921
R	CED Director	15,577	16,044	16,525	17,021	17,362	17,709	18,063	18,424	18,793	19,169	19,552	19,943
R	Finance Director	186,922	192,530	198,306	204,255	208,340	212,507	216,757	221,092	225,514	230,024	234,625	239,317
R	Information Technology Director												
R	Public Works Director												
S	Police Chief	16,286	16,774	17,277	17,796	18,152	18,515	18,885	19,263	19,648	20,041	20,442	20,851
S		195,427	201,290	207,329	213,549	217,820	222,176	226,619	231,152	235,775	240,490	245,300	250,206
T	City Administrator	17,914	18,452	19,005	19,575	19,967	20,366	20,773	21,189	21,613	22,045	22,486	22,936
T		214,970	221,419	228,062	234,903	239,601	244,394	249,281	254,267	259,352	264,539	269,830	275,227

CERTIFICATION OF ORDINANCE

I, Wendy Van Der Meersche, being the duly appointed City Clerk of the City of Arlington, Washington, a municipal corporation, do hereby certify that the following Ordinance No. 2024-024 was approved at the November 4, 2024 City Council meeting.

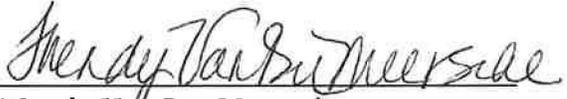
ORDINANCE NO. 2024-024

“AN ORDINANCE ADOPTING THE CITY OF ARLINGTON BIENNIAL BUDGET
FOR THE YEARS 2025-2026”

A true and correct copy of the original ordinance is attached.

Dated this 5th day of November, 2024




Wendy Van Der Meersche
City Clerk for the City of Arlington

CITY OF ARLINGTON

Don Vanney
Mayor



City Council



Heather Logan
Position 1



Leisha Nobach
Position 2



Debora Nelson
Position 3



Michele Blythe
Mayor Pro Tem
Position 4



Rob Toyer
Position 5



Yvonne Gallardo
Position 6



Jan Schuette
Position 7

TABLE OF CONTENTS

- Profile – City of Arlington.....1
 - Mayor’s Message.....2
 - Strategic Priorities and Objectives.4
 - City Departmental Chart 6
 - City Staff and Boards, Committees and Commissions.....7

- About the Budget and the Budget Process.....12
 - 2025 – 2026 Budget Process.....13
 - Selected Budget Policies.....14
 - Basis of Accounting and Budgeting.....15
 - Explanation of Revenue Sources20
 - Major Revenue Assumptions.....24
 - Major Expenditure Assumptions26

- Budget Summary - All Funds.....28
 - General Fund 001.....29
 - a) Legislative31
 - b) Executive.....31
 - c) Personnel Services.....33
 - d) Finance.....33
 - e) Information Technology.....35
 - f) Other Government Services.....36
 - g) Police Department.....36
 - h) Community Development.....38
 - i) Recreation, Non-Expenses, Legal Services.....40
 - j) Interfund Transfers, Other Expenses41
 - k) Debt Service, Capital Outlay.....42

 - Mandatory Reserve 004.....43
 - Program Development 005.....44
 - CED Permitting 006.....45

 - Street Department 101.....46
 - Growth Fund 107.....48
 - Public Art Fund 111.....49
 - Lodging Tax 114.....50
 - Cemetery 116.....51
 - Transportation Sales Tax Fund 180.....53

 - REET I 303.....54
 - REET II 304.....55
 - Capital Facilities 305.....56
 - Bond Construction Fund 306.....57
 - Transportation Improvement Fund 31058
 - Park Improvement Fund 311.....61

TABLE OF CONTENTS

Cemetery Capital Fund 316.....	62
Equipment Replacement Fund 320.....	63
Airport Operating Fund 402.....	66
Airport Reserve Fund 410.....	69
Airport CIP (FAA) Fund 413.....	70
Water Operating Fund 403.....	72
Water Improvement Fund 405	75
Sewer Operating Fund 404.....	77
Sewer Improvement Fund 406.....	80
W/S Bond Reserve Fund 411.....	82
Stormwater Operating Fund 412.....	83
Stormwater Improvement Fund 409.....	85
PW Facilities and M&O Fund 504.....	86
Cemetery Preneed Fund 622.....	88
City Fiduciary Fund 633.....	89
Cemetery Endowment Fund 702.....	91

PROFILE

City of Arlington

Arlington, Washington, incorporated in 1903, is a city with a rich farming and timber history in the Stillaguamish River Valley. Nestled in the foothills of the Cascade Mountains near the Salish Sea, Arlington combines the best of northwest living with easy access to urban centers and outdoor activities.

Arlington strives to be a live-work community with employment opportunities for residents. With industrial, commercial, and retail areas, as well as a variety of housing and residential options. The city boasts a high jobs-to-population ratio (2.2 jobs per residence), and is home to a wide variety of aerospace, high tech manufacturing, construction, and green technology enterprises. The Arlington-Marysville Cascade Industrial Center is the second largest concentration of manufacturing businesses in Snohomish County.

With an estimated population of 22,980, in 2024, Arlington has experienced continued growth over the years, increasing population by approximately 3,500 residents over the last 10 years. In April 2024 Arlington was 8th out of the top 10 cities and towns with an increase of 1.3% from the previous year.

People and businesses are drawn to the area by the availability of suitable property, access to employment and exceptional public schools, and proximately to rural areas. With the City's location near Interstate 5 and north of the urban centers of Everett and Seattle, continued growth of this area is expected.

Arlington is a full-service city providing services that our citizens need to maintain a great quality of life. The Arlington Police Department is a State Accredited agency that is committed to providing excellent service. Arlington has received the State's Water Quality award for over 20 years for exceptional drinking water. The City's park system provides over 15 parks and trails. The Arlington Municipal Airport is one of the state's premier general aviation airports and is the site of the annual Arlington Fly-In, attracting over 50,000 visitors.

Downtown Arlington hosts many events and parades that the community enjoys. We are noted for our small-town charm and the abundance of activities are part of Arlington's culture.

We have a volunteer orientated community that serve on the City's boards and commissions, as well as many non-profit organizations that contribute to Arlington's quality of life.

The City of Arlington is committed to exceptional customer service. Whether you are a resident, visitor or business owner, the city pledges to provide prompt, courteous, accurate, and complete assistance. With its exceptional amenities and welcoming community, Arlington is truly a city that has it all.



November 4, 2024

Honorable City Council and Members of our Community:

I am pleased to present the 2025/2026 biennial budget, the first biennial budget during my tenure as Mayor. I want to thank City Council, commission members, City staff and the community for helping shape the City's vision and making Arlington a great place to work and live. The City's budget was developed based on Council's strategic priorities, along with feedback I've received from the community. The strategic priorities are based on three focus areas; public safety, fiscal sustainability and economic development. The strategic objectives and action steps are included in the pages following this message.

GENERAL OUTLOOK

The last couple of budgets have been through a period of significant growth with increasing revenues. We've also been through a pandemic which created disruption, economic challenges and an opportunity for innovation and efficiency. We're now facing a period of continued inflation, higher interest rates and a slowdown in the local economy. The 2025/2026 budget wasn't built without challenges, we're seeing a slowdown in sales tax revenue which represents about 34% of general fund revenue and supports most of the City's general government services. Even with those challenges, no cuts were necessary in the general fund to balance the 2025/2026 budget and maintain minimum reserves. In fact, the City plans to make increases in public safety and maintenance and operations, with the expectation that the slowdown is temporary and we'll see an uptick in revenue early 2025. Although we are facing an economic slowdown, the overall outlook is positive. Over the past few years, the City has been a good steward of taxpayer dollars by building and maintaining strong reserves, managing budgets, and not using one time revenue to support long term costs, all of which has put us in a position to maintain and enhance service levels and deliver excellent service to the community.

BUDGET OVERVIEW

The biennial budget includes total City revenues of \$83 million in 2025 and \$80 million in 2026. The difference in revenue between 2025 and 2026 is because of expected grant revenue for transportation and airport projects.

Total City expenses in 2025 are \$94 million and \$82 million in 2026 and exceed total revenues coming in. Total expenses exceed total revenues because the City is planning significant investment in infrastructure with the help from grant revenue, mitigation and user fees and spending down accumulated reserves. All operating funds will be at or near minimum reserves during this biennium. About \$21 million is planned for transportation projects, \$3 million in facility improvements, \$1.2 million in park projects, \$3.2 million to maintain equipment, stay current with technology and protect against cyber threats. The budget also includes \$8.7 million in airport projects and an investment of \$29 million in utility projects to maintain and update current infrastructure and to plan for future capacity and development.

General fund revenues are projected at about \$24 million for both years in the biennium with little revenue growth expected. General fund expenses are projected at \$24 million in 2025 and \$26 million in 2026. Although expenses exceed revenue in 2026, the City's ending fund balance will maintain its 2-month operating reserve. The expense increase in 2026 is an investment in public safety and maintenance and operations. About 76% of the general fund budget is from tax revenue, the majority of which comes from property taxes, retail sales taxes and utility taxes. 46% of the general fund budget is spent on public safety.

PUBLIC SAFETY

Public safety is a critical service provided by the City and remains a high priority. This budget includes hiring additional staff at the police department and investing in advanced technologies to improve efficiencies and enhance the daily work of our police officers. The City also plans to invest in neighborhood traffic calming programs and other transportation projects to improve the safety of our streets and pedestrian walkways.

FISCAL SUSTAINABILITY

The key to fiscal health is balancing immediate needs with long term sustainability. The 2025/2026 budget reflects the City's commitment to being good stewards of taxpayer dollars by careful planning to make sure we live within our means and making strategic investments to keep the City moving forward. A part of our work to ensure the long-term success of the City is to update the City's 10-year financial forecast, stay current with financial policies and maintain required reserves.

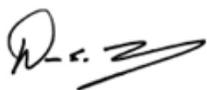
ECONOMIC DEVELOPMENT

A thriving economy and recreational space is the foundation of a strong community. The budget includes investments that will foster job growth by creating the necessary infrastructure for development, and provide funding for additional outdoor recreational space. To promote and manage economic development within Arlington, the City will complete its update to the Comprehensive Plan and Airport Master Plan which outlines the City's implementation strategies that guide future development over a long term horizon. The City also plans to enhance its outdoor space by creating a dog park and a bike pump track by leveraging local dollars with grant funds. Significant investments will also be made in transportation, utilities, and a continuation of our fiber program. This will allow businesses and residents to have access to safe roads, clean drinking water and technology.

CONCLUSION

I want to express my gratitude to all those who participated in the budget process. The budget creates the framework of how we invest in the community to build a safe and vibrant place to live, work and play. I thank the citizens for trusting me to move the City forward and be part of a community that we can all be proud of!

Sincerely,



Mayor Don Vanney



City of Arlington

Strategic Priorities and Objectives

Our Mission:

The City of Arlington provides high quality services that are essential for a safe and vibrant community.

Public Safety	Early hire in 2024 for budgeted patrol position in 2025
	Purchase of additional vehicle for early hire of 2025 position
	New or increased technologies to improve the effectiveness and efficiency of investigations
	<ul style="list-style-type: none"> • Intersection Cameras • Report writing software • Body Cameras • Digital forensic software
Implement Transportation Capital	Continuation of TBD program
	<ul style="list-style-type: none"> • Neighborhood traffic calming • Pavement preservation • Safety project and other improvements as identified in improvement plans

Fiscal Sustainability	Action Items
Financial	Update 10-year financial plan
	Update financial policies
	Succession planning
Parks	Dog Park
	Bike Pump Track
Facility Maintenance and	Develop facilities plan for police impound building
	Develop facilities plan for maintenance & operations facility
	City hall window and roof replacement
Community & Economic Development	Island Crossing sub area plan
	Complete comprehensive plan update



City of Arlington

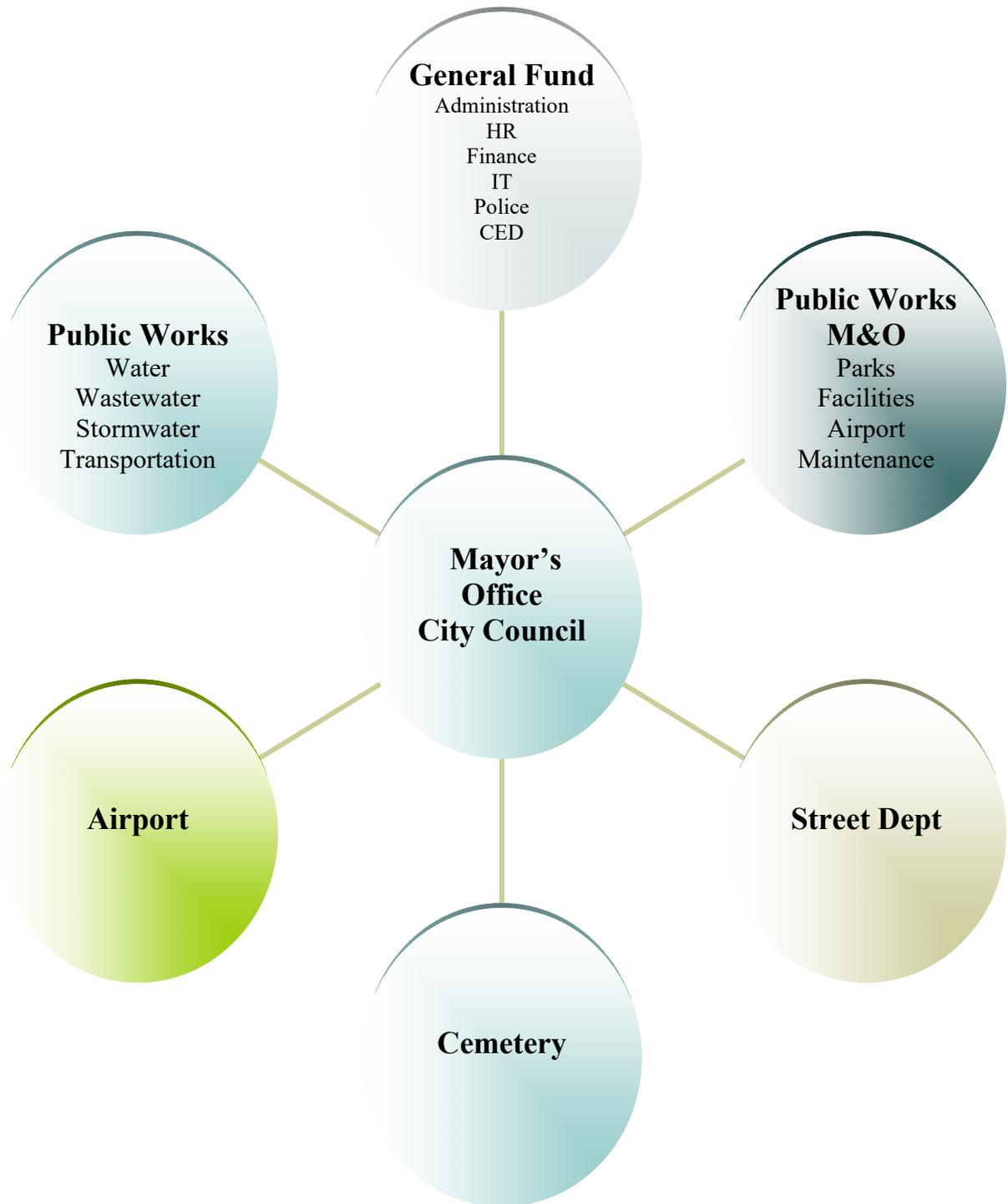
Strategic Priorities and Objectives

Our Mission:

The City of Arlington provides high quality services that are essential for a safe and vibrant community.

Economic Development	Action Items
Implement Water Capital Improvement	Continue water main replacements
	Water treatment plant design and construction
	Future reservoir development
	Haller North wellfield expansion
	Haller South wellfield project
	Island Crossing water main design
	Water treatment plant expansion filters
	640 Zone booster install
	211 th Place improvements
	180 th and 188 th roundabouts water portion
Implement Sewer Capital Improvement	Continue sewer main replacements
	Lift station upgrades LS-11 and LS-14
	211 th Place improvements
	180 th and 188 th roundabouts sewer portion
Implement Storm Capital Improvement	Prairie Creek Bridge
	Continue storm system repair and maintenance
Airport	Completion of airport development plan
	Design for commercial kitchen
	Continuation of fiber installation
	Taxiway Alpha mill and overlay
	Taxiway C extension
	Runway 11/29 solar lighting
Transportation Improvements	Island Crossing roundabout
	211 th Place improvements
	180 th and Smokey Point Blvd Roundabout
	188 th and Smokey Point Blvd Roundabout
	169 th Street segment
	180 th Connector
	SR31 Trail
	Division/Broadway
	74 th Ave Trail

City Departmental Chart



Arlington City Management Staff

Paul Ellis - City Administrator
Steve Peiffle - City Attorney
Kristin Garcia - Finance Director
Jonathan Ventura - Police Chief
James Kelly - Public Works Director
Marc Hayes - Community & Economic Development Director
Shawn Friang - Human Resources Director
Marty Wray - Airport Director
Bryan Terry - IT Director
Sarah Lopez - Community Engagement Director

Boards, Committees and Commissions

Arlington Airport Commission

The Commission consists of seven members appointed by the City Council. Terms are three years. Duties: to operate and regulate the Airport, subject to City Council approval. Meetings are the 2nd Tuesday of each month at 6:00 pm at the Arlington Municipal Airport Office.

- ❖ Ruth Gonzales
- ❖ John Branthoover
- ❖ Eric Hansen
- ❖ Scott Tomkins
- ❖ Robert Anderson
- ❖ Dary Finck
- ❖ Kirk LeDoux



Arlington Cemetery Advisory Board

The Board consists of five members, appointed by the Mayor and subject to approval of the City Council. Terms are 4 years. Meets quarterly as scheduled. Duties are to advise the Mayor and City Council in all matters relating to long range planning of the Cemetery.

- ❖ DeAnn Bennett
- ❖ Maxine Jenft, Vice Chair
- ❖ Allen Ice
- ❖ Annette Patterson
- ❖ Jordan Mohrenne

Arlington Civil Service Commission

The Commission consists of three members appointed by the Mayor. Terms are 6 years. Duties are selection, appointment, and employment of police officers. They meet on the first Wednesday of the month at 9:00 am at the Police Station, Council Conference Room. There is currently one vacancy on the commission.

- ❖ Kay Duskin - Commission Chair
- ❖ Holly Sloan-Buchanan – Commission Vice Chair
- ❖ Jonathan Reichert



Arlington Lodging (Hotel-Motel) Tax Advisory Committee

The Committee consists of five members. One member of the Committee shall be from the City Council. Two are to be representatives of businesses required to collect the tax. The other two are persons involved in activities authorized to be funded from the tax. Terms are for 2 years. The committee meets as needed to provide a recommendation to the full City Council for allocation of the funds collected.

- ❖ Debora Nelson – Council Representative
- ❖ Rachel Ralson
- ❖ Michele Heiderer
- ❖ Jeri Rugtvedt

Arlington Parks, Arts & Recreation Commission (PARC)

The Commission serves as an advisory commission to the Mayor and City Council with respect to Parks, Arts and Recreation facilities and programs within the city, as well as changes, expansion or new acquisition of both facilities and programs. Terms are 4 years. Meets on the 4th Tuesday of each month at 6:00 pm in the Arlington City Council Chambers.

- ❖ Steve Maisch
- ❖ Jennifer Harrington
- ❖ Rick Sloan
- ❖ Christa Dietz
- ❖ Heather Watland
- ❖ Randy Nobach
- ❖ Jan Bauer



(Island Crossing Entryway Sign, Fish by Marguerite Goff, lettering by Lance Carleton, 2010)

Citizen Salary Commission

The Commission consists of five members appointed by the Mayor and subject to approval of the City Council. Terms are 3 years. The commission meets to review, evaluate and recommend salaries and per diem reimbursement for elected officials. The commission holds at least one public hearing within two months of filing its recommendation with the city clerk.

- ❖ Carla Gastineau
- ❖ Holly Sloan-Buchanan
- ❖ Nancy Knutson
- ❖ Stephanie Abrahamson
- ❖ Vacancy

Arlington Planning Commission

The Commission consists of five members appointed by the mayor and subject to approval of the City Council. Terms are 6 years. Commission meets 1st and 3rd Tuesdays at 6:30pm in the Arlington City Council Chambers. The City Council may refer to the Commission, for its recommendation and report, any ordinance, resolution, or other proposal relating to amendments to the City's comprehensive plan, amendments to the City's land use code, or any of the matters and subjects referred to in the Revised Code of Washington (RCW) Chapter 35A.63.

- ❖ Melissa Johnson, Chair
- ❖ Gayle Roeber, Vice Chair
- ❖ Tim Abrahamson
- ❖ Nathan Senff
- ❖ Jennifer Benton

Arlington Youth Council

The Arlington Youth Council is to advise the mayor and city council on matters relating to and affecting the youth in our community and provide youth perspectives on a range of community issues and projects. The youth council is structured to create an essential link among the city's teens, the community and city government. Meetings are the 2nd Thursday of the month at 5:30 pm, (sometimes the 4th Thursday of the month).

- ❖ Kathleen Azpiri
- ❖ Kimberly Leach
- ❖ Reese Baggen
- ❖ Brooklyn Helle
- ❖ Sera Sabol
- ❖ Kristin-Michale Sherburne
- ❖ Elinor Richardson



Kindness Mural at the Boys & Girls Club, by Brady Black and Community

About the Budget and the Budget Process

The budget includes the financial planning and legal authority to obligate public funds. Additionally, the budget provides significant policy direction by the City Council and Mayor to the staff and community. As a result, the Mayor, the City Council, staff and public are involved in establishing the budget for the City of Arlington.

The budget provides four functions:

1. A Policy Document

The budget functions as a policy document in that the decisions made within the budget will reflect the general principles or plans that guide the actions taken for the future. As a policy document, the budget makes specific attempts to link desired goals and policy direction to the actual day-to-day activities of the City staff.

2. An Operational Guide

The budget of the city reflects its operations. Activities of each City function and organization have been planned, debated, formalized, and described in the following sections. This process will help to maintain an understanding of the various operations of the City and how they relate to each other and to the attainment of the policy issues and goals of the City Council.

3. A Link with the General Public

The budget provides a unique opportunity to allow and encourage public review of City operations. The budget describes the activities of the city, the reason or cause for those activities, future implications, and the direct relationship to the citizenry.

4. A Legally Required Financial Planning Tool

The budget is a financial planning tool, which has been its most traditional use. In this light, preparing and adopting a budget is a state law requirement of all cities as stated in Title 35A of the Revised Code of Washington (RCW). The budget must be adopted as a balanced budget and must be in place prior to the expenditure of any City funds. The budget is the legal authority to expend public moneys and controls those expenditures by limiting the amount of the appropriation at the fund level. The revenues of the City are estimated, along with available cash carry-forward, to indicate funds available. The budget considers unforeseen contingencies and provides for the need for periodic adjustments.

2025 – 2026 Budget Process

The budget process for the City of Arlington is, in some respects, an ongoing, year-round activity. The formal budget planning began in January with discussions between the Mayor, City Administrator and City Council during the City Council’s annual retreat. The City Administrator and the Department Directors prepare the preliminary budget based upon the priorities set by the Mayor and City Council. The City Council reviews the preliminary budget between October and December.

The City of Arlington budget procedures are mandated by RCW 35A.34. There are several steps in the budget process. The first requirement is that the city shall submit a proposed preliminary budget to the chief administrative officer on or before the first business day in October. The preliminary budget is first presented to City Council on the first Saturday in October and again presented to the City Council in November. Public hearings are held to obtain taxpayers' comments, and revisions, as applicable, are made. The Council makes its adjustments to the preliminary budget and adopts by ordinance a final balanced budget not later than December 31. The final operating budget as adopted is published, distributed, and made available on the City’s website or to the public when requested.

The Finance Director is authorized to transfer budgeted amounts within an fund; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges or other conditions of employment must be approved by the City Council.

When the City Council determines that it is in the best interest of the City to increase or decrease the appropriation for a particular fund, it may do so by ordinance approved by one more than the majority. This is usually performed once a year in December.

BUDGET PROCESS	JUL	AUG	SEPT	OCT	NOV	DEC
Departments prepare initial revenue and expense estimates						
Departments submit budget estimates to Finance						
Department budget review						
Budget review with City Council						
Preliminary budget submitted to City Clerk, City Council and made available to the public						
Public hearings are held at City Council meetings						
Council approves budget by December 31						

Selected Budget Policies

Department directors have primary responsibility for formulating budget proposals in line with City Council and Mayoral priority direction, and for implementing them once they are approved.

The Finance Department is responsible for coordinating the overall preparation and administration of the City's operating budget and capital improvements. This function is fulfilled in compliance with applicable State of Washington statutes governing local government budgeting practices.

The Finance Department assists department staff in identifying budget issues, formulating solutions and alternatives, and implementing any necessary corrective actions.

Interfund charges will be based on recovery of the direct costs associated with providing those services.

Regular employee positions will normally be budgeted only in the City's operating funds and will be retained in accordance with rules established by the Finance Department.

Budget adjustments requiring City Council approval occur through the ordinance process at the fund level coordinated by the Finance Department and any adjustments to the current year budget are required to occur prior to the end of the current year.

The City's budget presentation will be directed at displaying the City's services plan in a Council/constituent-friendly format.

The City will maintain equipment replacement funds that will receive annually budgeted contributions from the operating expenses of departments owning the capital equipment in an amount necessary to replace the equipment at the end of its useful life. Life cycle assumptions and required contributions are reviewed annually as part of the budget process.

Basis of Accounting and Budgeting

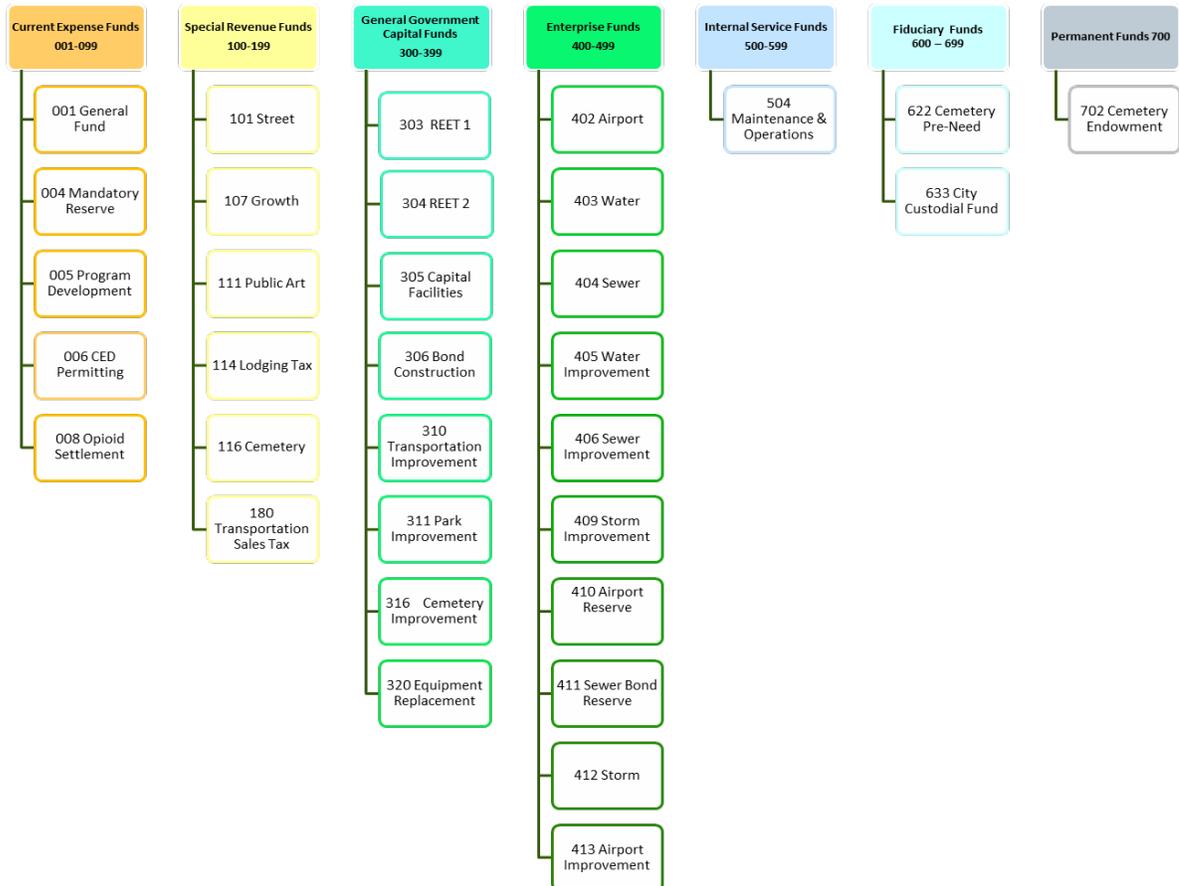
Accounting

Accounting records for the City are maintained, and financial statements are prepared on the basis of accounting that demonstrates compliance with Washington State statutes and the Budgeting, Accounting and Reporting System (BARS) manual in accordance with methods prescribed by the State Auditor, which is a comprehensive basis of accounting (cash basis) other than generally accepted accounting principles.

The City accounts for and organizes its operations on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related expenses, liability and residual balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. For the 2025/2026 Biennial budget, the City of Arlington accounts for its operations in 33 separate funds.

Basis of Presentation - Fund Accounting

The accounts of the City of Arlington are organized based on funds and account groups, each of which is considered a separate accounting entity and accounted for with a separate set of single-entry accounts. Reported are beginning and ending cash and investment balances, cash receipts, and disbursements. Below are the funds the city budgets by fund type.



Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Revenues are recognized only when cash is received and expenditures are recognized when paid, including those properly chargeable against the report year(s) budget appropriations as required by state law.

Fixed Assets

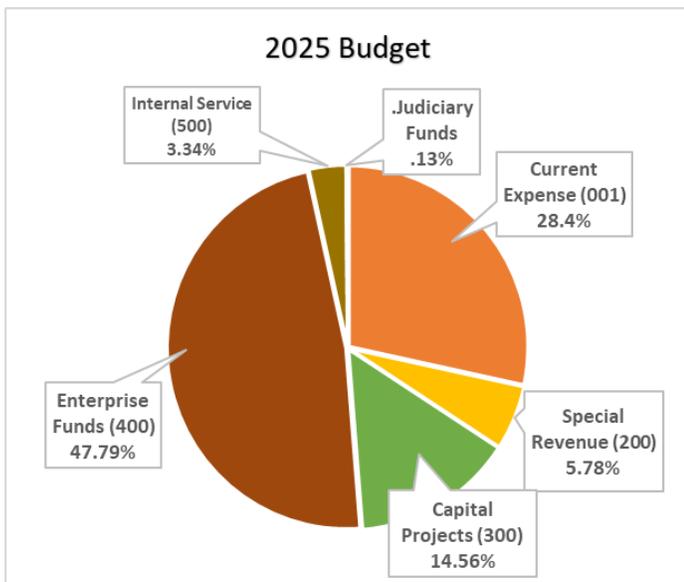
Major expenses for fixed assets, including major repairs that increase useful lives, are expensed when incurred. Assets like buildings, vehicle and equipment are recorded in the City’s fixed asset system at purchase price for purchases \$7,500 or more. Maintenance, repairs and minor renewals are accounted for as expenses when incurred. The City operates on a cash basis system and does not record depreciation for assets.

Utility plant in service and other fixed assets are stated at cost where the historical cost is known. Where historical cost is not known, assets are recorded at the City’s engineers estimated cost. Donations by developers and customers are recorded at the contract price or donor cost.

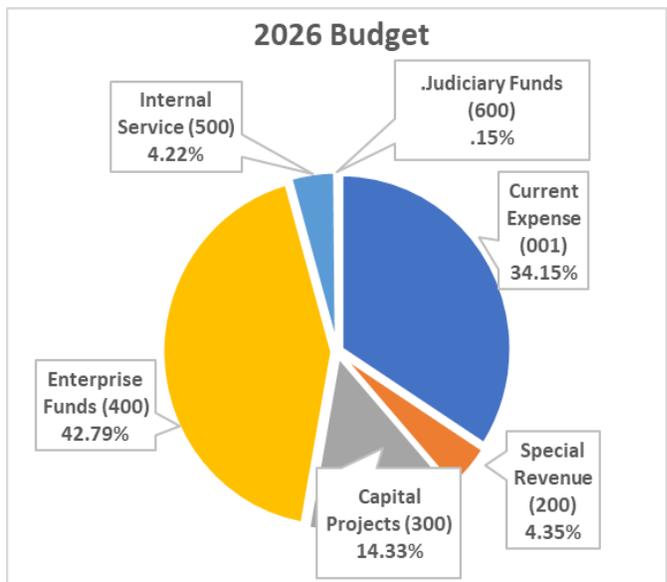
Budgets and Budgetary Accounting

Annual appropriated budgets are adopted for all funds. These funds are budgeted on the modified cash basis of accounting. The financial statements include budgetary comparisons for those funds.

Budgets are adopted at the fund level that constitutes the legal authority for expenditures. Annual appropriations for all funds lapse at the fiscal period end.



**2025 Expense Budget
by Fund
\$94,556,667**



**2026 Expense Budget
by Fund
\$82,075,736**

Governmental Fund Types

Governmental fund operating statements focus on measuring changes in cash and investment balances rather than net income; they present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in cash. This fund is the general operating fund of the city. It accounts for all financial resources and transactions except those required to be accounted for in another fund. The general fund is primarily funded by both retail sales and property taxes. The general fund also provides the administrative support for all city governmental functions.

➤ **General Fund (Five Funds)**

001-General Fund.

The City will also maintain in its general fund, an ending fund balance in an amount equal to two-month operating cash. The 2025-2026 budget predicts ending fund balance will be \$5,615,717 in 2025, representing more than 2 months in reserve and \$3,861,642 in 2026 representing slightly less than 2 months in reserve.

004-Mandatory Reserve Fund – Policy.

Reserve Policy: The City will strive to maintain a Mandatory Reserve Fund with a target balance between ten and sixteen percent (10% - 16%) of the total expected revenue for taxes and licenses & permits in the general fund. Based on the 2025-2026 budget, the mandatory reserve balances for 2025 and 2026 will be \$2,969,517 and \$3,249,517. These balances represent a target of 16% in 2026.

005-Program Development Fund.

This fund is used to budget special projects, each department is required to fill out a program request and is approved accordingly.

006-CED Permitting Fund.

This fund per RCW 82.02.020, is used for all building/planning department revenue. This fund transfers money to the general fund for Community Development expenses.

008-Opioid Settlement Fund.

Opioid Settlement money received but no expenses have been budgeted this biennium.

➤ **Special Revenue Funds (Six Funds)**

The City of Arlington budgets six special revenue funds. Special revenue funds are used to account for and record the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects.

101-Street Department Fund.

This fund is revenue received from the state shared gas taxes and is restricted to street maintenance and operations. The city also receives money from Snohomish County for the Transfer Station Road Operations.

107-Growth Fund. Mitigation revenue received and used for capital road and park projects.

111-Public Art Fund. Revenue received from the general fund only to be used for art projects.

114-Lodging Tax Fund. Sales tax collected from local hotel/motel revenue and is restricted for tourism related expenditure grants.

116-Cemetery Fund. Revenue and expenses only related to the operation of the cemetery.

180-Transportation Sales Tax Fund. Voter approved sales tax can only be used for road projects.

➤ **Capital Project Funds (Eight Funds)**

The city budgets eight general capital funds. These funds account for financial resources, which are designated for the acquisition or construction of general government capital projects.

303-REET I Fund. RCW 82.46.010 one-fourth percent real estate excise tax, these funds are restricted for capital projects.

304-REET II Fund. RCW 82.46.010 and allows a second one-fourth percent real estate excise tax and restricted to financing capital projects.

305-Capital Facilities Building Fund. Funded by construction sales tax transferred from the general fund for building maintenance or repairs.

306-Bond Construction Fund. Bond proceeds for general government facilities.

310-Transportation Improvement fund. This fund receives federal and state grant revenue along with trip mitigation revenue collected in the permit process and can only be used for transportation road projects.

311-Park Improvement Fund. This fund budget for park projects paid for by federal, state, and local grants. Other revenue comes from park mitigation revenue collected during the permit process and used for city park facilities.

316-Cemetery Capital Improvement Funds. Cemetery revenue to be used for future cemetery development.

320-Equipment Replacement Fund – Money is contributed from each department for their future equipment purchases and IT replacement schedules. The city receives ballfield revenue for future repairs or upgrades to city fields.

➤ **Enterprise Funds (Ten Funds)**

These funds account for operations that provide goods or services to the general public and are supported by fees charged to external users. Debt and capital projects paid by rate proceeds to external users are also accounted for using utility funds. While not required to have separate capital funds, it is the city's desire to make these as transparent as possible by using them in separate funds.

402-Airport Operating Fund. The Airport fund accounts for airport's operation, management, and capital expenditures. Revenues come from building and land leases. All revenues and expenditures are tracked in this fund. Ending fund balances are transferred to the reserve fund for future projects.

410-Airport Reserve Fund. Revenue received from the airport operating fund to be used for airport projects and city grant match as needed.

413-Airport CIP (FAA) Fund. Capital improvements for the airport are funded primarily by Federal Aviation Association (FAA) and some state grants.

403-Water Operating Fund. Revenue received from water utility user fees and used for all water operating expenses. Ending fund balances are transferred to water improvement for capital projects.

405-Water Improvement Fund. This fund accounts for all water capital projects.

404-Wastewater Utility Fund. Revenue received from wastewater user fees and used for all wastewater operating expenses. Ending fund balances are transferred to wastewater improvement fund for capital projects.

406-Wastewater Improvement Fund. This fund accounts for all wastewater capital projects.

411-Wastewater Bond Fund. Wastewater bond revenue, reserved requirements per bonding company, debt payments.

409-Stormwater CIP Fund. This fund is used for stormwater capital projects.

412-Stormwater Management Fund. Revenue received from stormwater utility user fees and used for all stormwater operating expenses. Ending fund balances are transferred to stormwater CIP fund for capital projects.

➤ Internal Service Funds (One Fund)

The Maintenance and Operations Fund is an internal service fund.

504-PW Facilities PW M&O Fund. The M&O Internal Services fund is used to account for goods and services provided to other funds. Departments of the City pay for these services on a cost reimbursement basis. The general fund also transfers money into this fund to pay for other operating costs.

➤ Fiduciary Fund (Two Funds)

622- Cemetery Preneed Fund. This is a Private-Purpose Trust fund, used to account for assets held by the city in a trustee capacity for all cemetery pre-need transactions purchased for later customer needs.

➤ **633-City Fiduciary Custodial Fund.** This fund is used for all money collected on behalf of another government entity, all sales tax and court revenue collected, then it's remitted back to the state.

➤ Permanent Funds (One)

702- Cemetery Endowment Fund. This is a permanent fund restricted on using any earnings except interest.

Explanation of Revenue Sources

GENERAL FUND REVENUES:

Property Tax Revenue

Property taxes play an essential role in the finances of the municipal budget. Arlington is a part of the Sno-Isle Regional Library system and North County Regional Fire Authority. This reduces the City's levy limit by \$.50 per \$1,000 and \$1.50 per \$1,000, respectively. The annual property tax levy amount must be established by ordinance by November 30th for the following levy year. Cities with a population of more than 10,000 are limited to annual increases by the lesser of 1% or the percentage increase in the implicit price deflator (a national inflation index).

Local Retail Sales and Use Tax

The local retail sales and use tax totals 9.3%. Arlington receives 1.05% (.85% regular sales tax and .2% for transportation), the State receives 6.5% and Snohomish County receives 1.75%*

**Of the .1% that Snohomish County receives for criminal justice, the City collects about .84%, the County keeps about 15% and the rest goes to the State for administrative services.*

Local Criminal Justice Sales Tax

Local Sales Tax for Criminal Justice funding is to be used solely for criminal justice purposes. This tax is authorized at 1/10 of 1% of retail sales transacted in the County. Of the total amount collected, the State distributes 10% to the County, with the remainder being distributed by population to cities.

Utility Taxes

The city receives utility taxes from local utilities as a form of a business license to operate the utility in the City. The rates are as follows: Water, Sewer, Stormwater – 5%, Telephone, Natural Gas, Electricity – 6%, Cable TV and Garbage – 8%.

Gambling Tax Revenues

Gambling tax revenues must be spent primarily on law enforcement purposes pertaining to gambling. Funds remaining after necessary expenditures for such enforcement purposes may be used for any general government purpose. Gambling taxes are paid monthly to the city. The city imposes a tax on the following forms of gambling at the following rates: Bingo (5% gross, less prizes); Raffles (5% gross, less prizes); Games (2% gross, less prizes); Punch Boards (5% gross, less prizes); Pull Tabs (5% gross, less prizes); Card games (12% gross in 2017).

Leasehold Excise Tax

Most leases of publicly owned real and personal property in the state are subject to a leasehold excise tax in lieu of a property tax. Rentals of city property, mostly at the municipal airport, fall into this category and the city collects this tax. The tax is paid to the State which then remits a portion back to the city.

Franchise Fees

This is a fee levied on private utilities for the right to use city streets, alleys, and other public properties and right of ways. The city has two franchise agreements that are paying this 5% fee.

State-Shared Revenues

State-shared revenues are received for gasoline taxes, liquor receipts, marijuana excise tax and motor vehicle excise taxes including travel trailer and camper excise tax. These taxes are collected by the State of Washington and shared with local governments based on population. State-shared revenues are distributed on either a monthly or quarterly basis, although not all quarterly revenues are distributed in the same month of the quarter.

Liquor Board Profits and Liquor Excise Tax

Cities receive a share of both liquor board profits and liquor excise tax receipts. The profits are distributed on the last day of March, June, September, and December. The excise portion is distributed on the last day of January, April, July, and October. To be eligible to receive these revenues, a city must devote at least two percent of the distribution to support an approved alcoholism or drug addiction program.

Marijuana Excise Tax

HB 2136 amended the state's marijuana regulatory and taxation system and provides for revenue sharing with cities and counties. 70% of revenues are distributed on a per capita basis. 30% of revenues (the "retail share") will be distributed based upon the proportional share of revenues generated in the individual jurisdiction.

Affordable Housing Tax

SHB 1406 allows participating agencies to receive a sales tax credit against the 6.5% the State receives. This is not a new tax; the State is giving a portion of what they collect to participating agencies to be used for affordable housing. The city will receive .0073% of the taxable retail sales in our jurisdiction up to the annual maximum amount. Annual estimates are approximately \$50,000.

Opioid Settlement

The Attorney General's (AG) settlement with three opioid distributors was finalized and the city received its first distributions in August 2023 from the \$215 million to eligible participating cities and counties. All 125 eligible cities over 10,000 population and counties signed on to the settlement by the September 2022 deadline. To date the city has received \$380,030 and anticipates additional payments. The City has no planned expenditure for this biennium.

Funds may be used for a variety of opioid use abatement purposes set out in the agreements and must be consistent with the state Opioid Response Plan:

- Improving and expanding treatment for opioid use disorder.
- Supporting individuals in treatment and recovery, including providing comprehensive wrap-around services to individuals with opioid use disorder, including housing, transportation, education, job placement, job training or childcare.

- Addressing the needs of pregnant women and their families, including those with babies with neonatal disorder.
- Preventing opioid misuse, overprescribing and overdoses through, among other strategies, school-based and youth-focused programs, public education campaigns, increased availability and distribution of naloxone and other drugs that treat overdoses, additional training, and enhancements to the prescription drug monitoring program; and
- Supporting first responders.

Service Revenues

Fees are charged for services rendered by the City of Arlington. Most of the fees in the General Fund are protective inspections and permits related to services such as planning, zoning, building, and fire safety inspections.

Fines and Forfeitures

Fines and penalties are collected as a result of Municipal Court rulings and other miscellaneous rule infractions. All court fines and penalties are shared with the State, County, and the City, on average, keeps only 40% of the amount collected.

Recreation Program Fees

The Parks and Recreation Department charges fees for selected recreation programs. These fees offset some of the costs related to providing the program.

Investment Interest

The City invests idle cash holding and earns investment interest on those funds.

OTHER FUND REVENUES

STREET FUND

Gas tax funds are to be used for maintenance and operations and/or capital expenditures related to street and bridge maintenance, construction or repair. The city deposits all gas tax revenue into the Street fund. The State distributes fuel tax to the City on a per capita basis.

LODGING TAX FUND

This fund receives all revenue resulting from the Hotel/Motel Tax levied upon charges made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp and other transient accommodations in the City. The tax rate is 2 percent of the selling price or charge made for the lodging. It is collected and administered by the Washington State Department of Revenue. State law requires that these taxes be credited to a special fund with limitations on use, principally to support the promotion of tourism/convention activities and related facilities, as prescribed by RCW 67.28.310.

TRANSPORTATION SALES TAX FUND

February 2023, City of Arlington residents passed a ballot measure to extend the transportation .2% sales tax for another ten years. This tax will be used for road preservation and repairs, traffic calming and safety projects.

REAL ESTATE EXCISE TAX 1 FUND

Under Washington State Law, RCW 82.46.010, the City is allowed to impose an excise tax on each sale of real property at the rate of one-quarter of one percent of the selling price. The revenue generated can be used for operations and maintenance and for financing capital projects as specified in the capital facilities plan under the Growth Management Act.

REAL ESTATE EXCISE TAX 2 FUND

Under Washington State Law, RCW 82.46.010, the City is allowed to impose an additional excise tax on each sale of real property at the rate of one-quarter of one percent of the selling price. The revenue generated can be used for operations and maintenance and for financing capital projects as specified in the capital facilities plan under the Growth Management Act.

AIRPORT FUND

The Airport operating fund receives revenue from aviation rental sites, industrial and commercial building leases, hangar rent and interfund rent from other departments. Every year building leases are increased by CPI. Land leases are based on a rate per square foot and are determined by a land appraisal conducted every 5 years.

PUBLIC WORKS UTILITIES

Public Works is broken down by three separate departments, funds: Water, Wastewater and Stormwater. Revenue is collected from external customer accounts and billed on water usage, wastewater, and stormwater. Usage fees are established by periodic rate studies and CPI.

Major Revenue Assumptions

1. Beginning 2021 through 2023, a large online retailer was building a facility in Arlington generating higher than usual construction related sales tax during that time period. The 2025/2026 budget reflects a 4.5% increase in sales tax based on 2023 actual revenue (excluding what was received from that project). The budget reflects conservative revenue projections due to the recent economic slowdown in retail sales, however the slowdown is expected to be temporary.

Retail Sales Tax				
<u>2022 Actuals</u>	<u>2023 Actuals</u>	<u>2024 Budget</u>	<u>2025 Budget</u>	<u>2026 Budget</u>
\$9,851,963	\$ 8,176,953	\$ 7,800,693	\$ 8,105,339	\$ 8,510,606

2. State shared revenues use the population estimate as determined by the Office of Financial Management for the State of Washington. The population estimate used for 2025 revenue is 22,980 which is nearly a 6% increase from last year. Population estimates are important when determining distribution of State shared revenues on a per capita basis.
3. Estimates for general property tax revenue reflect a 1% increase plus new construction from last year's levy. The 1% increase is approximately \$137,623 mostly due to the increase in new construction values. The 2025 preliminary estimated assessed valuation for Arlington is \$5,482,079,680 as determined by the Snohomish County Assessor's Office. This is an increase of approximately 11% from 2024 and includes new construction, annexations and State assessed utility values. The City's general property levy rate for 2025 is estimated to be \$.9156 per \$1,000 of assessed valuation and estimated to be \$.9059 per \$1,000 of assessed valuation for 2026. In 2024, the City used some of its banked capacity increasing property tax revenue from what was originally budgeted.

Property Taxes				
<u>2022 Actuals</u>	<u>2023 Actuals</u>	<u>2024 Budget</u>	<u>2025 Budget</u>	<u>2026 Budget</u>
\$2,794,425	\$ 2,985,941	\$ 3,259,140	\$ 5,019,207	\$ 5,214,703

4. Estimates for utility taxes are based on tax rates as established by Municipal Code 3.16.040 and historical trend. The City charges a 5% utility tax on water, wastewater and stormwater revenue.
5. Estimates for utility revenues are based on rates as established by Municipal Code 13.12.040 and expected increases in population and commercial/residential buildings. Per City ordinance, utility rates are automatically increased by CPI unless council takes separate action to amend the ordinance. In 2025 the rates were calculated based on a 4% CPI for water and wastewater, and 3% CPI for stormwater.
6. Airport land rentals are based on appraisal values. Appraisals are completed every 5 years and any increase/decrease from the appraisal is amortized over a 5 year period. Land rates are

assessed per square foot and vary depending on the type of rental. The land rates for 2025 are expected to be between \$.32 and \$.40 per square foot and increasing to \$.36 and \$.42 per square foot in 2026. Building leases generally increase by CPI. The CPI for 2025 is budgeted at 4.3%.

7. In 2021, the voters approved an annexation of the City's fire and EMS department into North County Regional Fire Authority (NCRFA). Per the annexation agreement, NCRFA will pay the city \$277,985 each year starting in 2024 for reimbursement of debt on the construction of fire station 48.
8. Lodging tax revenues declined during the pandemic years but recovered in 2023 and 2024. Current revenues are up about 15% from last year. The biennial budget reflects modest increases in both 2025 and 2026.
9. Telephone utility tax revenues have been trending downward since 2018 but appear to have stabilized in 2024. Revenues budgeted for the next biennium are consistent with 2023 actuals.
10. Fines and forfeits (traffic enforcement infractions) have fluctuated over the past several years and have performed under budget. The 2025/2026 budget reflects a reduction from the 2024 budget.
11. Building permit and land use fees are estimated by the Community & Economic Development Department and are based upon historical records and adjusted to reflect our current level of development and available land.
12. Traffic and park mitigation revenues are based on current construction activity level and pending projects. The City was in a construction boom during the last two budget cycles and construction activity has slowed, the 2025/2026 revenue projections have been reduced.
13. Real estate excise tax revenues are based on historical trends and actual revenues in 2022 and 2023.
14. Motor Vehicle Fuel Tax revenues are based upon estimates from the Municipal Research Services Center (www.mrsc.org) from Budget Suggestions booklet. The city's allocation for the gas tax for 2025 is estimated to be \$17.07 per capita. The city also is also expected to receive \$1.27 per capita for multi-modal funding to which is used to provide pedestrian access and connect pedestrian systems to motorized transportation systems.
15. Marijuana Excise Tax revenues are based upon estimates from the Municipal Research Services Center (www.mrsc.org) from the Budget Suggestions booklet.

Major Expenditure Assumptions

1. The budget was developed in alignment of our 10 year financial plan to meet financial policy and reserve levels.
2. In 2021, the city was allocated \$5.7 million of American Rescue Plan Act (ARPA) funding in response to COVID-19. Funding was used for public health, assistance to impacted industries, assistance to businesses and/or households, tourism to promote the local economy and for the construction of a park to provide additional outdoor recreational space. The City intends to spend down the remaining funds by 12/31/2024. No expenses are budgeted in the next biennium and no additional COVID-19 funding is expected. This fund is expected to close in 2024.
3. The City has a program development fund which does not generate revenue and has been used for one time projects or programs. Most of the funding will be used in 2025 and the fund will be closed. Any remaining funds will be transferred to the general fund.
4. In 2020 the City issued bonds for the construction of fire station 48 and construction of a police impound/maintenance facility. Station 48 is complete and the police impound facility is under design. There is less than \$500,000 remaining in bond proceeds which will be used to complete design on the police impound facility and design for improvements to the maintenance & operations facility. About \$1,600,000 is planned for construction and/or improvements to these facilities which will be paid from construction sales tax. The bond fund will be closed in 2025.
5. The next biennium includes an investment in public safety by adding FTE and technology equipment to the police department.
6. Other staffing changes in the next biennium include; adding a position in the maintenance & operations department and succession planning in both the finance and CED departments.
7. Wage adjustments in the biennial budget are per union contracts. The AFSCME contract is good through 12/31/2025. APOA contract negotiations are currently underway and expected to be complete before contract expiration 12/31/2024. Non-represented compensation is determined through adoption of the budget and is based on staying current with market and CPI.
8. The budget reflects the following increases in employee benefits for medical, dental, vision and mandatory pension contributions.
9. Liability insurance premiums reflect an anticipated premium increase of 25%.

10. The City plans to invest \$16 million in transportation projects focusing on roundabouts on Smokey Pt. Blvd at 180th and 188th Streets and at Island Crossing (Hwy 530).
11. Public works has about \$30 million planned for utility projects which include utility infrastructure for the 180th and 188th roundabouts, water and sewer annual main replacements, water treatment plant expansion and lift station upgrades.
12. The airport plans to invest about \$8.7 million on an overlay to Taxiway Alpha, extension to Taxiway C and solar lighting to Runway 11/29.
13. Parks projects include; design for a commercial kitchen, a bike pump track and a dog park.
14. Departments continue to contribute to the equipment replacement fund for the purpose of replacing vehicles and equipment when it reaches the end of its useful life. Contributions toward technology replacements are increasing this biennium due to a significant investment in cybersecurity, system updates, virtual environment technology, secondary system for disaster recovery and general cost increase.
15. The budget reflects an increase in funding for the City's sidewalk program which will be paid for by real estate excise tax (REET).
16. Due to a slowdown in construction activity, the budget reflects a reduction of contributions to public art fund. Additionally, contributions to the capital facility building fund will be reduced this biennium. Both funds receive money from construction sales tax. Contributions will resume to full levels once construction sales tax revenue picks back up.
17. The lodging tax grant program was funded \$175,000 for 2025 and will be funded \$185,000 for 2026.

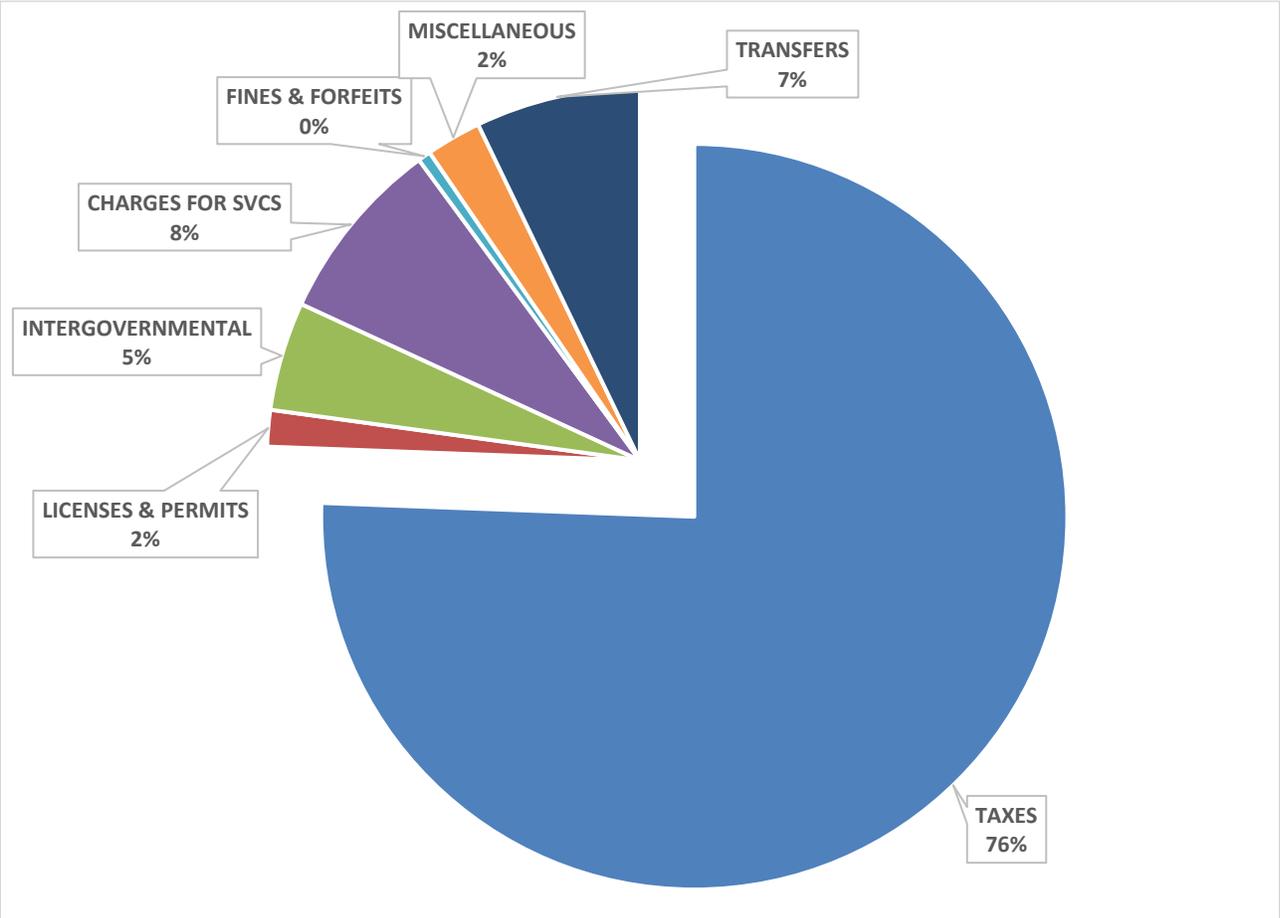
BUDGET SUMMARY – ALL FUNDS



GENERAL FUND REVENUE SUMMARY						
	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Amended Budget	Budget	Budget
Beginning Fund Balance	4,095,750	7,922,547	7,303,444	4,747,633	6,800,000	5,615,717
TAXES	17,208,948	16,940,948	15,782,968	15,258,325	17,936,925	18,766,224
LICENSES & PERMITS	343,319	369,230	363,236	339,000	375,207	381,707
INTERGOVERNMENTAL	1,068,498	1,632,152	1,308,398	1,372,732	1,119,687	763,139
CHARGES FOR SVCS	977,433	786,520	835,765	1,848,889	1,904,020	1,985,429
FINES & FORFEITS	126,399	75,502	112,000	156,800	131,800	131,800
MISCELLANEOUS	439,311	298,966	322,744	411,010	568,111	574,142
TRANSFERS	4,283,236	2,577,349	1,018,707	1,591,135	1,694,000	1,825,145
*General Fund Revenues	28,542,895	30,603,213	27,047,262	25,725,524	30,529,750	30,043,303

*Includes beginning fund balance.

Chart based on 2025 revenue



GENERAL FUND EXPENSE SUMMARY						
	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Legislative	215,504	260,823	310,021	338,090	336,831	360,892
Administration	1,493,431	1,597,669	1,769,923	2,018,471	2,064,383	2,167,484
Finance Department	1,212,443	1,194,648	1,415,090	1,584,768	1,768,907	2,112,926
Legal Services	97,913	81,775	59,512	91,000	150,000	150,000
Personnel	184,972	225,540	148,558	228,200	233,200	233,200
M&O Facilities Transfer	1,385,640	1,411,000	1,610,564	1,717,415	1,952,811	2,122,989
Information Technology	548,081	581,539	776,188	1,005,927	975,594	1,047,489
Police	7,718,417	7,950,291	9,293,005	10,229,220	11,532,820	12,414,735
Police Animal Control	2,180	4,948	6,454	3,500	10,500	11,000
Fire	2,568,017	59,352	161,595	12,710	19,495	24,369
Miscellaneous	7,578	60,170	65,903	66,150	68,000	70,000
Community & Econ. Develop.	3,449,145	2,592,024	1,898,255	2,951,368	2,787,477	2,771,690
Non Expenses	172,141	406,389	411,694	391,250	304,900	17,400
Recreation/Admin	23,278	29,668	55,410	45,175	160,375	120,875
Debt	1,217,399	1,097,902	1,100,263	1,105,891	1,097,891	1,103,195
Capital Outlay	307,930	942,298	306,756	363,000	371,498	350,898
Operating Transfers	16,279	4,803,732	874,460	1,247,039	1,079,351	1,102,518
General Fund Expenses	20,620,348	23,299,769	20,263,654	23,399,174	24,914,033	26,181,661
Unassigned Ending Balance	7,922,547	7,303,444	6,783,608	2,326,350	5,615,717	3,861,642

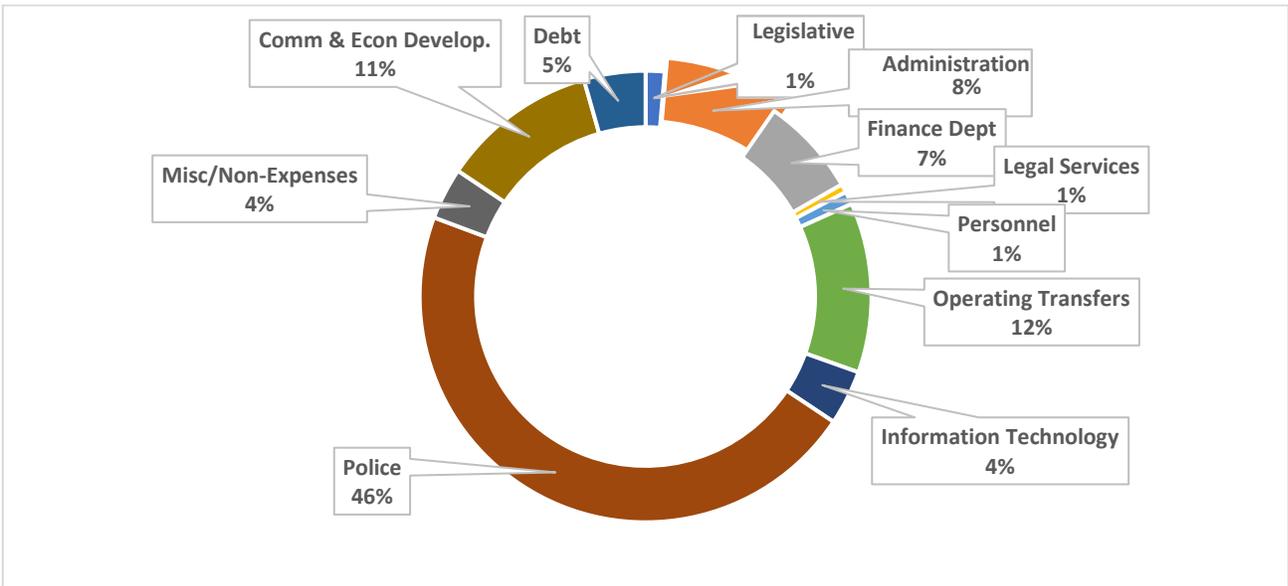


Chart based on 2025 expenses

General Fund Overview

General fund revenues remain stable but stagnant. Post pandemic inflation and higher interest rates have had an impact on the local economy. As interest rates start to come down, the expectation is that revenue growth will start to pick up. The biennial budget was built from a conservative perspective to mitigate a longer term slow-down in the economy.

Most budgets remained consistent from the last biennial budget except for general cost increases and succession planning due to known retirements in 2025 and 2026. The police department had additional increases due to an investment in staffing and technology. A position was also added in the maintenance and operations department. All budgets reflect wage adjustments as per union contracts, changes in medical premiums, and changes in property/liability insurance premiums.

Overview of Department Expenditures

Legislative

The Arlington City Council is elected to serve a term of four years, with one member selected to serve as Mayor Pro-Tem. The Mayor Pro-Tem fills in when needed in the Mayor’s absence. The City Council is responsible for creating the overall vision of the City, establishing City policy, adopting the budget, ordinances, and resolutions. There are seven independently elected members of council.

The City’s mission is to provide high quality services that are essential for a safe and vibrant community. City Council develops strategic priorities that provide the framework for fulfilling its mission. From those strategic priorities, the biennial budget is developed.

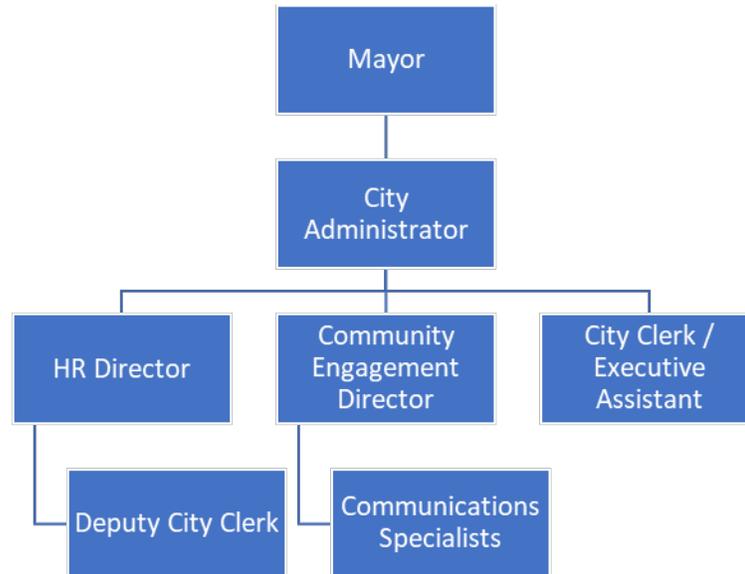
Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Salaries	131,928	159,310	178,844	198,199	193,116	201,806
Benefits	12,472	19,893	21,935	25,187	26,603	27,984
Services	71,105	81,620	109,244	114,704	117,112	131,102
Legislative Budget	215,504	260,823	310,022	338,090	336,831	360,892

Executive

The City of Arlington operates under a Mayor-Council form of government. The Mayor serves as the Chief Executive Officer of the city. The City Administrator, under the Mayor’s direction, oversees all city operations, implements policy, and ensures city services are effectively and efficiently provided. The executive department includes the office of the City Clerk, Human Resources, Communications and Community Engagement.

The mission of the administrative team is to provide executive level management and support to the City Council and City Departments in areas such as goal and policy attainment, economic development, recreation, public information, communications, personnel training, human resource,

risk and records management. The primary goal is to enable the organization to provide more efficient and effective service to the community. Overall administrative oversight is provided for all departments of the City.



POSITION	2021	2022	2023	2024	2025	2026
MAYOR	1	1	1	1	1	1
CITY ADMINISTRATOR	1	1	1	1	1	1
ADMINISTRATIVE SERVICES DIRECTOR	1	1	1	1	0	0
HUMAN RESOURCES DIRECTOR	0	0	0	0	1	1
CITY CLERK/EXECUTIVE ASSISTANT	1	1	1	1	1	1
COMMUNITY ENGAGEMENT DIRECTOR	1	1	1	1	1	1
DEPUTY CITY CLERK	1	1	1	1	1	1
COMMUNICATION SPECIALIST	0	0	1	1	1	1
TOTAL	6	6	7	7	7	7

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Salaries	742,897	834,539	903,627	970,413	1,054,778	1,119,877
Benefits	208,450	243,489	257,295	319,024	362,180	383,445
Supplies	11,404	8,921	10,724	13,400	10,410	10,400
Services	310,414	328,496	377,210	427,221	427,870	440,884
Administration Budget	1,273,166	1,415,445	1,548,856	1,730,058	1,855,238	1,954,606

Personnel Services

The 2025-26 personnel services budget focuses on employee growth and well-being. Training up staff on required compliance issues as well as providing opportunities to learn new skills, refresh management practices and celebrate and honor the dedication and amazing work ethic of our employees.

Additions to the wellness and safety committee budget will aid in bringing care strategies and renewal of safety practices to maintain a healthy and safe work environment for all our employees.

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Benefits	120,463	71,917	36,511	80,200	80,200	80,200
Supplies	29,399	27,777	41,314	58,000	60,000	60,000
Services	-	1,885	-	-	1,000	1,000
Employee Benefit Programs	149,862	101,580	77,825	138,200	141,200	141,200
Supplies	-	-	194	-	500	500
Services	35,109	123,960	70,539	90,000	91,500	91,500
Personnel Services	35,109	123,960	70,733	90,000	92,000	92,000

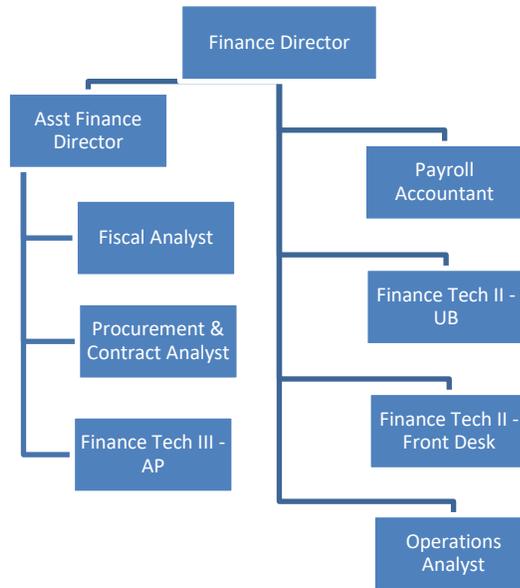
Finance

The finance department strives to deliver an exceptional customer experience and is committed to accountability and transparency by ensuring transactions are adequately supported and comply with federal, state and local laws.

The finance department oversees all department activities and coordinates the preparation of the City’s annual report and biennial budget. They provide financial planning and analysis to City departments, the Mayor and City Council. Finance staff manage the accounting activities for the City which include accounts payable, accounts receivable, payroll, purchasing and financial reporting. The department also performs cash receipting and dog licensing.

The focus of the finance department in this next biennium will be focused on:

- Succession planning to ensure stability and consistency in operations. Positions are budgeted based on expected retirements (as noted in the chart below) but are subject to change.
- Managing the City’s budget and financial resources responsibly to ensure the long-term fiscal health of the City and updating the City’s 10-year financial forecast.
- Updating the City’s financial policies to ensure the City is following current legislative changes, changes in accounting standards and alignment with industry standards.



POSITION	2021	2022	2023	2024	2025	2026
FINANCE DIRECTOR	1	1	1	1	1	1
ASSISTANT FINANCE DIRECTOR	1	1	1	1	1	1
MANAGER OF ACCOUNTING (3 month overlap only)	0	0	0	0	0	1
MANAGER OF OPERATIONS	0	0	0	0	0	1
FINANCE SUPERVISOR	1	1	1	1	0	0
FISCAL ANALYST	0	0	0	0	1	1
OPERATIONS ANALYST	0	0	0	0	1	1
PAYROLL ACCOUNTANT	0	0	0	0	1	1
PAYROLL/FINANCE COORDINATOR	1	1	1	1	0	0
FINANCE TECHNICIAN I (replaces Finance Tech II – 8 months only)	0	0	0	0	0	1
FINANCE TECHNICIAN II (one position 4 months only)	2	2	2.5	2.5	2	2
FINANCE TECHNICIAN III	1	1	1	1	1	1
PROCUREMENT/CONTRACTS ANALYST	1	1	1	1	1	1
TOTAL	8.0	8.0	8.5	8.5	9.0	12.0*

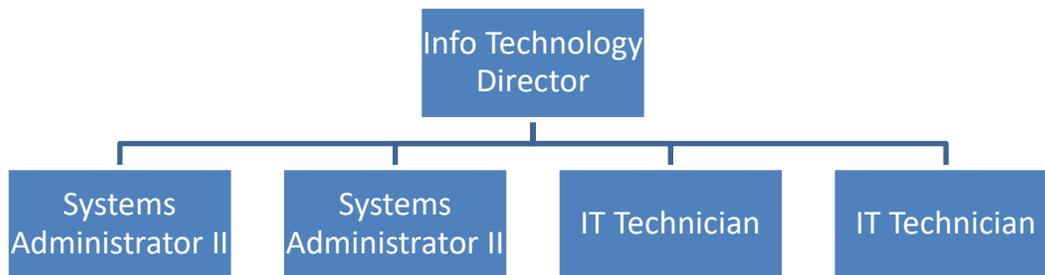
*Some positions have overlap for training and transfer of knowledge due to retirements. Final FTE count will be 10.

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
			-			
Salaries	715,976	752,372	807,580	927,279	1,037,234	1,289,277
Benefits	224,528	214,554	266,298	339,893	369,444	446,208
Supplies	7,997	7,577	13,546	8,200	13,500	13,760
Services	263,942	220,146	327,665	309,396	348,729	363,681
Finance Department	1,212,443	1,194,648	1,415,090	1,584,768	1,768,907	2,112,926

Information Technology

The technology department is responsible for maintaining the City’s network, servers, hardware and software applications, ensuring the City’s information systems are secure and providing technical support to all City departments. The technology department will be focusing on the following priorities in 2025/2026.

- Continue to increase the City’s cybersecurity framework.
- Implementation of smart technology using AI and machine learning tools.
- Continue Fiber ring efforts to increase the City’s data availability.
- Implementation of technology solutions to enhance worker productivity and flexibility, while reducing redundancies.
- Park Safety initiative – use of cameras, environmental sensors, and access control to improve the quality of life in public.



POSITION	2021	2022	2023	2024	2025	2026
INFORMATION TECHNOLOGY DIRECTOR	1	1	1	1	1	1
INFORMATION TECHNOLOGY MANAGER	0	0	1	1	0	0
SYSTEMS ADMINISTRATOR II	1	1	1	1	2	2
IT ANALYST	0	0	1	1	0	0
IT TECHNICIAN	0	0	0	0	2	2
SYSTEMS ADMINISTRATOR	1	1	1	1	0	0
TOTAL	3	3	5	5	5	5

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Salaries	312,397	338,658	448,558	642,656	616,144	665,483
Benefits	103,302	99,161	141,481	229,631	207,357	224,017
Supplies	20,144	9,870	57,826	22,950	25,450	25,450
Services	112,238	133,850	128,323	110,690	126,643	132,539
IT Dept Budget	548,081	581,539	776,188	1,005,927	975,594	1,047,489

Other Government Services

These expenses are related to various subscriptions and memberships that the city contributes to. Examples of such memberships are; Association of Washington Cities, Puget Sound Regional Council, Economic Alliance of Snohomish County, Department of Emergency Management, Puget Sound Air Pollution, the Regional Economic Development Agency, the Stilly Valley Center, the Stilly Valley Chamber of Commerce, Alliance for Housing, the National League of Cities and the Arlington Community Resource Center.

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Services	220,266	182,224	221,067	288,413	209,145	212,878
Governmental Services	220,266	182,224	221,067	288,413	209,145	212,878

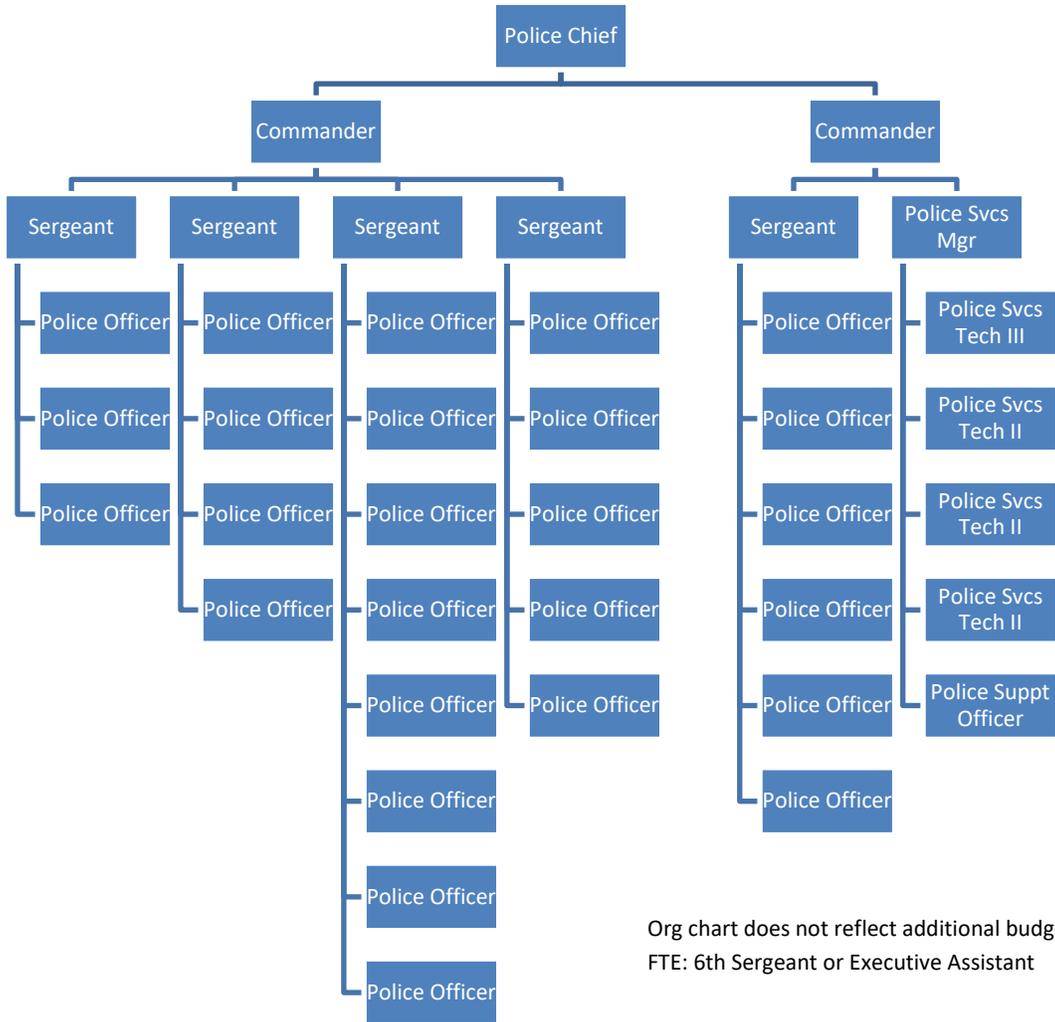
Police Department

The Arlington Police Department's core mission is to 'Preserve life, Preserve peace, Preserve property.' In alignment with this mission, our strategic objectives for the 2025-2026 biennial budget focus on the careful stewardship of taxpayer resources by balancing investments in personnel and emerging technologies to achieve optimal outcomes within the framework provided. We are committed to ensuring that every dollar spent contributes directly to enhancing the safety and well-being of our community while upholding our core mission.

The police department's expense budget can generally be broken down as follows; about 68% of department expenses are for personnel costs, 30% are for services which include jail costs, public defense, prosecution, 911 dispatch services and the remaining expenses are for supplies, other services and contributions into vehicle and equipment reserves.

Major changes since the last biennium:

- Hired a police officer in 2024, originally planned in the 2026 budget.
- Adding Sergeant position.
- Adding Executive Assistant.
- \$345,000 investment in new and enhanced technology.
- Expected increases in public defense due to legislative changes.
- Grant from the Health Care Authority for social services ending June 30, 2025.



POSITION	2021	2022	2023	2024	2025	2026
POLICE CHIEF	1	1	1	1	1	1
DEPUTY CHIEF	1	1	0	0	0	0
POLICE COMMANDER	0	0	0	0	2	2
LIEUTENANT	0	0	2	2	0	0
SERGEANTS	5	5	5	5	6	6
POLICE SERVICES SUPERVISOR*	1	1	1	1	1	1
PATROL OFFICERS	20	21	21	22	22	23
SCHOOL RESOURCE OFFICER	0	0	1	1	1	1
AIRPORT/K-9 RESOURCE OFFICERS	2	2	2	2	2	2
SUPPORT SERVICES OFFICERS**	2	2	1	1	1	1
SUPPORT SERVICES TECHNICIANS	3	3	4	4	4	4
EXECUTIVE ASSISTANT	0	0	0	0	1	1
TOTAL	35	36	38	39	41	42

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Salaries	3,906,651	3,849,665	4,444,440	4,868,446	5,648,414	6,127,681
Benefits	1,457,169	1,397,425	1,643,199	1,982,111	2,159,782	2,338,576
Supplies	195,407	222,228	185,724	165,100	204,500	211,000
Services	2,159,190	2,480,974	3,019,642	3,213,563	3,520,124	3,737,478
Police Budget	7,718,417	7,950,291	9,293,005	10,229,220	11,532,820	12,414,735

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Supplies	-	32	24	500	500	500
Services	2,180	4,916	6,430	3,000	10,000	10,500
Police Animal Control Services	2,180	4,948	6,454	3,500	10,500	11,000

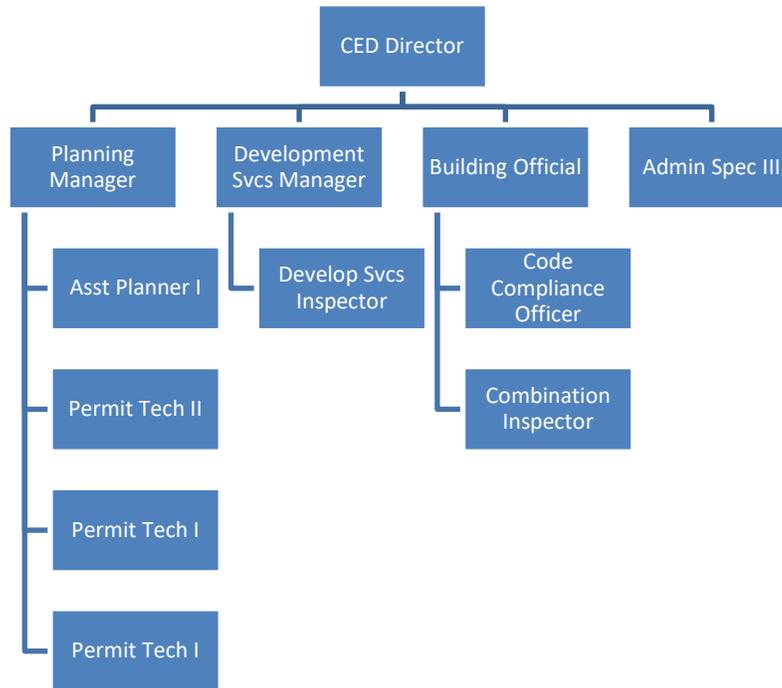
Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Supplies	6,147	4,063	8,089	10,000	10,000	10,000
Services	193,131	410,974	398,131	381,200	293,700	6,200
Social Services	199,278	415,037	406,220	391,200	303,700	16,200

Community & Economic Development

The Department of Community and Economic Development is responsible for the efforts to support business development while enhancing the quality of life in the community. The City proactively recruits businesses to diversify the employment base. We have successfully streamlined review and permitting, and reduced approval time in order to expedite quality developments.

The focus of the community and economic development department in this next biennium will be focused on:

- Succession planning to ensure stability and consistency in operations.
- Adding a permit technician I.
- Completion of the City’s comprehensive plan.



POSITION	2021	2022	2023	2024	2025	2026
COMM DEVEL. DIRECTOR	1	1	1	1	1	1
DEPUTY CED DIRECTOR (overlap 4 months only in 2025)	0	0	0	0	1	0
DEVELOPMENT SERVICES MANAGER	1	1	1	1	1	1
PLANNING MANAGER	0	0	1	1	1	1
COMBINATION INSPECTOR	1	1	1	1	1	1
CODE COMPLIANCE OFFICER	1	1	1	1	1	1
BUILDING OFFICIAL	1	1	1	1	1	1
ADMINISTRATIVE SPECIALIST III	0	0	0	1	1	1
PERMIT TECHNICIAN I & II	3	3	3	2	3	3
PERMIT DVLP/INSPECTIONS	0	0	1	1	0	0
DEVELOPMENT SERVICES INSPECTOR	0	0	0	0	1	1
PLANNER II	1	1	1	0	0	0
ASSISTANT PLANNER I	0	0	0	1	1	1
TOTAL	9	9	11	11	13	12

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Salaries	785,609	829,027	820,485	1,190,956	1,404,478	1,383,004
Benefits	283,804	292,363	296,337	485,478	532,182	532,068
Supplies	14,251	12,061	9,172	18,200	18,400	19,400
Services	2,323,191	1,440,573	772,262	1,256,734	832,417	837,218
CED Budget	3,406,855	2,574,023	1,898,255	2,951,368	2,787,477	2,771,690

Parks & Recreation Programs

The City of Arlington Parks and Recreation Department strives to provide parks and facilities that are safe and attractive and to offer recreation programs that are enjoyable to the public. Our mission is to enhance the quality of life for the community through parks and recreation.

Arlington is proud of our extraordinary community events that are offered throughout the year. From our Fourth of July Celebration to our Eagle Festival, and Art Shows and Car Shows - there is something for everyone. City sponsored events and recreation projects that are included in the 2025/2026 budget; Eagle Festival, event reader board, winter festival, holiday lighting, Hispanic Heritage event and the summer entertainment series.

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Services	23,278	29,668	55,410	45,175	160,375	120,875
Recreational Budget	23,278	29,668	55,410	45,175	160,375	120,875

Non-Expenses

These are firearm permits collected by the City and a portion of the fee is paid to the state, as well as any pass-through revenue collected and refunded.

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Other	15,153	9,353	5,477	50	1,200	1,200
Other Non Expenses	15,153	9,353	5,477	50	1,200	1,200

Legal Services

The City contracts out for legal services. Budget is increasing the next biennium due to a retirement and expected change in legal service providers.

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Legal Services	97,913	81,775	59,512	91,000	150,000	150,000
Legal Services	97,913	81,775	59,512	91,000	150,000	150,000

Interfund Transfers

The general fund pays the maintenance and operations department for services provided to city facilities and parks maintenance as well as supports the general operating costs of the department. The budget includes adding one maintenance position in 2026.

The general fund also supports the Streets Fund for any expenses that aren't or can't be paid for by fuel tax. The general fund also pays for its portion of GIS services and pays for the city engineer position. Other transfers are to reserve funds such as the public art fund, mandatory reserve fund and capital facilities reserve fund.

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
M&O Cost Alloc	1,366,000	1,411,000	810,564	917,415	1,102,811	1,297,989
M&O Services	19,640	-	800,000	800,000	850,000	825,000
M&O Transfers	1,385,640	1,411,000	1,610,564	1,717,415	1,952,811	2,122,989
Interfund Transfers	16,279	4,803,732	874,460	1,247,039	1,079,351	1,102,518
Operating Transfers	16,279	4,803,732	874,460	1,247,039	1,079,351	1,102,518

Other Expenses

Other expenses include insurance premiums on fire stations 46 and 48 which are owned by the City but operated by North County Regional Fire Authority effective August 1, 2021. These expenses will be reimbursed by NCRFA.

The City does not provide garbage or recycling services but does community outreach to encourage and educate businesses and residents on the benefits of recycling.

In 2019, the state legislature approved a local revenue sharing program for local governments by providing a sales tax credit for housing investments. This is not a new tax; the state is giving a portion of what they collect back to local governments to invest in affordable housing programs. The city contracts with the Arlington Community Resource Center for \$50,000 per year to provide affordable housing services to eligible citizens within our community.

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Fire Stations -Insurance - WCIA	42,182	59,277	159,292	12,710	19,495	24,369
Recycling Efforts	7,578	10,170	19,655	16,150	18,000	20,000
SHB 1406 - Low Income Asst	-	50,000	46,248	50,000	50,000	50,000

Debt Service

The general fund pays debt service for LTGO bonds for Fire Stations 46 and 48, the police department facility and council chambers. The bonds for fire station 46 will be paid off in 2030. Beginning 2024, debt on station 48 is being reimbursed by North County Regional Fire Authority as per an interlocal agreement – that debt will be paid in full in 2039. The bonds for the police station and council chambers are being refinanced in 2024, interest rate savings are unknown at this time and not reflected in the 2025/2026 budget.

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Debt Service - Principal	784,348	690,352	716,837	746,671	764,033	795,229
Debt Service - Interest	433,051	407,550	383,426	359,220	333,858	307,966
Debt Payments	1,217,399	1,097,902	1,100,263	1,105,891	1,097,891	1,103,195

Capital Outlay

The budget includes \$300,000 for police technology and other equipment. In 2000, the general fund purchased land from the airport and pays an interfund loan of \$120,000 per year until maturity in 2038. Other costs include a new permitting system and operating leases for office equipment for the finance, CED and police departments.

Account Title	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget
EXPENDITURES						
Capital Outlay	291,852	924,691	285,565	346,000	275,500	254,500
Leases and Other Capital Outlay	16,078	17,607	21,190	17,000	95,998	96,398
Capital Outlay	307,930	942,298	306,755	363,000	371,498	350,898

MANDATORY RESERVE - 004

Financial policy requires between 10% - 16% of budgeted taxes and permit/license revenue be set aside in the mandatory reserve fund. The reserves are maintained to address temporary revenue shortfalls, payment of expenditures due to cash flow shortages, reserves for expenditures deemed necessary by the mayor and city council, temporary inter-fund short term loans, and other unanticipated expenses as approved by city council. An annual contribution will be budgeted from general fund resources, as available, to maintain the target reserve level.

Fiscal policy also states that reserves that fall below the minimum standards will require a financial plan presented to city council within 60 days of the shortfall. Reserves will be restored to the minimum standard within a 3-year period.

The target minimum reserve of 16% will be met this biennium.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Committed Beginning Fund Bal.	1,148,821	1,578,295	1,772,347	1,798,839	2,669,517	2,969,517
Transfer In - General Fund	429,474	194,052	770,544	126,626	300,000	280,000
Committed Ending Fund Balance	1,578,295	1,772,347	2,542,891	1,925,465	2,969,517	3,249,517

PROGRAM DEVELOPMENT - 005

This fund is to be used for unexpected expenses from unanticipated mandates or to pay for programs to ensure the safety and well-being of the community. This fund does not generate its own revenue.

Departments submit program requests during the budget development process to access funding. Expenditures from this fund are authorized by city council through the budget and/or budget amendment process.

Projects planned to be funded in the next biennium include creating a dog park and design services for the Island Crossing Sub Area Plan.

As this fund has no direct revenue source and no current or future contributions will be made into this fund, it will be closed in 2026. Any remaining funds will be transferred into the general fund.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Bal.	317,597	448,996	399,258	403,996	381,240	151,240
Transfers In	200,000	-	-	-	-	-
Total Revenues	517,597	448,996	399,258	403,996	381,240	151,240
IT Security Assessments/Network	68,600	-	-	-	-	-
Basement Remodel	-	-	18,017	-	-	-
Smartsheet	-	49,738	-	-	-	-
Dog Park - Fencing	-	-	-	-	10,000	-
Island Crossing Sub Area Plan - Design	-	-	-	-	220,000	-
Police-Evidence Proc Tech	-	-	-	25,000	-	-
Permit/financial integration	-	-	-	1,000	-	-
Transfer Out - GF (closing Fund)	-	-	-	-	-	151,240
Total Expenses	68,600	49,738	18,017	26,000	230,000	151,240
Assigned Ending Balance	448,997	399,258	381,241	377,996	151,240	-

CED PERMITTING - 006

This fund was created in 2020 as a managerial fund to track permit related fees in accordance with state law. Permit related fees are restricted and can only be used to pay for expenses directly related to the cost of processing a permit.

The Community and Economic Development (CED) Department is responsible for processing all building permits, performing plan reviews and other tasks associated with development. Permit and related revenues are recorded in this fund to ensure the revenues are only spent for allowed purposes.

All expenses of the CED Department are recorded in the General Fund. An analysis is performed each month to determine the actual amount of costs within the CED Department that were associated with processing permits. That amount is then transferred to the general fund. The public works department also provides GIS services to CED as part of the planning, development and permitting processes. CED reimburses the public works department for those costs as noted by the transfers out to water, sewer and storm.

Revenue projections are based on pending and current projects. Transfers to the general fund (use of permit revenue) is based on historical trend.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Restricted Beginning Bal.	1,706,379	4,360,794	4,613,161	4,593,437	4,200,000	3,651,400
Building Permits	3,117,774	796,345	517,616	700,000	500,000	700,000
Row Permits	94,125	64,815	52,923	55,000	55,000	55,000
Grading Permits	56,310	2,276	1,578	50,000	25,000	25,000
Site Civil Permits	753,608	514,797	253,903	300,000	200,000	300,000
Bldg Plan Review Fees	1,731,186	847,991	332,801	500,000	300,000	500,000
Land Use Permit	110,914	132,309	66,835	80,000	80,000	80,000
Permit Cnt - CC Surcharge	27,644	12,579	12,335	15,000	8,000	10,000
Total Revenues	7,597,939	6,731,907	5,851,153	6,293,437	5,368,000	5,321,400
Trans Out - GF Permitting	3,237,145	2,118,746	1,013,807	1,586,235	1,689,100	1,669,005
Transfer to Equip Replace-CED	0	0	0	0	13,500	13,500
Trans Out - Storm Water	0	0	2,722	0	2,800	2,800
Trans Out - Water	0	0	7,055	0	5,600	5,600
Trans Out - Sewer	0	0	3,833	0	5,600	5,600
Total Expenditures	3,237,145	2,118,746	1,027,418	1,586,235	1,716,600	1,696,505
Restricted Ending Fun Bal.	4,360,794	4,613,161	4,823,735	4,707,202	3,651,400	3,624,895

STREET DEPARTMENT- 101

The Streets fund is a special revenue fund which means that revenues in this fund are restricted as to their use.

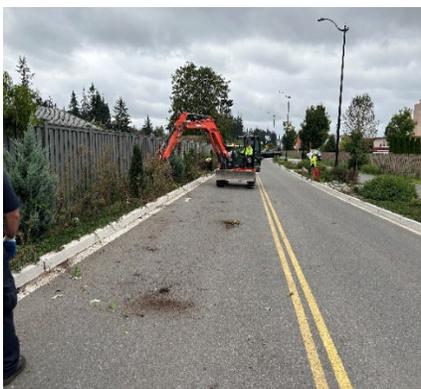
The primary revenue source in this fund comes from a state shared distribution of excise tax on each gallon of fuel sold in the state. The revenues are distributed to cities on a per capita basis. The Office of Financial Management estimates Arlington’s population to be 22,980 in 2024. The estimated per capita rate for fuel tax in 2025 is \$17.07. Fuel tax must be used to maintain transportation systems within the city (i.e. street repair, sidewalk maintenance, bridge repair).

The state also distributes “multi modal” funding which is used to provide pedestrian access and to connect pedestrian systems to motorized transportation systems. Examples of multi-modal systems include trails, sidewalks, bus stops, and bike paths. The estimated per capital rate for multi-modal funding in 2025 is \$1.27.

Most of the expenses are routine and include sidewalk repair, bridge maintenance and inspection, annual striping and snow and ice removal. The budgets for sidewalk maintenance and bridge repairs will be increased this biennium to take care of deferred maintenance and to restore and re-stain the Crown Ridge Bridge.

In 2023, salaries and benefits for maintenance and operations staff were directly charged to the maintenance and operations fund, in lieu of directly charging percentages of time to each department. Maintenance staff track their hours worked and costs are allocated to user departments based on services provided. This approach is more transparent and ensures that departments are charged accurately.

Examples of work from Maintenance & Operations - Street Department; 173rd trail maintenance, snow and ice removal on city streets and Woodway sidewalk repair.



Streets - continued

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Restricted Beginning Fund Bal.	349,370	495,255	490,226	236,952	330,000	255,701
Multimodal Transpro City	27,334	33,246	27,605	30,219	29,185	28,000
Motor Vehicle Fuel Tax	363,678	364,932	369,500	396,573	392,269	398,000
Mass Vaccination Site - FEMA	-	296	-	-	-	-
MVA Transpo City	23,918	17,894	24,155	24,526	25,508	24,650
NCTRS - County Payments	66,901	74,357	59,116	57,000	61,000	61,000
Investment Interest	4,833	4,090	5,895	3,500	4,000	4,000
Sale of Surplus	1,183	651	1,015	500	500	500
Reimbursement - Streets	-	-	22,222	-	500	500
Transfer In -Storm Water Main	116,448	127,627	-	-	-	-
Transfer In -REET	50,000	50,000	-	-	70,000	70,000
Transfer In -General Fund	387,000	394,000	300,000	325,000	475,000	500,000
Total Revenues	1,390,664	1,562,348	1,299,735	1,074,270	1,387,962	1,342,351
Salaries	293,934	295,800	-	-	-	-
Benefits	112,278	108,403	-	-	-	-
Operating Supplies	13,264	15,552	28,085	32,500	30,000	32,500
Professional Services	57,889	16,576	10,660	55,000	50,000	50,000
Sidewalk Program	-	-	38,471	50,000	70,000	70,000
Bridge Maint/repair	-	-	-	5,000	5,000	50,000
Street - Repair & Maintenance	-	11,579	35,721	50,000	40,000	50,000
BNSF -67th Retaining Wall Main	9,982	10,281	10,589	10,500	11,234	11,571
Street Lighting	124,309	124,544	140,209	130,000	150,000	150,000
Trail Maintenance	670	458	-	25,000	25,000	25,000
Traffic Control Supplies	15,646	28,354	11,080	20,000	20,000	20,000
Traffic Services/Interlocals	20,344	163,835	17,455	240,000	120,000	125,000
Snow & Ice Operating Supplies	19,529	47,401	6,715	35,000	35,000	35,000
Uniforms, Clothing & Safety	3,104	3,570	5,790	10,000	10,000	10,000
Small Attractive Fixed Assets	1,101	4,938	5,274	5,000	5,000	5,000
Fuel	26,049	31,697	32,648	22,000	30,000	30,000
Acct/Admin Cost Allocation Fee	43,834	54,824	32,183	37,988	39,887	41,881
Communications	1,853	1,850	2,603	2,000	3,000	3,000
Per Diem Travel/Training	2,760	5,374	4,255	7,500	8,000	8,000
Insurance - WCIA	15,839	22,396	13,826	12,849	19,534	24,418
Vehicle Repair & Maintenance	25,245	15,982	56,829	15,000	30,000	35,000
Interfund -Rent/Street-Airport	11,232	11,544	11,856	11,856	12,480	13,104
Interfund-Rent/Storage Lot#105	12,287	12,628	12,969	12,969	13,652	14,335
Interfund M&O	-	-	308,520	238,331	384,024	416,829
Sales Tax Collected - Remit To	-	-	-	50	50	50
Transfer Out - Equip Street	75,000	75,000	15,000	20,400	20,400	20,400
Transfer Out - IT Tech Street	9,259	9,537	16,648	17,148	-	-
Total Expenses	895,409	1,072,122	817,386	1,066,091	1,132,261	1,241,088
Restricted Ending Fund Balance	495,255	490,226	482,349	8,179	255,701	101,262

GROWTH FUND - 107

The source of revenue generated from this fund comes from traffic, park and other mitigation fees resulting from new construction impacts. Fees must be used within 10 years of the date collected. These revenues are restricted as to their use. Transportation mitigation fees must be used for public streets and roads addressed in the capital facilities plan element of a comprehensive plan. Park mitigation fees must be used for capital improvements (including acquisition). Funds cannot be used to correct existing deficiencies or for routine maintenance, they must be used to service the community at large and be reasonably related to the new development.

Projected revenues are hard to predict and are based on construction related activity. Revenue projections are based on current activity level and pending projects.

City staff maximizes the use of local funds by leveraging those funds with Federal and State grants. This strategy allows local dollars to be stretched further and fund more projects. The budget reflects about \$630,000 to be transferred from the growth fund to the transportation fund. The traffic mitigation funds will be used as local match for expected grant funding on the 211th Pl. improvement and the SR-531 trail projects. No planned uses for park mitigation funds this biennium.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Restricted Beg. Bal.	6,090,380	6,089,030	5,528,438	5,163,014	3,360,792	3,023,569
Community Parks- Mitigation	1,133,483	88,396	145,858	15,000	15,000	25,000
Tree Impact Fees	1,800	125,505	6,055	2,500	2,500	2,500
Traffic Mitigation Fees	809,981	529,415	302,029	300,000	150,000	300,000
PA CIC-SR531/43rd Ave- 67th	28,856	115,698	18,646	75,000	25,000	30,000
PA CIC-SR 531/ 67th & SR 9	41,065	159,629	25,725	60,000	25,000	30,000
PA CIC- 67th Ave/188th St	41,065	159,629	25,725	60,000	25,000	30,000
Transfer In Park Impv	20,788	370,163	-	-	-	-
Investment Interest	67,740	40,832	68,313	20,000	40,000	40,000
Total Revenue	8,235,160	7,678,297	6,120,790	5,695,514	3,643,292	3,481,069
Transfer Out -Park Improv	131,288	-	-	1,401,001	-	-
Transfer Out -Trans Improv	2,014,841	2,149,859	439,675	2,987,500	619,723	10,000
Total Expenses	2,146,130	2,149,859	439,675	4,388,501	619,723	10,000
Restricted Ending Balance	6,089,030	5,528,438	5,681,115	1,307,013	3,023,569	3,471,069

PUBLIC ART - 111

On March 18, 2019, the city council adopted Ordinance 2019 – 003 establishing a Public Art Fund. The purpose of this fund is to establish a public art program to be funded by 10% of the amounts collected from construction sales tax revenues. The ordinance caps the fund balance at \$200,000.

Funds may be used for costs associated with the acquisition, installation, addition, improvement, replacement, repair, modification and maintenance of public art and related projects within the city.

Projects are approved and funded through the city’s budget process and/or through recommendation from the Parks, Arts and Recreation Commission and thereafter approved by city council.

Examples of past art installations:



From left to right: “Split Passage” sculpture by Karla Matzke installed at 172nd St Roundabout (2023), “Wonderland Bench” by Lance Carleton installed at the Senior Center bus stop (2022), "SR 9 South Entryway Sign" by Caroline Sumpter.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Committed Beginning Bal.	217,258	173,416	119,790	153,100	96,300	25,300
Investment Interest	2,219	1,053	1,376	700	1,500	1,000
Transfer In - General Fund	35,296	48,000	134,000	140,000	20,000	25,000
Total Revenue	254,774	222,468	255,166	293,800	117,800	51,300
Public Art Maintenance	2,131	607	-	5,000	5,000	5,000
Art - Projects	79,227	102,071	141,768	255,000	87,500	25,000
Total Expenses	81,358	102,679	141,768	260,000	92,500	30,000
Committed Ending Balance	173,416	119,790	113,398	33,800	25,300	21,300

LODGING TAX - 114

Revenues in this fund are generated from a 2% consumer tax charged on overnight stays, for periods of less than 30 days, for hotels, motels, rooming houses, private campgrounds, RV parks and similar facilities.

State law requires that these funds must be used for activities, operations and expenditures related to tourism promotion. Examples include tourism marketing, marketing and operating a special event or festival, and operations of tourism related facilities. Examples of projects funded in the most recent biennia:

Art of Arlington Brochure	Art in Legion Park	Stillaguamish Eagle Festival
Summer Entertainment Series	Hispanic Heritage Event	Arlington Street Fair
Pioneer Days	Fourth of July Parade	Summerdaze
Arlington SkyFest	Tourism Brochure	Hometown Holidays
Summer Cruisin' Concerts	Arlington Show and Shine	Farmer's Market
Visitor's Guide	Farm to Table Weekend	Stronger Together

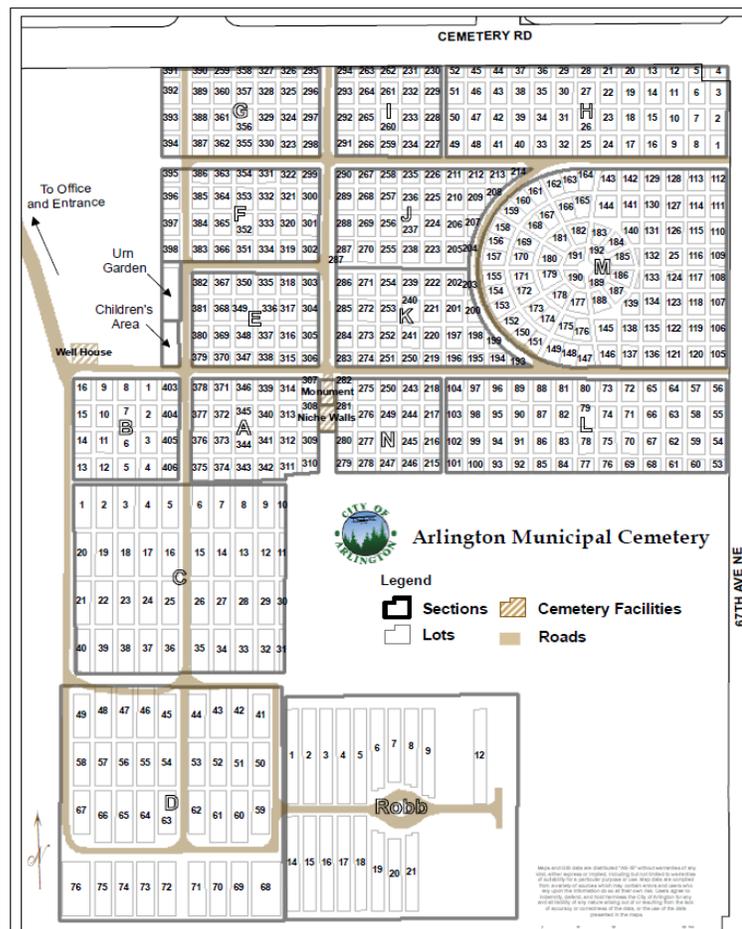
	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Restricted Beginning Bal.	127,022	194,722	260,341	149,414	150,000	105,948
Lodging Tax	123,154	149,062	138,588	133,000	140,000	147,000
Investment Interest	1,709	1,746	3,429	1,000	3,000	3,000
Total Revenue	251,885	345,529	402,358	283,414	293,000	255,948
Acct/Admin Cost Allocation	2,892	5,647	11,278	11,479	12,052	12,654
Tourism	54,271	79,541	155,941	200,000	175,000	185,000
Total Expenses	57,163	85,188	167,219	211,479	187,052	197,654
Restricted Ending Fund Bal.	194,722	260,341	235,139	71,935	105,948	58,294

CEMETERY - 116

The Arlington Municipal Cemetery was formally plotted as "Harwood Cemetery" in 1903 and operated by a non-profit association. Adjoining property was purchased over the years and the Cemetery now encompasses 30 acres. The City of Arlington assumed ownership and operation in 1999. The Cemetery is located at 20310 67th Avenue NE in Arlington.

Revenues from the cemetery are accounted for in a special revenue fund which means that these revenues are restricted and to be used only for operating and maintaining the cemetery. Revenues come from a variety of sources related to providing burial services. Some of the major revenues include; lot sales, opening and closing services, sales of headstones, liners urns and vaults. The Cemetery is operated by two full time employees.

POSITION	2021	2022	2023	2024	2025	2026
CEMETERY MAINTENANCE WORKER	0	0	0	0	1	1
CEMETERY COORDINATOR	0.5	0.5	1	1	1	1
TOTAL	0.5	0.5	1	1	2	2



	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Fund Bal.	110,333	241,691	198,545	128,940	20,000	35,108
Lot Sales	101,845	130,360	58,900	96,800	83,700	86,211
Lots Sales-Endowment Care Fund	18,750	31,760	13,705	24,200	20,925	21,553
Opening & Closing	98,290	83,850	61,850	71,500	65,000	66,950
Sale Of Niches	19,842	5,600	10,900	6,600	6,300	6,489
Niche Sales - Endowment Funds	4,230	2,355	3,745	1,320	1,575	1,622
Sale Of Liners/urns	36,410	33,075	14,265	27,500	23,500	24,205
Sale Of Vaults	390	1,400	-	1,540	1,500	1,545
Setting Headstones	18,096	25,580	20,585	19,800	18,000	18,540
Niche Inscription	8,054	2,650	4,455	3,300	3,000	3,090
Service Fee	337	375	-	220	500	515
Overtime Service Charges	10,700	14,700	8,800	10,780	10,500	10,815
Other Offered Service Items	6,825	10,460	6,445	9,625	7,000	7,210
Headstone Sales	61,910	89,162	81,297	66,000	65,000	66,950
Final Inscription	8,414	6,925	9,700	7,700	5,000	5,150
Investment Interest	1,658	2,117	3,170	1,100	500	515
Proneed True-up	-	-	47,000	-	-	-
Transfer in - Storm Hours worked	-	-	-	-	-	-
Transfer in - Water Hours worked	-	-	23,480	14,325	-	-
Transfer in - Sewer Hours worked	-	-	3,348	14,325	-	-
Total Revenue	506,083	682,061	570,188	505,575	332,000	356,468
Salaries & Wages	36,018	56,128	143,937	81,124	86,080	90,866
Overtime	1,021	1,595	5,013	2,700	-	-
FICA-Medicare-L&I-Unemploy	2,995	4,680	13,812	6,898	8,426	8,885
Uniforms And Clothing	-	-	333	330	200	200
Retirement - DRS/DC Match	4,338	5,948	14,680	14,196	10,412	12,670
Health Insurance Benefits	4,181	6,611	24,999	9,686	20,216	21,172
Office Supplies	463	9	57	540	200	200
Operating Supplies	5,294	1,751	3,293	2,160	2,000	2,000
Landscape And Beautification	832	674	-	1,080	1,000	1,000
Small Attractive Fixed Assets	-	-	2,163	216	200	200
Fuel	429	-	3,378	540	1,500	1,500
Purchase Of Liners	9,500	7,229	5,136	11,583	6,000	6,000
Purchase Of Headstones	34,618	49,915	58,130	37,800	32,500	32,500
Purchase Of Vaults	-	642	-	1,080	1,000	1,000
Professional Services	57,478	56,726	8,292	71,280	1,000	1,000
DOR Sales & Use Tax	8,542	5,730	3,491	8,640	3,870	3,986
Acct/Admin Cost Allocation Fee	12,573	16,255	21,127	19,996	20,996	22,046
Communications	2,895	2,734	1,107	3,240	1,200	1,200
Per Diem Travel/Training/Reg	-	41	-	724	300	300
Insurance - WCIA	2,491	3,663	5,225	15,491	16,281	20,351
Utilities	6,855	6,251	7,256	8,100	7,400	7,400
Repairs & Maintenance	171	3,586	347	1,080	1,000	1,000
Turf Care & Repair	820	763	473	1,080	800	800
Vehicle Repair & Maint	2,879	618	1,446	864	1,000	1,000
Interfund - PW M&O Facilities	32,500	88,698	51,518	144,366	40,015	43,240
Licenses/memberships	30	-	-	162		
Transfer Out -IT Tech Cemetery	2,934	3,022	6,353	5,000	9,796	10,091
Transfer Out - Equip Cemetery	-	-	4,000	4,000	1,000	1,000
Transfer Out -Cem Capital Fund	3,985	30,000	61,000	15,000	-	
Trans Out - Cem Endowment	30,550	34,115	17,450	23,200	22,500	23,175
Trans Out - GF	-	96,132	-	-	-	-
Total Expenses	264,392	483,516	464,014	492,156	296,892	314,782
Assigned Ending Fund Balance	241,691	198,545	106,174	13,419	35,108	41,686

TRANSPORTATION SALES TAX FUND- 180

On April 1, 2013, the Arlington City Council passed Ordinance 2013-005, which created a Transportation Benefit District (TBD) in the City of Arlington. The voters approved a two-tenths of one percent sales tax that would fund repairs and improvements to the 314 road segments throughout the City that are in failing or near failing condition over the next 10 years.

On February 20, 2018, city council adopted Ordinance 2018-001 which authorized the city to assume the rights, responsibilities, powers, and functions of the transportation benefit district. The ordinance did not change what the voter approved sales tax could be used for, the ordinance authorized that the city council, in lieu of a separate board, would be the governing body and financial activities would not have to be reported as a separate legal entity.

February 14, 2023, the voters approved a ten-year extension to the transportation sales tax. The funding will be used for neighborhood traffic calming, pavement preservation, transportation safety projects and other transportation capital improvements as identified in the City of Arlington Transportation Improvement Plans.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Restricted Beginning Fund Bal.	1,584,328	2,156,543	3,349,290	3,097,765	2,225,000	1,452,921
Retail Sales & Use Tax	1,970,256	2,318,557	1,923,971	1,824,653	1,981,690	2,060,958
Grant	270,930	266,657	-	-		
WSDOT Grant -Broadway/Div	-	-	51,060	-	380,231	
Investment Interest	21,972	21,523	45,123	10,000		
Total Revenue	3,847,487	4,763,280	5,369,444	4,932,418	4,586,921	3,513,879
Broadway/Div Preservation Proj	-	28,948	75,197	570,000	400,000	-
Smokey Pt Overlay	-	135,934	-	-	-	-
Road Projects	-	1,106,086	1,348,988	1,500,000	900,000	900,000
74th St Trail Pavement	-	-	-	400,000	284,000	-
Non-Motorized Ped Projects	-	-	-	50,000	50,000	50,000
Burn Road Rehabilitation	-	-	-	250,000	175,000	-
Traffic Calming Program	-	-	10,381	350,000	250,000	250,000
211th PI Rehab - TBD portion	-	-	-	-	500,000	-
188th - SPB Roundabout TBD portion	-	-	-	-	500,000	-
180th - SPB Roundabout TBD portion	1,674,535	-	-	-	-	500,000
Design/Consultants Services	16,408	143,021	90,154	65,000	75,000	80,000
Total Expenses	1,690,943	1,413,990	1,524,719	3,185,000	3,134,000	1,780,000
Restricted Ending Balance	2,156,543	3,349,289	3,844,725	1,747,418	1,452,921	1,733,879

REET I - 303

The REET 1 fund receives revenue from real estate excise tax. RCW 82.46.010 authorizes all cities and counties to levy a .25% real estate excise tax (REET 1) on all sales of real estate. The tax must be spent on capital projects listed in the capital facilities plan element of the comprehensive plan.

Revenue projections are based on trend and assumes some slowdown in the market in 2024. The city holds debt on land, referred to as the “Graafstra Property” and REET funding pays the annual principal and interest payments on the debt. The debt will mature in 2039. Other planned uses are to provide additional funding for the 169th Street Segment project, to the city’s sidewalk maintenance program and to continue to make investments in fiber connectivity.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Restricted Beg Bal.	1,097,596	1,707,742	2,178,673	2,027,265	1,700,000	1,615,102
Real Estate Excise Tax	849,295	717,250	701,388	575,000	625,000	635,000
Real Estate Excise Tax -state	18,461	12,407	27,080	15,000	5,000	5,000
Investment Interest	14,627	13,913	29,542	15,000	30,000	30,000
Total Revenue	1,979,979	2,451,311	2,936,682	2,632,265	2,360,000	2,285,102
Principal - 2020 Graafstra	115,000	120,000	120,000	125,000	130,000	135,000
Interest -2020 Graafstra	107,238	102,638	97,838	93,038	88,037	82,837
Fiber Installation		0	0	0	-	150,000
Transfers Out - Trans Impr		0	0	759,361	456,862	-
Transfers Out - Street Fund	50,000	50,000	0	0	70,000	70,000
Transfers Out - Park Impr		0	0	0	-	-
Total Expenses	272,238	272,638	217,838	977,399	744,899	437,837
Restricted Ending Balance	1,707,742	2,178,673	2,718,845	1,654,866	1,615,102	1,847,265

REET II - 304

RCW 82.46.035 authorizes all cities and counties that are planning under the Growth Management Act to levy a second .25% real estate excise tax, known as REET 2. These revenues are also restricted and must be spent on eligible projects listed in the city's capital facilities plan element of the comprehensive plan.

In 2020, the city refinanced its outstanding bonds for the debt held on the N. Olympic Project. REET funding pays the annual debt service on these bonds which will mature 2027. This fund will also contribute an equal amount as the REET I Fund to provide additional funding for the 169th Street Segment Project.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Restricted Beg Bal.	1,457,562	2,055,446	2,551,701	2,363,146	2,700,000	2,682,839
Real Estate Excise Tax	849,295	694,214	701,388	575,000	625,000	635,000
Real Estate Excise Tax (State)		12,407	27,080	-	10,000	10,000
Investment Interest	19,189	16,635	34,148	20,000	30,000	30,000
Total Revenue	2,326,046	2,778,701	3,314,318	2,958,146	3,365,000	3,357,839
Principal - 2020 N Olympic	215,000	180,000	185,000	190,000	200,000	205,000
Other Debt Service Costs	-	-	228	500	500	500
Interest – 2020 N Olympic	55,600	47,000	39,800	32,400	24,800	16,800
Transfer out - 310	-	-	-	759,361	456,862	-
Total Expenses	270,600	227,000	225,028	982,261	682,162	222,300
Restricted Ending Balance	2,055,446	2,551,701	3,089,290	1,975,885	2,682,839	3,135,539

CAPITAL FACILITIES – 305

This is a capital projects fund and does not generate its own revenue. Fund revenues come from transfers of construction sales tax from the general fund as authorized in the adopted budget. In 2021 the city conducted a capital facility needs assessment to determine the amount of reserves that should be set aside every year to pay for long term maintenance and improvements on city facilities.

Based on the results of the capital facilities needs assessment, the city should set aside, on average, approximately \$470,000 each year to proactively fund building improvements over the next 20 years. The contribution amounts will vary based on the amount of construction sales tax expected to be received each year and maintaining general fund reserve balances.

The next biennium includes improvements to city hall, the maintenance and operations facility, the police impound facility and continued funding for fiber installation.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Bal.	2,937,235	2,734,195	7,068,792	4,363,755	3,148,814	1,198,814
Investment Interest	30,103	28,085	86,680	6,000	50,000	25,000
Transfer In - EMS	0	368,529	0	0	0	0
Transfer In - Bond Fund	0	0	389,110	0	0	0
Transfer In -General Fund	15,052	4,781,489	470,000	470,000	50,000	50,000
Total Revenue	2,982,391	7,912,298	8,014,583	4,839,755	3,248,814	1,273,814
Capital Facilities Assessment		75,179	-	-	-	-
Police Carpet Install		-	-	120,000	-	-
Police/Council HVAC		-	-	396,000	-	-
City Hall Roof Design		-	-	-	200,000	-
City Hall Windows		-	-	-	100,000	-
City Hall Roof		-	-	-	-	400,000
M&O Restrooms		-	-	-	100,000	-
City Hall/Police Station Impr		45,938	226,569	-	-	-
IT - Fiber Installation Proj	104,914	163,048	130,635	150,000	150,000	-
Fire Station 48/M&O Shop	119,652	1,870	-	-	-	-
Flashing Crosswalk Signs		17,091	-	-	-	-
Facility Maintenance Plan	23,630	-	18,328	274,744	-	-
Sky Bridge Construction		-	-	150,000	-	-
Police Impound Facility		-	-	-	1,500,000	-
Transfer to EMS	-	540,381	-	-	-	-
Transfer to Park Improv		-	500,000	-	-	-
Transfer to Trans Improv		-	113,687	1,425,000	-	-
Total Expenses	248,195	843,507	989,219	2,515,744	2,050,000	400,000
Assigned Ending Fund Balance	2,734,195	7,068,792	7,025,364	2,324,011	1,198,814	873,814

BOND CONSTRUCTION FUND – 306

This fund holds the bond proceeds that were issued in 2020 for the construction of Fire Station 48 and improvements to the police impound and M&O facilities. Station 48 is complete. The remaining funds are being used for the design of the police impound facility and maintenance & operations facility. Construction and/or improvements of those facilities will be paid out of the capital facility fund. This fund should be closed in 2025 once all bond proceeds are fully exhausted.

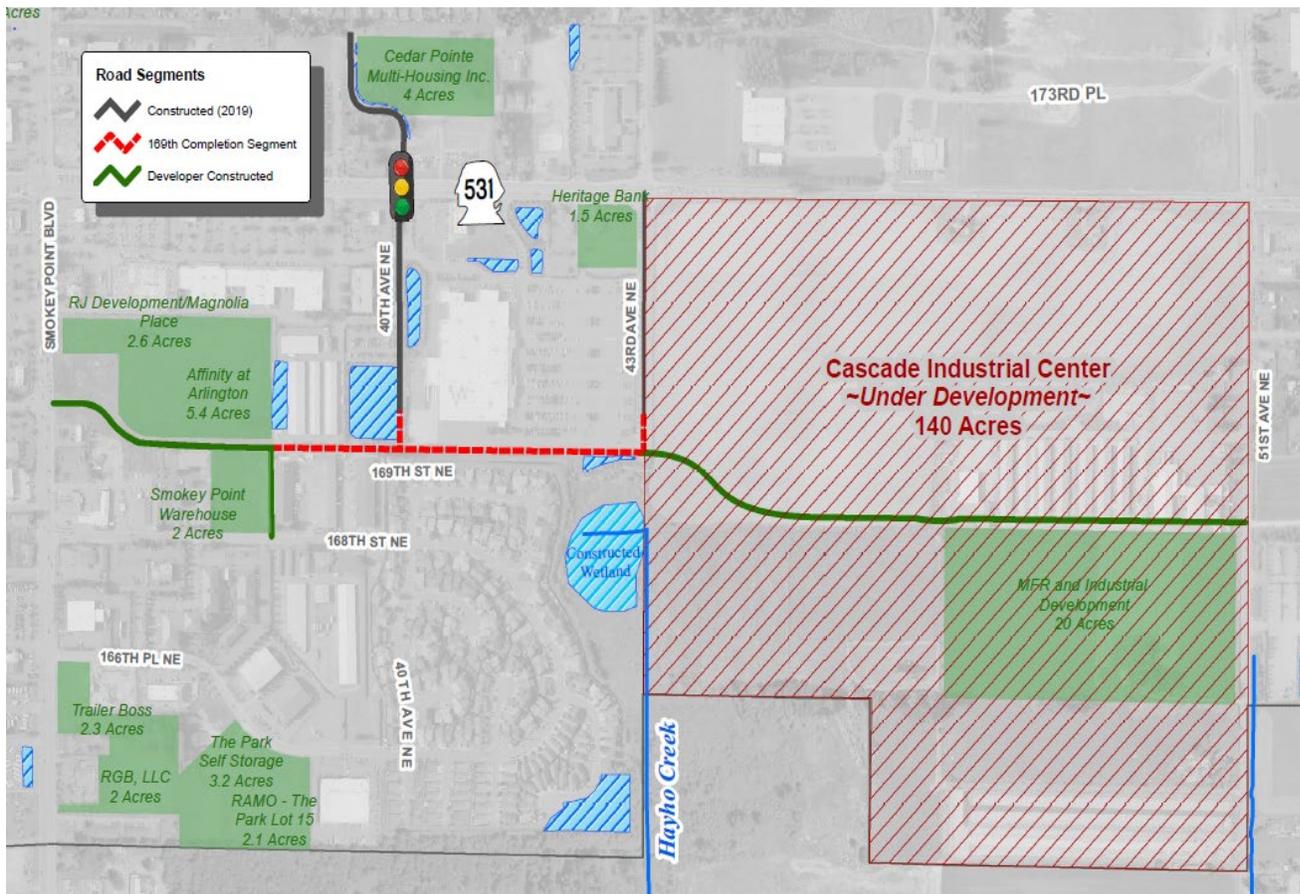
	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Restricted Beg. Balance	4,434,178	1,107,812	1,054,737	-	400,000	-
Investment Interest	28,547	7,639	9,789	-	3,500	-
Transfer In/ Fund 305	-	-	-	-	-	-
Transfer In - (405) BCF Facility	-	-	6,012	-	-	-
Transfer In -(406) BCF Facility	-	-	6,012	-	-	-
Total Revenue	4,462,725	1,115,451	1,076,551	-	403,500	-
Transfer to Capital Facilities	-	-	389,110	-	-	-
Fire Station 48 Construction	3,354,913	5,460	-	-	-	-
M&O Remodel Design	-	-	7,308	-	-	-
PW M&O Remodel-Shop	-	55,253	50,751	-	403,500	-
Police Impound Facility - Design	-	-	12,025	-	-	-
Biosolids - Design	-	-	12,025	-	-	-
Police Impound Facility	-	-	-	-	-	-
Total Expenditures	3,354,913	60,713	471,220	-	403,500	-
Restricted Ending Balance	1,107,812	1,054,737	605,332	0	0	0

TRANSPORTATION IMPROVEMENT - 310

The transportation improvement fund is a capital projects fund and does not generate its own revenue. The majority of revenue to pay for projects comes from grants and traffic mitigation fees transferred from the growth fund. Real Estate Excise Tax (REET) and construction sales tax will also contribute funding to projects that weren't fully funded by grants or required a local match component.

Some of the projects planned last biennium were delayed for a variety of reasons and will be carried forward into the next biennium. A total of \$16 million of transportation improvements are planned for 2025/2026. The major projects include, 169th street segment, 180th and 188th Smokey Point Blvd roundabouts, the Island Crossing roundabout and the SR 531 trail.

169th Street Connector Project Conceptual Drawing

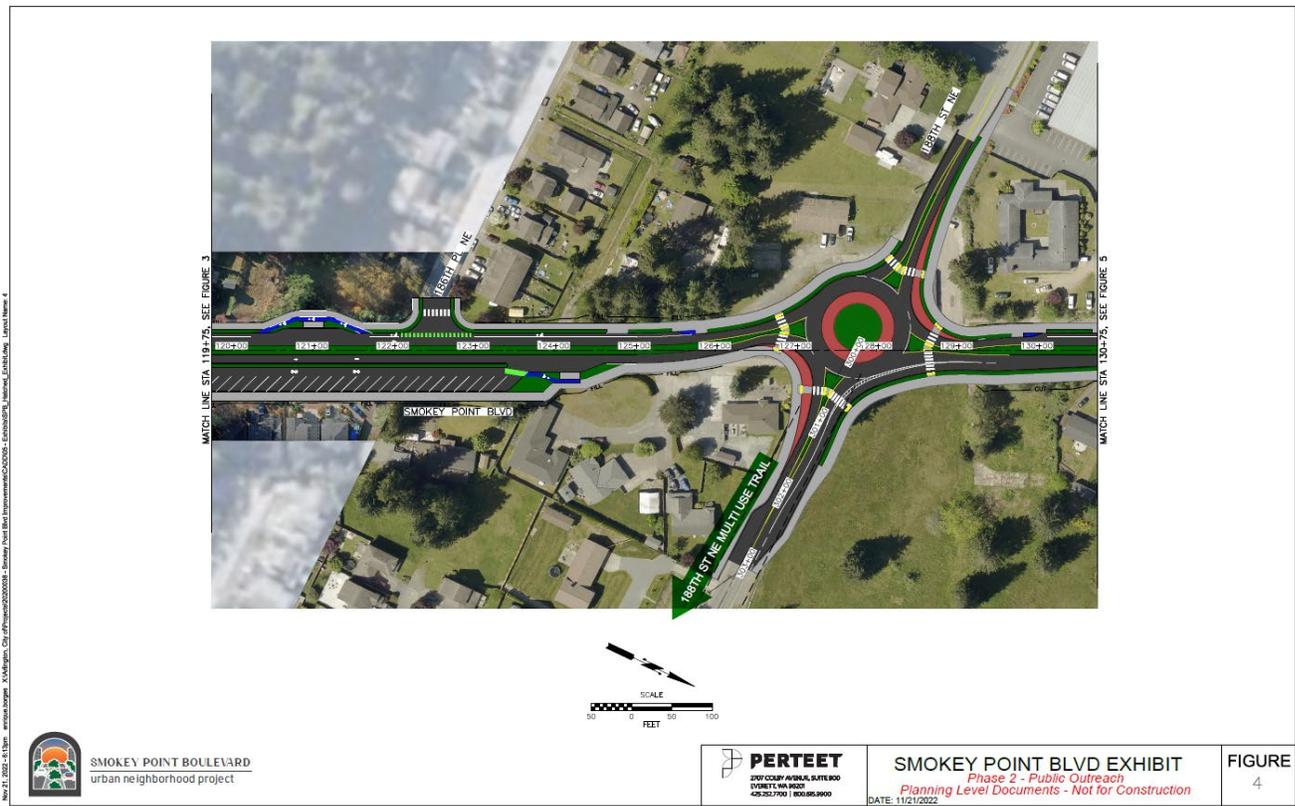


Source: City of Arlington Public Works

180th and Smokey Point Blvd Roundabout Conceptual Drawing



188th Street and Smokey Point Blvd Roundabout Conceptual Drawing



Source: Perteet

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Fund Bal.	891,366	460,153	144,020	186,278	1,200,535	617,591
Grants	1,177,383	-	-	-	-	-
Interest/Misc	19,218	62,030	3,550	-	-	-
Smokey PT Corri-FHWA Grant	145,731	319,861	355,490	245,000	-	-
WSDOT Grant - 74th Ave Trail	-	63,528	-	590,000	169,693	-
FHWA Grant - 169th St Project	-	-	-	3,050,000	-	3,654,893
Congressional Grant SR 531 Trail	-	-	-	-	850,000	-
PSRC Grant 188th Roundabout	-	-	-	1,580,000	2,316,696	-
PSRC Grant 180th Roundabout	-	-	-	2,200,000	-	2,200,000
Grant - SR 530 Roundabout	-	-	-	4,650,000	-	2,500,000
FHWA Grant - 180th St Connector	-	-	-	-	357,678	-
TIC- 172nd	-	1,118,292	-	-	-	-
TIB - 211th Pl Proj - Grant	-	-	214,323	1,900,000	1,345,000	-
Dept of Commerce - B&G Lot	-	519,400	-	-	-	-
Transfer In REET I	-	-	-	759,361	456,862	-
Transfer In REET II	-	-	-	759,361	456,862	-
Transfer in Const. Tax/Other	-	-	113,687	1,425,000	-	-
Transfer In -Growth Fund	2,014,841	2,149,859	439,675	2,987,500	619,723	10,000
Total Revenue	4,248,539	4,693,123	1,270,745	20,332,500	7,773,049	8,982,484
Other Projects/Prof. Services	19,349	521,306	24,764	-	-	-
169th Street Segment	-	64,976	5,972	4,755,000	600,000	3,868,616
173rd Phase II	-	-	-	2,025,000	-	-
173rd Project	477,424	1,246,882	89,455	-	-	-
180th St Connector	-	-	17,100	-	478,347	-
180th/Smky PT Blvd Roundabout	-	-	-	2,800,000	-	2,500,000
188th & 67th Ave Intersection	-	-	-	150,000	-	10,000
188th/Smky PT Blvd Roundabout	-	-	8,551	2,380,000	4,000,000	-
204th/77th Roundabout	1,604,712	-	-	-	-	-
211th Pl Improvements	-	-	360,840	2,200,000	959,610	-
40th Ave/SR 531 Intersection	254,342	1,513,639	-	-	-	-
74th/204th Signal Project	25,248	20,875	150,857	-	-	-
B&G Parking Lots	370,163	125,454	-	-	-	-
BNSF 67th Trail	101,429	-	-	-	-	-
Complete Streets- Design/Construct	113,188	539,705	56,051	-	-	-
Highland Drive Design	-	-	-	100,000	-	-
IC Roadway Design.Stormwater	-	-	-	-	-	-
Island Crossing Project	328,521	14,333	-	-	-	-
Island Crossing Roundabout	181,429	45,695	15,031	4,775,000	67,500	2,500,000
Non-Motorized/PED Projects	-	-	-	50,000	-	-
ROW Purchase - 173rd	-	-	-	-	-	-
ROW Purchase - 188th RAB	-	-	35,275	-	-	-
RPW Purchase -168th	107,363	-	-	-	-	-
Sidewalk/Trail Prof Svc-Grant	37,432	73,139	30,961	-	-	-
Sidewalk/Trail Project -Grant	-	-	-	650,000	-	-
Smokey Pt. Blvd Corridor- Eng.	167,784	343,529	397,750	362,500	-	-
SR 531 Trail (Congressional Funding)	-	-	-	-	1,050,000	-
SR/531 Widening Project	-	-	-	75,000	-	-
Transportation Comp Plan	-	39,570	75,390	-	-	-
WSDOT Coordinated Projects	-	-	-	10,000	-	-
Total Expenses	3,788,383	4,549,102	1,267,997	20,332,500	7,155,457	8,878,616
Committed Ending Balance	460,153	144,020	2,748	0	617,591	103,868

PARK IMPROVEMENT - 311

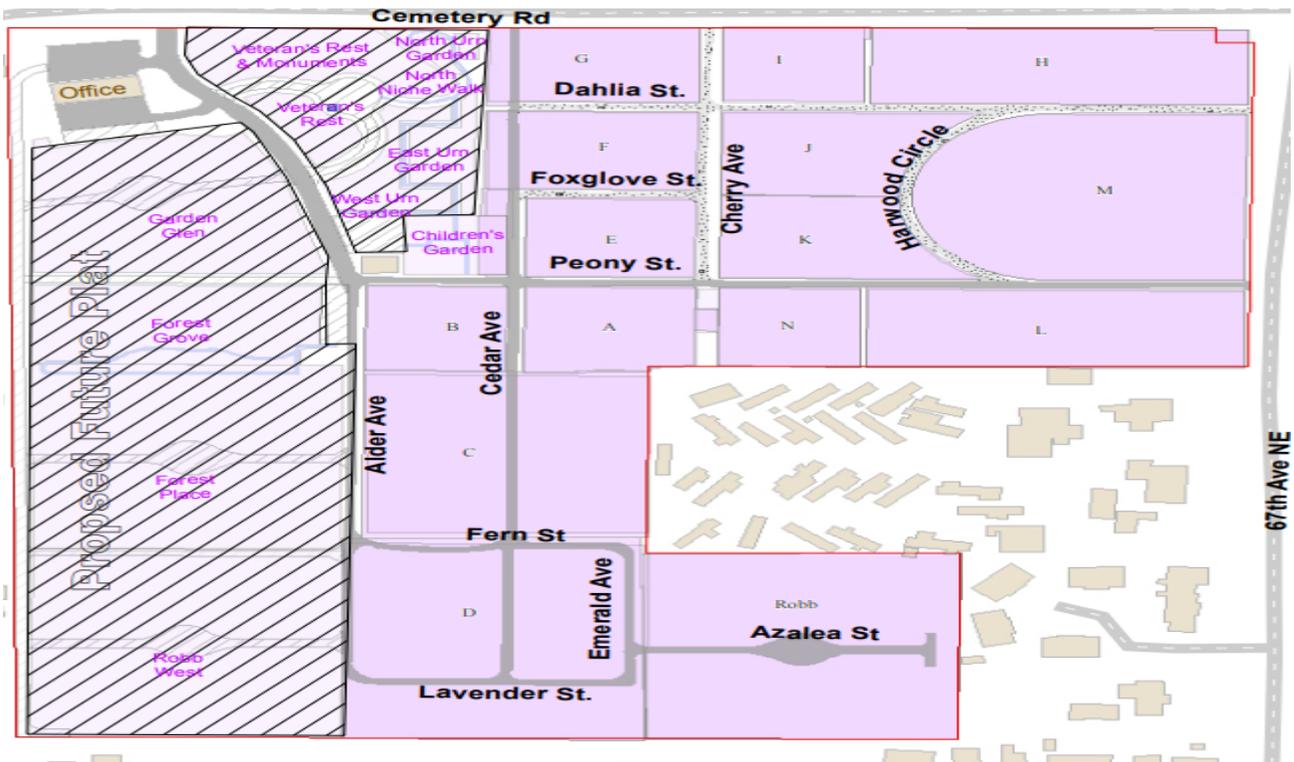
The park improvement fund is a capital projects fund and does not generate its own revenue except nominal revenue from concessions at Haller Park and community garden fees. Revenues to pay for projects typically come from grants and/or park mitigation fees transferred from the growth fund.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Bal.	4,061	18,353	21,390	313,052	68,000	11,100
RCO Grant - Pump Track	-	-	-	-	355,000	-
Comm Kitchen - Dept of Comm Grant	-	-	-	-	563,570	-
Federal Grant - Smky Pt Park	-	-	-	-	-	-
State Grant - Smky Pt Park	-	-	269,660	-	-	-
County Grant - Parks	40,000	-	-	-	100,000	100,000
County Grant - Jensen Park	-	43,169	-	100,000	-	-
County Grant-Pickleball Court	-	-	-	200,000	-	-
PUD Tree Power Grant	-	-	-	-	7,500	-
Community Garden	549	747	613	700	800	800
Investment Interest/Misc	98	132	1,159	200	1,000	1,000
Pop Up Shop - Rental	-	600	2,200	-	2,200	2,500
Arl Veterans Memorial Plaques	-	190	70	300	200	200
Trans In - Park Mitigation	131,288	-	-	1,401,001	-	-
Transfer In - ARPA Smky Pt Park	-	964,837	360,079	1,824,357	-	-
Trans In - Capital Fac	-	-	500,000	-	-	-
Total Revenue	175,996	1,028,029	1,155,171	3,839,610	1,098,270	115,600
Community Garden	403	582	423	600	600	600
Transfer to Growth Fund	20,788	-	-	-	-	-
Pickleball Court	-	-	-	240,000	-	-
Veterans Memorial Plaques	-	-	360	1,500	500	500
Park Improvements	136,451	-	4,790	-	-	-
Jensen Park Restrooms	-	-	29,908	240,000	-	-
Parks Capital Projects	-	41,220	192,086	80,000	60,000	100,000
Pump Track Project	-	-	-	-	455,000	-
PUD Tree Power Grant	-	-	-	-	7,500	-
Commercial Kitchen	-	-	-	-	563,570	-
Smky Pt Park Project	-	964,837	629,739	3,275,358	-	-
Total Expenses	159,204	1,006,639	857,306	3,837,458	1,087,170	101,100
Assigned Ending Balance	18,353	21,390	297,865	2,152	11,100	14,500

CEMETERY CAPITAL - 316

The cemetery capital fund is a capital projects fund and does not generate its own revenue. The current fund balance comes from transfers of excess fund balance from the cemetery operating fund. The cemetery operating fund is not expected to have any excess fund balance to transfer into the capital fund this biennium. The fund does have adequate fund balance to invest in expansion of Garden Glen.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Fund Bal.	46,511	51,058	81,416	71,393	132,508	83,408
Investment Interest	562	358	907	175	900	950
DAHP Grant	-	-	-	-	20,250	-
Transfer In - Cemetery	3,985	30,000	61,000	15,000	-	-
Total Revenue	51,058	81,416	143,323	86,568	153,658	84,358
Signage Expense	-	-	12,615	-	-	-
DAHP Grant					20,250	
Garden Glen Expansion					50,000	50,000
Assigned Ending Fund Balance	51,058	81,416	130,708	86,568	83,408	34,358



EQUIPMENT REPLACEMENT – 320

The equipment replacement fund is considered a capital projects fund. Its purpose is to account for department contributions for future capital outlay of vehicles and equipment. Each department has an equipment replacement schedule identifying each vehicle and piece of equipment in their department. The schedule is a 10-year plan on how much funding will be needed and how the money will be spent during this period.

Annual contributions made by each department are determined by the amount of money needed to pay for future replacement of equipment/vehicles when they reach the end of their useful life. If equipment/vehicles are added to the schedule and/or replacement occur sooner than originally planned, the annual contribution may need to increase.

Equipment Replacement/Cost Summary										
Department	2025	2026	# of Vehicle Leases	# of Vehicle Purchases	# of Equipment Purchases	Vehicles/Equipment Being Replaced				
Executive	\$ -	\$ -	0	0	0	n/a				
IT	\$ 8,357	\$ 8,357	1	0	0	n/a				
CED	\$ 9,553	\$ 9,553	1	0	0	n/a				
Police	\$ 460,412	\$ 547,108	9	9	0	L-98	L-106/8	L-135/8	L-139	
Airport	\$ 183,256	\$ 58,735	6	1	2	A-1	A-2B	A-90		
Cemetery	\$ 7,000	\$ 30,000	0	0	2	C-93	C-96			
Sewer	\$ 11,221	\$ 224,928	1	1	1	WW-10	WW-88			
Water	\$ 38,947	\$ 97,644	3	1	0	W-24				
Storm	\$ 9,508	\$ 9,508	1	0	0	n/a				
Street	\$ 17,450	\$ 17,450	1	0	0	n/a				
M&O	\$ 79,124	\$ 80,544	4	0	1	P-5	P-50	P-51		
	\$ 824,828	\$ 1,083,827								

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Fund Bal.	3,544,307	2,239,581	1,964,024	1,791,517	2,177,587	2,146,429
CED- Technology Fee	23,900	24,625	19,275	20,000	20,000	20,000
M&O Program Fees - Field Use	9,419	18,595	43,570	20,000	30,000	30,000
Investment Interest	30,104	15,155	23,080	25,000	26,000	26,000
Misc/Insurance Proceeds	12,815	1,000	14,714	-	-	-
Interf Rental Fees-GF replacem	266,200	267,200	315,200	315,200	413,000	513,000
Inter Fund CED (006)		-	-	-	13,500	13,500
Inter Rental Fees-GF IT Tech	246,588	232,793	411,787	424,140	502,319	517,393
Bond Proceeds -Police Vehicles	-	-	690,668	-	-	-
Sale Of Fixed Assets-parks	-	-	-	200	200	200
Sale Of Fixed Assets-Sewer	1,175	5,800	-	200	200	200
Sale Of Fixed Assets - Water	13,105	6,550	6,100	200	200	200
Sale Of Fixed Assets - Airport	-	5,100	15,000	-	200	200
Sale Of Fixed Assets - Street	-	5,325	13,800	200	200	200
Sale Of Fixed Assets - Police	-	16,085	1,800	200	200	200
Sale Of Fixed Assets - IT	6,344	5,403	17,911	3,500	200	200
Sale of Fixed Assets - CED	12,800	-	4,380	200	200	200
Sale Of Fixed Assets - Fire	12,100	-	-	-	-	-
Sale Of Fixed Assets -Storm	-	-	34,982	200	200	200
Sale of Fixed Asset-Facilities	-	-	10,949	200	200	200
Sale of Fixed Asset-Cemetery	-	2,750	-	-	200	200
Subtotal	4,178,856	2,845,963	3,587,240	2,600,957	3,184,606	3,268,522
Transfer In EMS/Prg Dvlp	46,187	-	-	-	-	-
Transfer In - Equip Airport	65,000	65,000	40,000	40,000	40,000	40,000
Transfer In - Cemetery	-	-	4,000	4,000	1,000	1,000
Transfer In - Equip PW M&O	41,000	45,159	35,000	35,000	30,000	30,000
Transfer In - Equip Sewer	40,000	40,000	40,000	40,000	40,000	30,000
Transfer In - Equip Stormwater	15,000	15,000	30,000	30,000	30,000	30,000
Transfer In - Equip Street	75,000	75,000	15,000	20,400	20,400	20,400
Transfer In - Equip Water	25,000	25,000	30,000	30,000	30,000	30,000
Transfer In - Sewer Membrane	342,000	40,000	325,000	325,000	-	-
Subtotal Transfers	649,187	305,159	519,000	524,400	191,400	181,400
Transfer In - IT Tech Airport	21,111	23,009	35,800	36,875	40,203	41,410
Transfer In - IT Tech Cemetery	2,934	3,022	6,353	5,000	9,796	10,091
Transfer In - IT Tech PW M&O	27,231	23,196	39,745	40,937	83,226	85,724
Transfer In - IT Tech Sewer	35,381	36,442	66,197	68,183	93,922	96,740
Transfer In - IT Tech StormWtr	11,053	11,385	23,200	23,896	28,734	29,597
Transfer In - IT Tech Street	9,259	9,537	16,648	17,148	-	
Transfer In - IT Tech Water	40,334	41,544	74,486	76,720	88,797	91,462
Subtotal Transfers IT	147,304	148,135	262,429	268,759	344,678	355,024
Total Revenue	4,975,347	3,299,257	4,368,669	3,394,116	3,720,684	3,804,946

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
IT Tech Equip - Airport	23,591	23,063	24,347	31,116	25,594	22,997
IT Tech Equip - CED	29,887	25,111	29,943	30,189	54,706	46,777
IT Tech Equip - Cemetery	3,451	3,064	7,021	3,492	7,316	7,316
IT Tech Equip - Executive	24,375	23,639	25,741	23,474	27,382	24,948
IT Tech Equip - Finance	30,041	24,385	32,156	26,531	40,721	37,267
IT Tech Equip - IT Dept	15,801	16,117	16,274	11,518	55,363	16,249
IT Tech Equip - Legislative	21,542	11,898	15,107	21,841	40,972	29,263
IT Tech Equip - Police	161,363	163,726	104,560	126,563	177,567	164,977
IT Tech Equip - PW M&O	30,797	27,423	23,866	32,602	66,883	50,891
IT Tech Equip - Sewer	37,958	44,566	60,646	40,256	84,403	61,999
IT Tech Equip - Stormwater	12,735	10,927	16,932	12,520	21,174	18,150
IT Tech Equip - Streets	16,760	9,478	10,247	13,587	10,888	8,285
IT Tech Equip - Water	55,122	49,178	77,985	44,438	69,776	57,167
Subtotal IT Equipment	463,423	432,576	444,825	418,127	682,745	546,286
Equipment - Airport		-	238,812	-	145,019	20,498
Equipment - CED		-	2,253	-	3,097	3,097
Equipment - Cemetery		-	-	37,000	7,000	30,000
Equipment - IT	34,184	1,210	2,378	8,000	2,889	2,889
Equipment - Police	258,489	167,058	189,983	343,200	331,296	417,792
Bond Debt - Police	-	-	690,668	-	-	-
Equipment - PW M&O	-	69,914	30,531	-	45,701	20,466
Equipment - Sewer	3,474	2	3,672	30,000	3,927	204,309
Equipment Fire/EMS	88,190				-	-
Equipment - Storm	-	17,724	123,429	15,000	3,458	3,458
Equipment - Streets	113,421	163,807	29,546	-	5,820	5,820
Equipment - Water	4,475	-	5,412	30,000	13,369	45,231
Sewer Membrane	782,855	479,145	-	-	-	-
Transfer Out	983,152	-	-	-	-	-
Law Enforcement - WCIA Reimb	-	-	14,714	-	-	-
Permit Technology - Expenses	4,105	3,485	-	7,500	66,100	41,500
Subtotal Equipment	2,272,345	902,345	1,331,398	470,700	627,675	795,060
Lease Vehicles - Airport	-	-	11,249	31,554	38,237	38,237
Lease Vehicles - CED	-	-	4,382	14,832	6,456	6,456
Lease Vehicles - IT	-	312	5,468	6,039	5,468	5,468
Lease Vehicles - PW M&O	-	-	13,413	52,290	33,423	60,071
Lease Vehicles - Sewer	-	-	5,315	22,452	7,295	20,619
Lease Vehicles - Stormwater	-	-	35,945	10,800	6,050	6,050
Lease Vehicles - Streets	-	-	3,877	20,400	12,011	12,011
Lease Vehicles - Water	-	-	11,935	40,020	25,578	52,412
Police - Interest Payments		-	8,386	24,903	20,340	15,576
Police - Bond Principal Payments	-	-	120,930	104,412	108,976	113,739
Subtotal Leases	-	312	220,899	327,702	263,834	330,639
Total Expenses	2,735,766	1,335,233	1,997,122	1,216,529	1,574,255	1,671,985
Assigned Ending Fund Balance	2,239,581	1,964,024	2,371,546	2,177,587	2,146,429	2,132,961

AIRPORT OPERATING FUND - 402

The airport aspires to be Washington’s premier general aviation airport and a vibrant economic resource for the citizens of Arlington. To support our vision, we will promote safe, professional airport operation through innovative community relations, responsible property management, and effective administration.

The airport fund is an enterprise fund. Revenues are generated primarily from building and land leases. Revenues in an enterprise fund are restricted as to their use. Revenue generated from the airport can only be used to pay for costs related to operating, maintaining, and improving the airport.

Land rents are based on a rate per square foot. Rates are established by a land appraisal conducted every five years. Land rates vary by zoning category, however most land rates in 2025 will be \$.40 per square foot and \$.42 per square foot in 2026. Building rates are adjusted annually by CPI. The budget estimates a CPI increase of 4.3%.

Strategic objectives for this next biennium; focusing on preventative maintenance, modernization of facilities and technology. Most importantly, a concentration on development to ensure the airport evolves with the needs of the community aviation industry it serves.

POSITION	2021	2022	2023	2024	2025	2026
AIRPORT DIRECTOR	1	1	1	1	1	1
AIRPORT OPERATIONS MANAGER	1	1	1	1	1	1
AIRPORT OPERATIONS SPECIALIST	2	2	2	2	1	1
AIRPORT OFFICE LEAD	0	0	1	1	0	0
AIRPORT OPERATIONS COORDINATOR	0	0	0	0	1	1
ADMIN SPECIALIST III	0	0	0	0	1	1
ADMIN SPECIALIST	1	1	0	0	0	0
INTERN	0	0	1	1	1	1
TOTAL	5	5	6	6	6	6



	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Bal.	799,354	777,477	301,191	590,062	300,000	661,684
Sales Of Merchandise	1,326	1,726	2,511	750	2,000	2,000
Vending Machine Proceeds	-	-	725	-	300	300
Grants	114,220	120,054	-	-	40,000	-
Aviation Fuel Fees	11,048	9,312	10,155	9,500	10,000	10,000
AR Accounts - Unapplied	(17,917)	(6,120)	(7,245)	10,000	-	-
Aviation Buildings	119,946	111,103	106,708	120,000	151,410	156,255
Rental Aviation Sites	416,613	345,067	351,975	391,535	409,361	468,693
Industrial Buildings	72,349	89,821	63,881	77,797	42,485	43,845
Industrial Land	1,759,709	1,925,484	2,155,185	2,268,639	2,366,401	2,454,954
Hangar Rent	226,421	233,983	232,649	235,195	257,769	266,017
Commercial Land	100,512	149,314	141,701	147,744	152,612	155,897
Processing Fee - Statements	5,577	8,142	7,141	5,500	7,500	7,725
Interfund-Storage Lot#105	33,208	34,130	35,052	35,052	36,897	38,743
Interfund Food Bank #107	14,976	15,392	15,808	15,808	16,640	17,472
Interfund -Rent PW M&O Land	22,464	23,088	23,712	23,712	24,960	26,208
Interfund Rent Station 47/48	9,473	-	-	-	-	-
Interfund-Well Site Water	10,260	10,545	10,830	10,830	11,400	11,970
Interfund- PW Compost Fac	42,856	44,047	45,237	45,237	47,618	49,999
Interfund - CED Rent/Office Sp	25,557	26,781	27,584	27,863	30,004	30,964
NSF- Fee Collected/Misc	250	97	175	100	200	200
Penalties	11,313	14,806	22,720	15,000	23,000	23,000
Investment Interest	14,283	11,299	18,812	20,000	25,000	25,000
Transient Tie Downs	1,860	1,510	1,609	2,000	2,000	2,000
Tie Down Fees	32,300	22,958	16,280	32,000	32,000	32,000
Meeting Room Rental	-	-	-	500	500	500
Land Use - Special Events	10,545	10,728	9,235	10,000	10,000	10,000
Parking	-	-	904	-	1,500	1,500
Mill Site Land	2,076	2,076	2,076	2,076	2,166	2,256
Ultra Light Land	25,991	25,991	25,991	25,991	26,316	29,778
Aviation T-hangar Land	269,072	224,892	355,992	314,029	319,692	330,716
Aviation Land -Industrial Use	83,758	86,085	88,411	88,411	93,065	97,718
Land Use - Short Term	10,795	14,167	11,626	3,214	3,300	3,400
Wait List Fee	610	725	505	400	500	400
Reimbursements	9,716	678	378	100	100	100
Accounts Receivable- Airport	6,120	7,245	9,155	10,000	10,000	10,000
Rental Deposit	1,662	2,095	2,181	500	2,000	2,000
Leasehold Tax - Collected	415,376	414,659	469,781	440,000	459,526	475,436
Nw Custom Aircraft - Principal	6,567	7,594	8,050	8,533	9,045	9,588
Nw Custom Aircraft - Interest	4,572	4,557	4,102	3,619	3,107	2,564
Insurance Proceeds	-	-	29,200	-	-	-
Total Revenue	4,674,818	4,771,508	4,601,985	4,991,697	4,930,373	5,460,881

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Salaries & Wages	445,679	487,601	545,526	607,701	623,423	674,840
Leave Payout	-	7,994	21,080	20,000	-	18,563
Overtime	1,690	7,504	7,108	1,800	3,800	3,800
FICA-Medicare-L&I-Unemploy	35,415	39,550	44,203	47,648	55,040	59,405
Retirement - DRS/DC Match	52,378	50,961	59,855	84,983	72,179	81,298
Health Insurance Benefits	66,301	85,117	89,400	91,368	113,741	118,836
Office Supplies	6,254	4,201	4,361	8,300	6,100	6,100
Operating Supplies	24,217	17,327	25,495	34,750	34,000	34,000
Uniform & Clothing	1,022	933	1,436	3,100	1,100	1,100
Vending Machine Supplies/Costs		-	888	-	500	500
Meeting Materials	1,204	367	1,096	600	600	600
Small Attractive Fixed Assets	-	7,508	1,049	2,500	2,000	2,000
Fuel	17,562	26,738	17,031	21,000	22,000	22,660
Professional And Legal Svcs	108,902	119,110	141,068	190,000	190,000	190,000
Interfund EMS	96,578	-	-	-	-	-
Interfund - Police Serv Airp	774,068	675,573	714,291	725,385	749,545	774,092
Marketing	3,490	4,152	7,541	6,000	8,000	8,000
Bank/credit Card Proc Fees	11,339	10,890	14,127	12,500	20,000	20,000
Sales Tax - DOR Remittance	3,596	542	799	500	500	500
Acct/Admin Cost Allocation Fee	164,566	171,734	191,839	124,390	130,609	137,139
Communications & Postage	13,659	9,877	8,547	14,500	14,500	15,000
AR Accounts - Unapplied	-	-	-	-	10,000	10,000
Travel/Training	2,063	1,603	9,629	15,000	12,000	12,000
Operating Leases-copier	4,749	2,180	3,343	-	-	-
Insurance - WCIA & Other	40,842	65,564	78,068	98,645	97,057	121,321
Utilities-PUD,Stormwater,etc	53,709	67,322	68,889	67,000	70,000	72,100
Vehicle Repair & Maintenance	9,966	13,515	31,214	6,000	20,000	20,000
Office Machine Repair & Maint	14	-	-	-	-	-
Interfund - PW M&O Facilities	368,751	485,220	470,493	715,085	708,542	780,671
Annual Dues/Memberships	4,715	7,116	8,874	7,000	3,500	3,500
Refunds of Deposits	1,867	1,500	1,601	500	1,500	3,500
FAA Grant - Repmt	-	-	-	-	-	-
Leasehold Tax -DOR Remittance	418,554	458,917	467,392	440,000	450,000	491,600
Sales Tax - DOR Remittance	-	-	-	-	-	-
2014 LTGO Refi 2009 -Principal	55,000	55,000	60,000	25,000	-	-
2014 LTGO Bond - Interest	7,250	5,600	3,400	1,000	-	-
Building Improvements	-	19,275	17,641	80,000	116,000	116,000
Maintenance Projects	84,249	210,842	132,484	180,000	208,000	211,000
Projects	-	120,950	-	-	-	-
Fiber 188th/AP Blvd	-	-	169,296	-	150,000	150,000
Airport Restrooms	-	-	-	250,000	-	-
Maint Vehicle Facility Storage	-	-	-	-	-	600,000
59th Dr Security Cameras	-	-	-	-	-	95,000
EV Charging Station Installation	-	-	-	-	40,000	-
Capital Outlay-Equipment	131,583	-	21,043	8,500	148,500	140,500
Cares Act Grant Expense	-	-	-	-	-	-
Airport - Lease Pmts	-	1,855	1,518	-	2,750	2,750
Transfer Out - Wat/Sew/SW	-	-	-	-	3,000	3,000
Transfer Out -Equip Airport	65,000	65,000	40,000	40,000	40,000	40,000
Transfer Out -IT Tech Airport	21,111	23,009	35,800	36,875	40,203	41,410
Transfer To -A/P Reserve Fund	800,000	1,138,169	850,000	700,000	100,000	50,000
Total Expenses	3,897,343	4,470,317	4,367,427	4,667,630	4,268,689	5,132,785
		68				
Assigned Ending Balance	777,477	301,191	234,558	324,067	661,684	328,096

AIRPORT RESERVE – 410

The airport reserve fund is used to accumulate excess operating revenues from the airport’s operating fund. The reserve funds are used for future capital projects and/or used to meet grant matching requirements. \$3.1 million of reserves is expected to be transferred to the airport capital improvement fund as grant match on the Taxiway Alpha overlay project and the Taxiway C extension project.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Bal.	1,427,041	2,241,908	3,395,800	3,065,000	4,336,771	2,071,771
Investment Interest	14,867	15,723	40,971	15,000	35,000	18,000
Transfer In -Airport Fund	800,000	1,138,169	850,000	700,000	100,000	50,000
Total Revenue	2,241,908	3,395,800	4,286,771	3,780,000	4,471,771	2,139,771
Transfer To Airport CIP	-	-	-	2,215,500	2,400,000	700,000
Assigned Ending Bal.	2,241,908	3,395,800	4,286,771	1,564,500	2,071,771	1,439,771



AIRPORT CIP – 413

The airport CIP fund was created to account for capital improvement projects at the airport. Revenues are primarily received from FAA grants, WSDOT grants and transfers from the airport reserve fund. Revenue also comes from an interfund loan payment from the general fund to the airport CIP fund. Annual payments on the interfund loan are \$120,000. Planned spending on airport projects this biennium is about \$8.7 million with most projects scheduled in 2025. \$6.3 million is for the Taxiway Alpha project, \$865,000 is budgeted for Runway 11/29 solar lighting and \$1.5 million for Taxiway C.



Arlington Airport, with Taxiway Alpha marked in red

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Bal.	389,332	726,566	1,165,012	173,500	786,000	66,000
FAA Grants	377,859	2,624,846	19,220	711,000		
WSDOT Grants	-	116,507	5,761	-		
Airport Master Plan	-	-	-	738,000	-	-
Taxiway Alpha Project	-	-	-	3,000,000	3,200,000	-
Taxiway C Project	-	-	-	-	180,500	561,358
Runway 11-29 Solar Lighting	-	-	-	-	765,000	-
Investment Interest/Reimb	16,483	7,379	14,467	3,500	-	-
Interfnd Loan B&G Club Pri.	103,142	104,178	83,036	91,448	93,268	82,551
Interfnd Loan B&G Club Int.	16,858	15,822	36,964	28,552	26,732	37,449
Transfer In - Airport Reserve	-	-	-	2,215,500	2,400,000	700,000
Total Revenue	903,674	3,595,297	1,324,459	6,961,500	7,451,500	1,447,358
RW 16/34	147,473	2,430,285	133,261	-	-	-
Taxiway Bravo	23,423	-	-	-	-	-
Non AIP projects	6,211	-	-	-	-	-
FAA - Perimeter Fencing	-	-	-	790,000	-	-
Airport Master Plan	-	-	-	820,000	-	-
Taxiway Alpha Project	-	-	-	5,341,500	6,330,000	-
Taxiway C Project	-	-	-	-	190,000	1,387,000
Runway 11-29 Solar Lighting	-	-	-	-	865,500	-
Total Expenses	177,107	2,430,285	133,261	6,951,500	7,385,500	1,387,000
Assigned Ending Balance	726,566	1,165,012	1,191,198	10,000	66,000	60,358

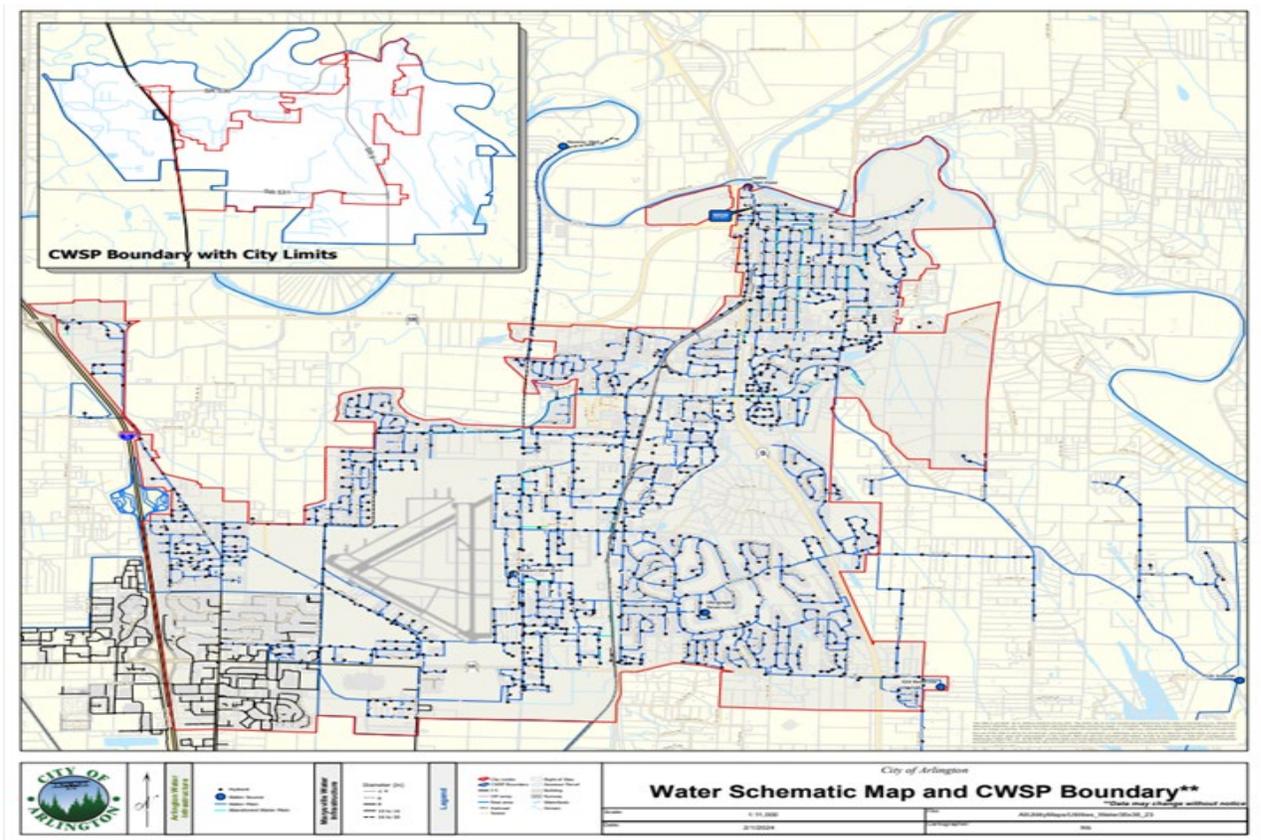
WATER – 403

The water fund is an enterprise fund. Revenues are generated from user charges on water consumption. Revenues in an enterprise fund are restricted as to their use. Revenue generated from water sales can only be used to pay for costs related to providing water service (i.e. operating water treatment plant, maintaining/construction of water lines and other water capital facilities)

Arlington's water currently comes from three sources: two wells (Haller Wellfield and Airport Well) and a connection with Snohomish County PUD District No.1. The Haller wellfield has been the City's primary water source since 1906 and continues to supply 85% of the City's total water needs today. The City is currently expanding its production capacity at the Haller wellfield to continue providing water for Arlington's growing community. The strong influence of the Stillaguamish River on the Haller wells requires special treatment provided by the Arlington WTP. The other sources, Airport well and PUD connection, do not require filtration in the City's treatment facility.

The water department focuses on ensuring the availability, quality and sustainability of water resources to the community and to ensure that all residents have access to clean and safe drinking water.

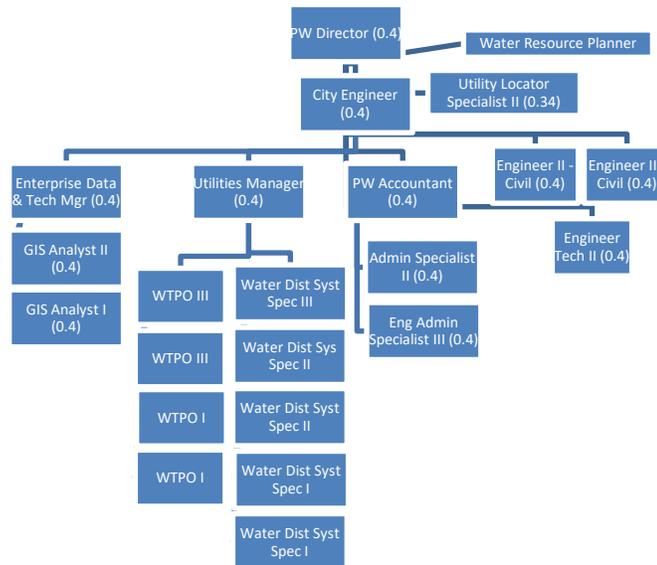
Arlington's water service area



Source: Public Works Webpage

POSITION	2021	2022	2023	2024	2025	2026
PUBLIC WORKS DIRECTOR	0.4	0.4	0.4	0.4	0.4	0.4
DEPUTY PUBLIC WORKS DIRECTOR	0	0	0.4	0.4	0	0
CITY ENGINEER	0.4	0.4	0	0	0.4	0.4
ENTERPRISE DATA AND TECH MANAGER*	0.4	0.4	0.4	0.4	0.4	0.4
UTILITY MANAGER	0.4	0.4	0.4	0.4	0.4	0.4
PUBLIC WORKS INSPECTOR	0.4	0.4	0.4	0.4	0	0
ENGINEERING TECHNICIAN	0	0	0	0	0.4	0.4
ENGINEER II - CIVIL ENGINEER	0.4	0.4	0.8	0.8	0.8	0.8
PUBLIC WORKS ACCOUNTANT	0.4	0.4	0.4	0.4	0.4	0.4
WATER TRMT PLANT OPERATOR III	1	1	1	1	2	2
WATER TRMT PLANT OPERATOR I & II	2	2	3	3	2	2
WATER RESOURCES PLANNER	1	1	1	1	1	1
WATER DISTRIBUTION SPECIALIST III	1	1	1	1	1	1
WATER DISTRIBUTION SPECIALIST I & II	4	4	4	4	4	4
UTILITY LOCATE SPECIALIST	0	0	0.33	0.33	0.34	0.34
ENG ADMINISTRATIVE SPECIALIST III	0	0	0	0	0.4	0.4
ADMINISTRATIVE SPECIALIST II	0.4	0.4	0.8	0.8	0.4	0.4
GIS ANALYST II	0.4	0.4	0.4	0.4	0.4	0.4
GIS ANALYST I	0	0	0.4	0.4	0	0.4
GIS TECHNICIAN	0	0	0	0	0.4	0
ADMINISTRATIVE SPECIALIST I	0.4	0.4	0	0	0	0
TOTAL	13	13	15.13	15.13	15.14	15.14

*previously titled GIS Supervisor



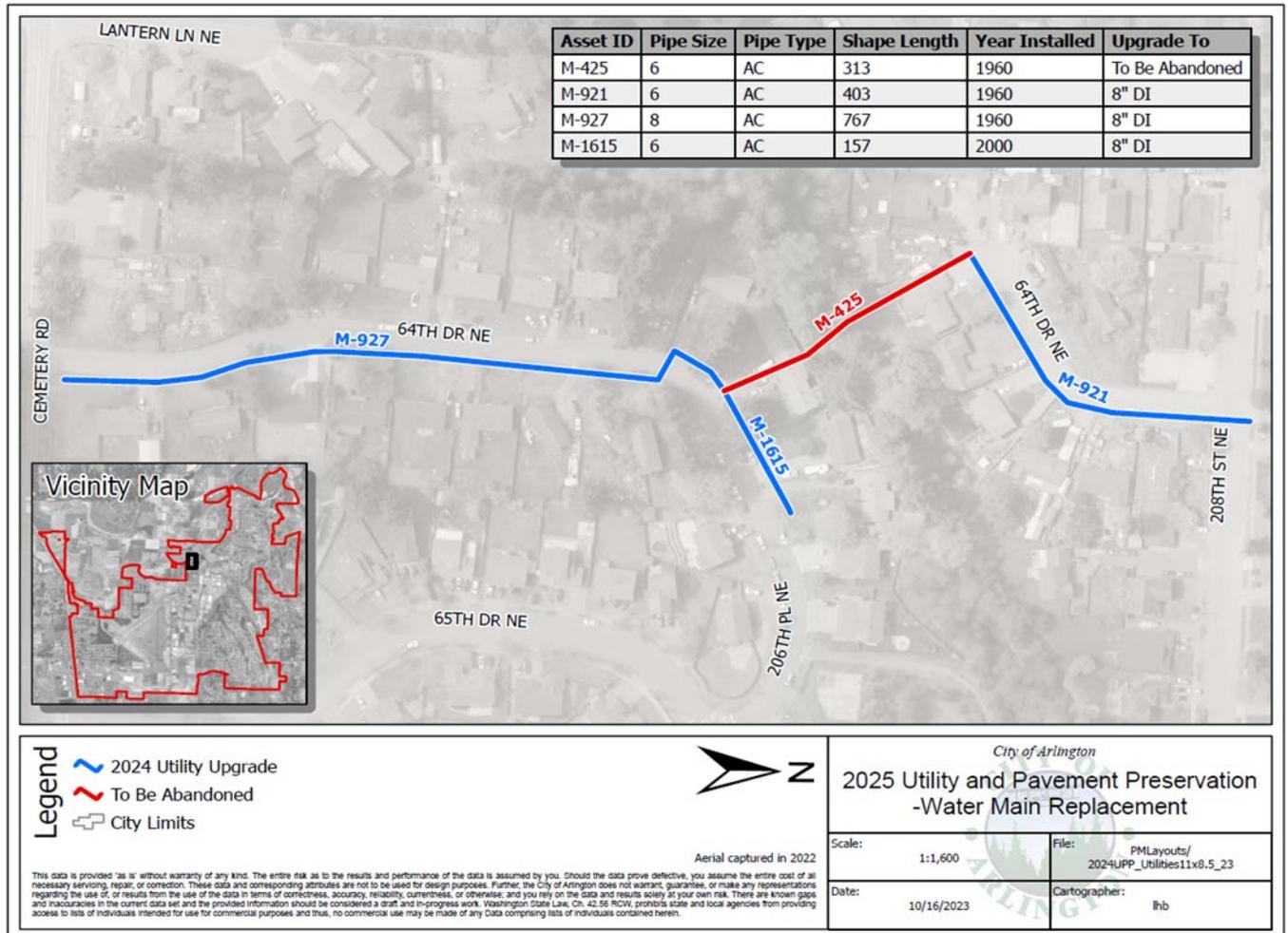
	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Fund Bal.	663,343	1,044,405	1,491,111	1,058,128	1,252,900	1,079,851
Water Sales	3,894,165	4,258,449	4,616,856	4,480,500	4,900,000	5,096,000
Meter Fee	88,430	126,980	49,430	36,420	27,000	32,400
Penalties	6	20,407	23,936	10,000	20,000	20,000
Recovery of NSF Fees	2,494	3,727	4,792	2,300	4,000	4,000
Windstorm Grant	-	-	19,434	-	-	-
Investment Interest	11,589	10,685	23,506	10,000	15,000	15,000
PW Meeting Room Rental	1,095	3,562	5,640	3,000	5,500	5,500
Sale of Scrap & Junk	1,946	-	-	500	500	500
Restitution	618	375	147	100	100	100
Reimbursements	5,749	1,745	12,525	-	-	-
Hydrant Meter - Deposit	9,750	3,050	6,050	4,500	4,500	3,000
Transfer In -GF Eng/GIS	30,000	30,000	64,374	74,165	93,740	99,007
Transfer in - CED	-	-	5,444	-	5,600	5,600
Transfer in - Airport	-	-	-	-	1,200	1,200
Transfer In - M&O	-	-	-	-	2,200	2,200
Total Revenue	4,709,185	5,503,384	6,323,245	5,679,613	6,332,240	6,364,358
Utilities - Salaries	1,065,217	1,159,102	1,255,171	1,462,480	1,602,214	1,724,055
Leave Payout	-	-	17,627	10,000	15,000	15,000
Overtime	97,606	103,628	131,609	105,700	125,000	130,000
FICA -Medicare-L&I-Unemploy	103,266	114,331	124,752	144,955	157,525	168,654
Retirement - DRS/DC Match	135,686	129,823	140,564	227,752	196,074	229,786
Health Insurance Benefits	200,167	212,728	251,415	267,362	324,131	339,692
Operating Supplies	102,081	106,566	115,494	113,400	166,000	172,640
Operating Permit	13,169	13,184	13,411	15,660	16,160	16,500
Reg Compliance & Equip	15,351	13,211	16,692	18,360	18,000	18,720
Safety Equip & Clothing	5,370	3,397	9,634	5,400	10,000	10,500
Small Attractive Fixed Assets	1,540	1,305	1,049	3,240	3,500	3,500
Fuel	14,869	20,330	20,714	19,440	21,500	22,360
Inventory Items	86,356	68,579	25,164	86,400	60,000	62,400
PUD Water Bill	243,359	338,879	181,854	264,965	270,000	280,800
Professional Services	26,076	26,322	27,001	30,240	20,000	21,000
Software Maint Support	22,253	13,930	24,221	19,440	26,000	27,040
Cr Card Fees/DOR Sales/Use Tax	23,828	26,554	31,026	27,000	32,000	33,280
Janitorial/Landscaping	5,555	5,254	2,354	9,720	9,500	9,500
State Taxes	198,816	214,000	251,184	225,324	250,000	260,000
City Taxes	200,792	220,936	235,769	226,962	248,100	258,170
Acct/Admin Cost Allocation Fee	149,744	168,371	224,018	207,652	218,034	228,935
Communications	13,569	14,636	22,394	15,120	25,000	26,250
Telemetry	3,594	4,508	4,694	4,320	4,800	5,040
Per Diem Travel/Registration	17,851	6,991	7,791	13,240	13,500	14,000
Interfund-Rent Water Well Site	10,260	10,545	10,830	10,830	11,400	11,970
Interfund-Rent/Storage Lot#105	8,634	8,874	9,114	9,114	9,593	10,073
Insurance - WCIA	42,579	64,343	81,199	111,297	126,447	158,059
PUD & Stormwater	103,080	110,713	109,306	113,400	115,000	120,750
Repairs & Maintenance	71,027	46,829	65,988	50,000	55,000	57,750
IWORKS Annual Support	981	-	-	1,000	-	-
Vehicle Repair & Maint	10,104	6,628	7,799	8,000	15,000	16,000
Dues/Outreach	2,754	3,508	3,414	3,000	4,000	4,200
Meter Fee - Refund Deposit	6,000	3,000	5,739	4,500	4,500	4,500
Reimbursements - Other	-	-	8,198	-	-	-
Transfer M&O	2,499	2,192	8,551	-	7,199	7,802
Copier Lease	991	832	984	1,296	1,715	1,715
Transfer Out -Equip Water	25,000	25,000	30,000	30,000	30,000	30,000
Transfer Out -IT Tech Water	40,334	41,544	74,486	76,720	88,797	91,462
Transfer Out -GF Recycling	1,700	1,700	1,700	1,700	1,700	1,700
Transfer Out -Water Impr Fund	592,720	700,000	1,150,000	750,000	950,000	750,000
Transfer Out -Cemetery Hours	-	-	23,480	14,325	-	-
Total Expenses	3,664,780	4,012,273	4,726,388	4,709,314	5,252,389	5,343,803
Assigned Ending Balance	1,044,405	1,491,111	1,596,858	970,299	1,079,851	1,020,555

WATER IMPROVEMENT – 405

The water improvement fund is a capital projects fund. Revenues come from transfers from the water operating fund and from water connection fees. The purpose of this fund is to accumulate money to pay for capital projects related to providing water services.

In order to meet growing water demands, the city plans to invest about \$22 million in infrastructure improvements for the next biennium. The city is increasing its raw water production capacity from its Haller South Wellfield located at Haller Park. At the same time, the city began work to design new wellhouse buildings, along with new pumps and controls, for the new production wells.

With these two new wells, the city will increase its raw water production capacity from the current 1,700 gpm to 3,400 gpm. To treat the additional raw water being pumped from the Haller South Wellfield, the city is also expanding the water treatment plant (WTP) which will be the major project in 2025 and 2026.



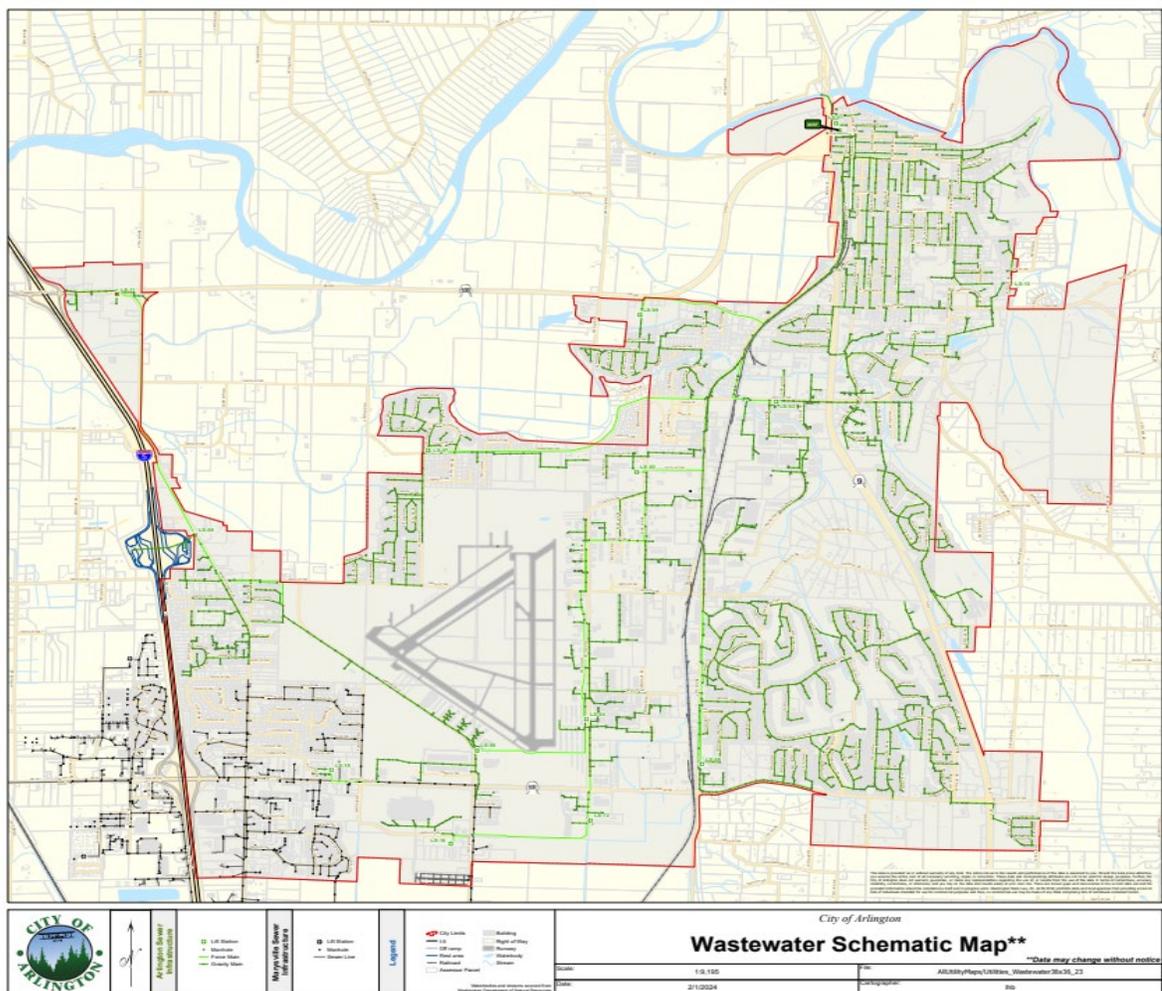
	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Fund Bal.	9,413,776	9,652,538	10,306,461	6,582,600	5,115,000	2,219,460
Capital-Water Connection Fee	1,885,967	1,465,816	499,248	300,000	292,260	257,920
Other Increases	-	14,556	30,202	-	6,925,000	8,725,000
Investment Interest	91,570	71,187	108,726	10,000	20,000	15,000
Transfer In - Water Fund	592,720	700,000	1,150,000	750,000	950,000	750,000
Total Revenues	11,984,033	11,904,097	12,094,636	7,642,600	13,302,260	11,967,380
Water Projects - other	2,331,494	345,223	99,665	-	4,800	4,100
Water Comp Plan	-	6,192	49,393	-	-	-
System Analysis/Survey	-	-	-	50,000		
Water Treatment Plan Design					500,000	
615 Reservoir Prop Purchase	-	-	-	15,000	425,000	-
Water System Replace. Desig	-	110,806	40,031	145,000	40,000	40,000
Annual Water Main Replacemt	-	852,974	1,716,570	1,200,000	500,000	500,000
Hydrant Repair & Maint	-	13,423	19,166	15,000	8,000	8,000
Water Treatment Plant Imp	-	7,030	31,257	950,000	30,000	30,000
Water Iron Repair Program	-	6,036	-	10,000	20,000	20,000
Water Distribution Sys Repairs	-	136,284	111,446	100,000	100,000	100,000
640 Zone Booster Stat Install	-	13,010	50,846	750,000	400,000	-
Haller South Project	-	21,024	238,140	700,000	1,100,000	250,000
Haller North Project					850,000	3,500,000
Water Treatment Plant Expan	-	22,233	88,505	150,000	4,500,000	4,500,000
Reservoir Improvements	-	49,964	1,777,651	50,000	-	-
204th & 74th Intersection	-	-	-	50,000	-	-
Island Crossing Water Main					240,000	2,200,000
WTP Expansion Filter					1,800,000	
211th Place Rehab	-	-	-	300,000	200,000	-
188th/18th Roundabouts					345,000	250,000
New & Replacement Meters	-	13,437	28,808	25,000	20,000	20,000
Transfer/Fund 306 for BCF Fac.	-	-	6,012	-	-	-
Total Expenses	2,331,494	1,597,636	4,257,490	4,510,000	11,082,800	11,422,100
Assigned Ending Balance	9,652,538	10,306,461	7,837,147	3,132,600	2,219,460	545,280

Sewer – 404

The sewer fund is an enterprise fund. Revenues are generated from user charges by providing wastewater treatment (sewer) services. Revenues in an enterprise fund are restricted as to their use. Revenue generated from sewer services can only be used to pay for costs related to operating a wastewater treatment plant, maintaining/construction of sewer lines and other sewer capital facilities.

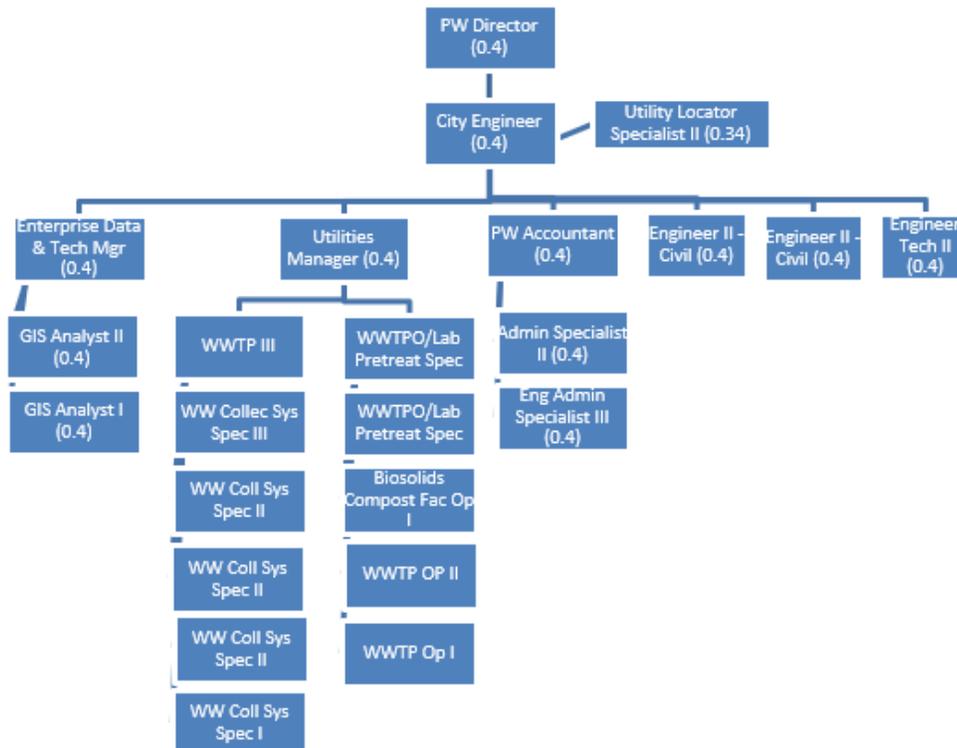
The Water Reclamation Facility (WRF) is responsible for protecting the environment by ensuring that wastewater is properly collected from residential and commercial customers and treated prior to discharge.

The city's sanitary sewer collections system consists of 68 miles of sewer main, 8 miles of sewer force main, 1,200 manholes, and 13 Lift Stations. Wastewater staff clean, video and locate sewer mains on a daily basis. Wastewater staff also assists in the inspection and documentation of all new construction of sewer infrastructure. View the Sewer Network Schematic Map (PDF).



POSITION	2021	2022	2023	2024	2025	2026
PUBLIC WORKS DIRECTOR	0.4	0.4	0.4	0.4	0.4	0.4
DEPUTY PUBLIC WORKS DIRECTOR	0	0	0.4	0.4	0	0
CITY ENGINEER	0.4	0.4	0	0	0.4	0.4
ENTERPRISE DATA AND TECH MANAGER*	0.4	0.4	0.4	0.4	0.4	0.4
UTILITY MANAGER	0.4	0.4	0.4	0.4	0.4	0.4
PUBLIC WORKS ACCOUNTANT	0.4	0.4	0.4	0.4	0.4	0.4
PUBLIC WORKS INSPECTOR	0.4	0.4	0.4	0.4	0	0
ENGINEER II - CIVIL ENGINEER	0.4	0.4	0.8	0.8	0.8	0.8
WASTEWATER TREATMNT PLANT OPER. I, II & III	2	2	4	4	3	3
LAB/PRETREATMENT SPECIALIST	1	1	1	1	2	2
BIOSOLIDS COMPOST FACILITY OPERATOR I	1	1	1	1	1	1
COLLECTION SYSTEMS SPECIALIST I, II & III	4	4	3	3	5	5
ENGINEERING TECHNICIAN	0	0	0	0	0.4	0.4
ENG ADMINISTRATIVE SPECIALIST III	0	0	0	0	0.4	0.4
ADMINISTRATIVE SPECIALIST II	0.4	0.4	0.8	0.8	0.4	0.4
GIS ANALYST II	0.4	0.4	0.4	0.4	0.4	0.4
GIS ANALYST I	0	0	0.4	0.4	0	0.4
GIS TECHNICIAN	0	0	0	0	0.4	0
UTILITY LOCATE SPECIALIST	0	0	0.33	0.33	0.33	0.33
ADMINISTRATIVE SPECIALIST I	0.4	0.4	0	0	0	0
TOTAL	12	12	14.13	14.13	16.13	16.13

*previously titled GIS Manager



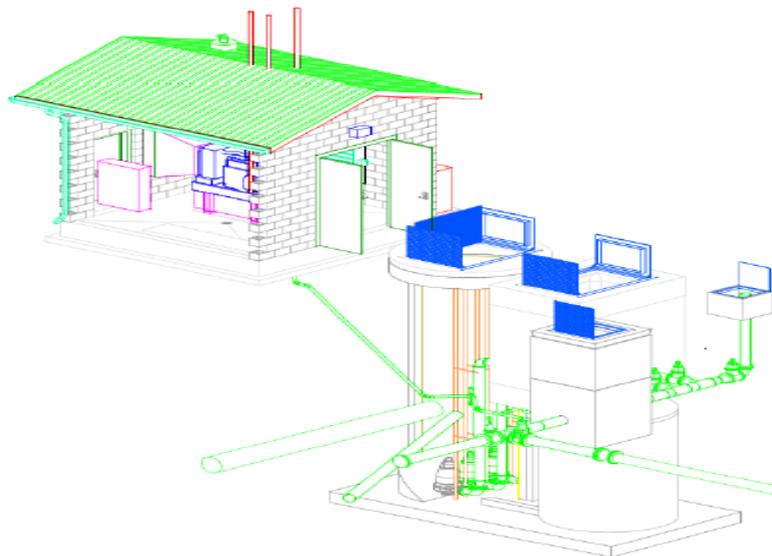
	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Bal.	232,668	245,272	352,154	146,292	225,000	228,810
DOE-Grants	30,364	13,075	62,526	25,000	25,000	25,000
Service Charges	996,728	1,119,334	1,194,113	1,148,965	1,291,500	1,330,245
Penalties-stormwater	1,585	6,289	8,708	4,000	8,000	8,240
Investment Interest	3,215	2,380	5,906	3,000	4,000	3,000
Reimbursements	1,000	240	4	-	50	50
Transfer In - CED (006)	-	-	2,722	-	2,800	2,800
Transfer In - Airport	-	-	-	-	600	600
Transfer In - M&O	-	-	-	-	1,100	1,100
Transfers In - GF/Storm	15,000	15,000	32,187	37,083	46,871	49,504
Total Revenue	1,280,560	1,401,590	1,658,320	1,364,340	1,604,921	1,649,349
Salaries & Wages	351,590	386,136	393,654	482,648	505,885	541,131
Leave Payout	-	-	3,628	-	-	-
Overtime	313	680	2,376	400	500	500
FICA-Medicare-L&I-Unemploy	30,268	33,839	34,058	43,004	47,684	50,828
Retirement - DRS/DC Match	40,986	39,737	40,420	78,302	77,110	93,852
Health Insurance Benefit	63,026	56,140	59,451	68,452	82,223	85,762
Operating Supplies	9,191	4,143	12,106	10,260	15,000	15,600
NPDES Phase II- Reg Compl.	18,295	17,955	20,419	21,060	21,000	21,840
Small Attractive Fixed Asset	-	-	525	540	550	572
Fuel	4,693	8,956	4,979	7,020	6,500	6,760
Professional Services	13,031	6,177	8,406	12,960	10,000	10,400
Cr Card Fees/DOR/Use Tax	11,974	13,281	15,514	13,068	15,500	16,120
Software Annual Maint & Supp	5,741	3,999	6,639	7,560	9,000	9,360
Storm Janitorial & Landscaping	2,821	2,650	1,801	5,184	5,200	5,408
State Tax	36,688	17,953	27,800	18,360	18,000	18,720
City Tax	50,076	56,625	55,340	57,809	65,175	67,075
Acct/Admin Cost Allocation	42,647	45,885	53,332	50,658	53,190	55,849
Communications	3,514	3,527	4,995	3,996	6,000	6,240
Per Diem Travel/Registration	813	3,087	2,324	540	5,400	5,616
Insurance - WCIA	13,895	18,809	20,235	27,945	36,460	45,575
Stormwater Utility Fees	1,561	1,761	1,452	1,728	1,500	1,560
Repair & Maintenance	986	1,484	1,239	3,780	5,000	5,200
Repairs & Maint Wetland	1,996	1,133	210	2,160	4,000	4,160
Vehicle Repairs & Maint	4,942	5,361	4,642	6,480	8,000	8,320
Interfund - M&O/Streets	116,448	127,627	161,290	151,657	60,000	60,000
Pub. Education/outreach	2,587	3,723	2,571	3,200	3,000	3,120
Storm Capacity - Grant	16,655	11,965	2,386	25,000	25,000	25,000
Capital Outlay	-	-	2,288	-		
Storm Copier Lease	496	416	492	540	500	500
Transfer Out - Storm Water CIP	164,000	150,000	340,000	140,000	230,000	220,000
Transfer Out -Equip Storm	15,000	15,000	30,000	30,000	30,000	30,000
Transfer Out - IT Stormwater	11,053	11,385	23,200	23,896	28,734	29,597
Total Expenses	1,035,287	1,049,436	1,337,773	1,298,207	1,376,111	1,444,665
Assigned Ending Balance	245,272	352,154	320,547	66,133	228,810	204,684

SEWER IMPROVEMENT – 406

The sewer improvement fund is a capital projects fund. Revenues come from transfers from the sewer operating fund and from sewer connection fees. The purpose of this fund is to accumulate money to pay for capital projects related to providing sewer services.

Sewer infrastructure improvements for the next biennium total \$6.6 million. Investments will be made in;

- Annual sewer main replacements
- Upgrades to lift stations LS-11 and LS-14.



Lift Station 11 Proposed Improvements

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Bal.	7,925,653	8,068,550	5,051,261	4,552,678	5,035,000	5,211,695
Capital - Sewer Connection	1,318,895	941,375	312,178	169,400	205,695	181,495
Other/Reimbursements		380,000	-	-	4,300,000	2,600,000
Investment Interest	94,767	47,789	60,163	15,000	20,000	10,000
Transfer In - Sewer	160,749	-	775,000	600,000	800,000	725,000
Total Revenue	9,500,064	9,437,714	6,198,601	5,337,078	10,360,695	8,728,190
Sewer Projects - other	1,080,252	532,149	76,572	-		
CIC Design/Construction	135,803	4,726	-	-	-	-
Sewer WRF Equalizing Basin	-	1,252,319	185,969	-	-	-
Lift Station Design					75,000	
Biosolids Design					150,000	150,000
System /Is Analysis/survey	-	22,057	5,733	50,000	-	-
Sewer Main Repl Design	-	-	-	30,000	-	-
Sewer Comp Plan	-	11,072	63,899	-	-	-
State Tax	-	16,728	6,564	-	4,000	4,000
Lift Station Improvements	3,478	53,534	31,621	850,000	50,000	50,000
Sewer Main Replmnt Rehab	24,011	72,328	66,828	1,680,000	2,000,000	-
Lift Station Upgrades (LS 11 & LS 14)	-	11,487	-	-	2,300,000	600,000
WWTP Improvements	187,635	86,911	98,590	420,000	50,000	300,000
Sewer System Repairs	-	16,622	24,975	20,000	-	-
Collection System Repairs	-	-	-	100,000	100,000	50,000
211th Place Improvements					200,000	
188th Roundabout					200,000	300,000
Sewer Manhole Rehab	335	10,975	3,997	10,000	20,000	20,000
Transfer Fund 306 BCF	-	-	6,012	-	-	-
MBR Replacement	-	2,295,546	38,034	-	-	-
Total Expenses	1,431,514	4,386,453	608,793	3,160,000	5,149,000	1,474,000
Assigned Ending Balance	8,068,550	5,051,259	5,589,808	2,177,078	5,211,695	7,254,190

W/S BOND RESERVE – 411

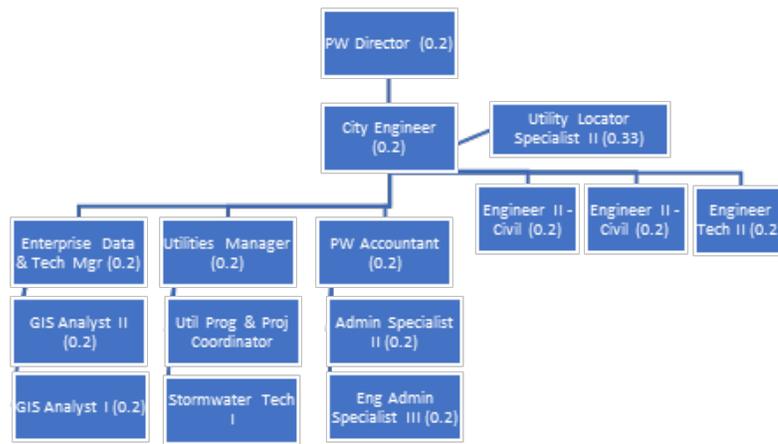
This fund was created to satisfy bond requirements that a reserve be held in order to meet final debt obligations on the waste water treatment plant bonds. No activity will occur in this fund until final debt obligations need to be paid. The bonds have maturity dates ranging from 2026 to 2029.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Restricted Beg. Bal.	1,042,546	1,022,699	1,022,699	1,022,699	1,022,699	1,022,699
Restricted Ending Bal.	1,042,546	1,022,699	1,022,699	1,022,699	1,022,699	1,022,699

STORM – 412

The storm fund is an enterprise fund. Revenues are generated from user charges by providing storm water services. Revenues in an enterprise fund are restricted as to their use. Revenue generated from storm services can only be used to pay for costs related to providing storm water services.

Revenue projections are based on a variety of assumptions including recent revenue trends, number of storm water customers, and anticipated growth. Expenses are consistent with prior year and assumes general cost increases.



POSITION	2021	2022	2023	2024	2025	2026
PUBLIC WORKS DIRECTOR	0.2	0.2	0.2	0.2	0.2	0.2
DEPUTY PUBLIC WORKS DIRECTOR	0	0	0.2	0.2	0	0
CITY ENGINEER	0.2	0.2	0	0	0.2	0.2
ENTERPRISE DATA AND TECH MGR*	0.2	0.2	0.2	0.2	0.2	0.2
PUBLIC WORKS INSPECTOR	0.2	0.2	0.2	0.2	0	0
UTILITIES MANAGER	0.2	0.2	0.2	0.2	0.2	0.2
PUBLIC WORKS ACCOUNTANT	0.2	0.2	0.2	0.2	0.2	0.2
ENGINEER II - CIVIL ENGINEER	0.2	0.2	0.4	0.4	0.4	0.4
ENGINEERING TECHNICIAN	0	0	0	0	0.2	0.2
GIS ANALYST II	0.2	0.2	0.2	0.2	0.2	0.2
GIS ANALYST I	0	0	0.2	0.2	0	0.2
GIS TECHNICIAN	0	0	0	0	0.2	0
UTILITIES PROG & PROJ COORDINATOR	0	0	0	0	1	1
STORMWATER TECHNICIAN II & III	2	2	2	2	0	0
STORMWATER TECHNICIAN I	0	0	0	0	1	1
UTILILITY LOCATE SPECIALIST	0	0	0.33	0.33	0.33	0.33
ENG ADMINISTRATIVE SPECIALIST III	0	0	0	0	0.2	0.2
ADMINISTRATIVE SPECIALIST II	0.2	0.2	0.4	0.4	0.2	0.2
ADMINISTRATIVE SPECIALIST I	0.2	0.2	0	0	0	0
TOTAL	4	4	4.73	4.73	4.73	4.73

*Previously titled GIS Manager

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Bal.	232,668	245,272	352,154	146,292	225,000	228,810
DOE-Grants	30,364	13,075	62,526	25,000	25,000	25,000
Service Charges	996,728	1,119,334	1,194,113	1,148,965	1,291,500	1,330,245
Penalties-stormwater	1,585	6,289	8,708	4,000	8,000	8,240
Investment Interest	3,215	2,380	5,906	3,000	4,000	3,000
Reimbursements	1,000	240	4	-	50	50
Transfer In - CED (006)	-	-	2,722	-	2,800	2,800
Transfer In - Airport	-	-	-	-	600	600
Transfer In - M&O	-	-	-	-	1,100	1,100
Transfers In - GF/Storm	15,000	15,000	32,187	37,083	46,871	49,504
Total Revenue	1,280,560	1,401,590	1,658,320	1,364,340	1,604,921	1,649,349
Salaries & Wages	351,590	386,136	393,654	482,648	505,885	541,131
Leave Payout	0	0	3,628	0	0	0
Overtime	313	680	2,376	400	500	500
FICA-Medicare-L&I-Unemploy	30,268	33,839	34,058	43,004	47,684	50,828
Retirement - DRS/DC Match	40,986	39,737	40,420	78,302	77,110	93,852
Health Insurance Benefit	63,026	56,140	59,451	68,452	82,223	85,762
Operating Supplies	9,191	4,143	12,106	10,260	15,000	15,600
NPDES Phase II- Reg Compl.	18,295	17,955	20,419	21,060	21,000	21,840
Small Attractive Fixed Asset	0	0	525	540	550	572
Fuel	4,693	8,956	4,979	7,020	6,500	6,760
Professional Services	13,031	6,177	8,406	12,960	10,000	10,400
Cr Card Fees/DOR/Use Tax	11,974	13,281	15,514	13,068	15,500	16,120
Software Annual Maint & Supp	5,741	3,999	6,639	7,560	9,000	9,360
Storm Janitorial & Landscaping	2,821	2,650	1,801	5,184	5,200	5,408
State Tax	36,688	17,953	27,800	18,360	18,000	18,720
City Tax	50,076	56,625	55,340	57,809	65,175	67,075
Acct/Admin Cost Allocation	42,647	45,885	53,332	50,658	53,190	55,849
Communications	3,514	3,527	4,995	3,996	6,000	6,240
Per Diem Travel/Registration	813	3,087	2,324	540	5,400	5,616
Insurance - WCIA	13,895	18,809	20,235	27,945	36,460	45,575
Stormwater Utility Fees	1,561	1,761	1,452	1,728	1,500	1,560
Repair & Maintenance	986	1,484	1,239	3,780	5,000	5,200
Repairs & Maint Wetland	1,996	1,133	210	2,160	4,000	4,160
Vehicle Repairs & Maint	4,942	5,361	4,642	6,480	8,000	8,320
Interfund - M&O/Streets	116,448	127,627	161,290	151,657	60,000	60,000
Pub. Education/outreach	2,587	3,723	2,571	3,200	3,000	3,120
Storm Capacity - Grant	16,655	11,965	2,386	25,000	25,000	25,000
Capital Outlay	0	0	2,288	0		
Storm Copier Lease	496	416	492	540	500	500
Transfer Out - Storm Water CIP	164,000	150,000	340,000	140,000	230,000	220,000
Transfer Out -Equip Storm	15,000	15,000	30,000	30,000	30,000	30,000
Transfer Out - IT Stormwater	11,053	11,385	23,200	23,896	28,734	29,597
Total Expenses	1,035,287	1,049,436	1,337,773	1,298,207	1,376,111	1,444,665
Assigned Ending Balance	245,272	352,154	320,547	66,133	228,810	204,684

STORM IMPROVEMENT – 409

The storm improvement fund is a capital projects fund. Revenues come from transfers from the storm operating fund. The purpose of this fund is to accumulate money to pay for capital projects related to providing storm services. Stormwater improvements in the next biennium total \$720,000 for repair and maintenance to the stormwater system, detention pond cleanup and the Prairie Creek Culvert project.

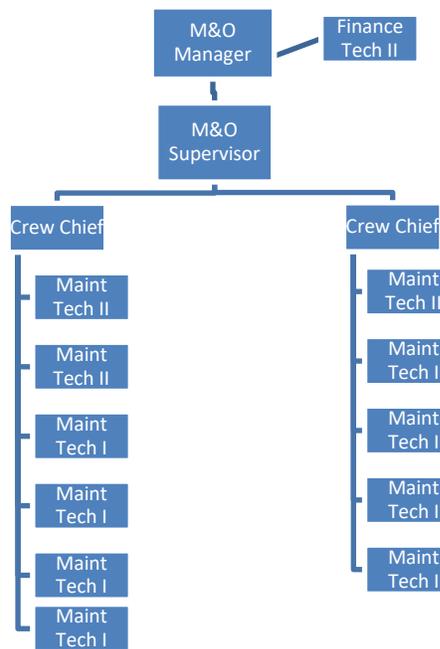
	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Bal.	969,115	664,046	659,847	700,300	537,000	470,800
FEMA Grant-Prairie Cr Culvert	-	69,525	-	1,442,500	219,800	-
Other /Grants	-	11,588	-	-	-	-
Investment Interest	8,661	3,596	7,787	2,000	4,000	4,000
Transfer In-Storm Wtr Utility	164,000	150,000	340,000	140,000	230,000	220,000
Total Revenue	1,141,776	898,755	1,007,634	2,284,800	990,800	694,800
Storm Projects	100,425	-	12,526	-	-	-
Smky PT Blvd Corr Planning	-	-	-	-	-	-
Storm Water Improv	276,053	9,383	13,861	15,000	120,000	20,000
Storm System Repair & Maint	40,797	53,166	4,478	25,000	100,000	100,000
Detent Pond Clean/maint	-	32,322	-	20,000	40,000	40,000
Old Town Wetlands	7,400	14,647	23,544	40,000	40,000	40,000
Utility Imp 4-year Storm	7,082	364	-	50,000	-	-
Prairie Creek Culvert	40,974	109,915	59,710	1,692,500	220,000	-
Is. Cross Compensatory Storage	5,000	-	-	225,000	-	-
211th Place Rehab	-	-	-	100,000	-	-
Transfer Out	-	-	-	-	-	-
Total Expenses	477,730	219,797	114,118	2,167,500	520,000	200,000
Assigned Ending Balance	664,046	659,847	893,516	117,300	470,800	494,800

MAINTENANCE AND OPERATIONS – 504

The City of Arlington Maintenance and Operations Department is committed to promoting the City's mission while maintaining a professional image and providing a high level of customer service to the citizens and businesses of Arlington, our visitors, and the surrounding community.

This fund is a central service fund to account for maintenance & operations activities and maintenance employee salary/benefits. The majority of its revenue comes from other departments that pay for services. All M&O employee salaries/benefits are charged to the M&O fund. Each department will be charged a cost based on the number of planned hours worked at each department. Hours will be tracked and reconciled each month to make sure actual costs are aligned with budget. No other significant items to note in this fund.

The budget reflects the addition of one FTE in 2026. Operating expenses increased based on general cost increases and to plan for unforeseen repairs.



POSITION	2021	2022	2023	2024	2025	2026
MAINT & OPER MANAGER	0.75	0.75	1	1	1	1
M&O SUPERVISOR	0	0	1	1	1	1
M&O CREW CHIEF	0.75	0.75	2	2	2	2
MAINTENANCE WORKERS I & II	6	6	10	11	10	11
FINANCE TECH II	0	0	0	0	1	1
TOTAL	7.5	7.5	14	15	15	16

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Assigned Beginning Fund Bal.	33,878	21,189	68,613	282,109	125,000	128,696
Misc/Grant	826	4,373	8,165	0	0	0
Field Light Fee/Rentals	666	574	1,886	600	1800	1800
Interfund - GF/Facilities	1,366,000	1,411,000	810,564	917,415	1,102,811	1,297,989
Interfund - GF/Facilities		-	800,000	800,000	850,000	825,000
Interfund - Cemetery	32,500	88,698	51,518	144,366	40,015	43,240
Interfund - Water	2,499	(1,615)	8,551	0	7200	7802
Interfund - Sewer	2,499	6,000	8,551	0	7200	7802
Interfund - Storm		-	161,290	151,657	60,000	60,000
Interfund - Streets		-	308,520	238,331	384,024	416,829
Interfund - Airport	368,751	485,220	470,493	715,085	708,542	780,671
Interfund Library	19,640	-	0	0	0	0
Investment Interest	1,004	286	2,379	200	2300	2300
Donations	-	-	300	200	300	300
Donations - Graffiti Removal	-	-	0	200	100	100
Reimbursements	6,020	289	1,463	200	50	50
Reimbursements - M&O	1,687	2,633	0	350	350	350
Total Revenue	1,835,969	2,018,645	2,702,292	3,250,713	3,289,692	3,572,929
Salaries & Wages	629,580	661,977	968,675	1,226,198	1,316,589	1,467,701
Part-Time Help	140,590	145,835	161,728	187,200	211,669	227,240
Leave Payout	7,826	16,103	9,479	8,000	11,625	12,293
Overtime	48,818	84,807	80,781	73,000	50,000	50,000
FICA-Medicare-L&I- Unemploy	83,968	95,112	132,979	147,606	164,882	182,191
Retirement - DRS/DC Match	92,448	90,134	119,439	217,026	164,982	194,530
Health Insurance Benefits	156,527	166,314	202,326	276,870	252,514	288,091
Operating Supplies	70,050	70,542	67,144	90,000	80,000	80,000
Shop Supplies	4,567	9,966	15,975	6,000	18,250	18,250
Uniforms And Clothing	3,741	6,479	9,584	10,000	11,000	11,000
Graffiti Removal	805	1,527	230	1,000	1,000	1,000
Facilities - Special Projects	-	-	3,396	5,000	5,000	5,000
Small Attractive Fixed Assets	131	3,186	3,518	5,000	6,000	6,000
Fuel	16,379	23,959	22,444	15,000	25,000	25,750
Professional Services	72,491	86,853	70,960	77,250	77,250	77,250
Sales & Use Tax - DOR	797	87	339	200	200	200
Acct/Admin Cost Allocation Fee	87,895	99,285	156,254	161,591	169,670	178,153
Communications	8,951	12,122	15,247	10,000	20,000	20,600
Travel & Training/Registration	967	5,689	9,181	12,500	13,000	13,500
Insurance - WCIA	41,037	52,970	89,887	110,666	117,749	147,186
Utilities	201,597	168,731	170,059	213,874	190,000	195,700
Vehicle Repair & Maint	4,791	10,400	4,763	6,000	8,000	8,000
Office Machine Repair & Maint	1,163	220	229	0	-	-
Interfund-Rent/Storage Lot#105	12,287	12,628	12,969	12,969	13,652	14,335
Interfnd -M&O Shop Lot 106	11,232	11,544	11,856	11,856	12,480	13,104
Interfnd Storage 107/food bank	14,976	15,392	15,808	15,808	16,640	17,472
Holiday/community Events	12,147	11,832	12,268	25,000	27,500	27,500
Park Amenities	2,161	346	2,091	2,500	3,000	3,000
Athletic Fields Maintenance	8,694	6,408	12,528	20,000	30,000	30,000
Park Bench-donations	-	-	-	500	500	500
Insurance - WCIA Parks	6,267	7,921	9,731	8,825	18,716	23,396
Public Art - Insurance	1,605	1,640	1,725	1,700	2,000	2,060
Public Art Maintenance	436	171	-	210	-	-
Reimbursements	125	-	-	50	-	-
M&O Copier Lease Pmt	-	-	793	0	1,902	1,902
Transfer Out - GF Recycling	1,500	1,500	1,500	1,500	1,500	1,500
Transfer Out - Equip PW M&O	41,000	41,000	35,000	35,000	30,000	30,000
Tranfer Out - IT Facilities	27,231	27,355	39,745	40,937	83,226	85,724
Tranfer Out - Water, Sewer, Storm	-	-	-	-	5,500	5,500
Total Expenses	1,814,780	1,950,033	2,470,630	3,036,836	3,160,996	3,465,628
Assigned Ending Fund Bal.	21,189	878,613	231,662	231,877	128,696	107,301

CEMETERY PRE-NEED - 622

The cemetery pre-need fund is used to account for revenue where individuals have pre-paid for items needed at the time of burial. When the burial time occurs, the pre-paid items are purchased from this fund to use for the burial service.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Restricted Beginning Bal.	63,388	79,023	84,994	89,816	43,962	47,437
Investment Interest	-	0	0	300	-	-
Sale Of Liners/Urns	17,314	7,980	8,565	8,000	4,475	4,475
Sale Of Vaults	-	0	0	1,000	-	-
Total Revenue	80,702	87,004	93,559	99,116	48,437	51,912
Purchase Of Liners	1,384	2,010	47,517	3,000	1,000	1,000
Purchase of Vaults	295	0	2195	1,000	0	0
Total Expenses	1,679	2,010	49,712	4,000	1,000	1,000
Assigned Ending Balance	79,023	84,994	43,847	95,116	47,437	50,912

CITY FIDUCIARY ACTIVITY - 633

This fund is used to account for money collected on behalf of another government (like court related fees that are required to be submitted to the state). This fund does not generate revenue, it is a pass-through fund (monies collected locally and remitted to other organizations).

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Nonspendable Beginning Bal.	12,680	1,352	1,289	1,400	1,300	1,300
State Building Code Fees	3,594	2,711	1,554	3,000	2,500	2,500
Jis-court Collected	9,204	4,499	6,618	10,000	10,000	10,000
Traffic Safety Edu Assess	72,550	43,239	78,978	100,000	75,000	75,000
Crime Lab - Blood/Breath Fee	70	23	-	200	-	-
School Zone Safety	25	104	286	250	250	250
Crime Victims - From Court	1,702	1,053	1,816	2,000	2,000	2,000
Dist Driv Prev - From Court	-	-	4	-	50	50
Ems/Trauma Care	2,036	976	1,444	2,500	2,500	2,500
Auto Theft	4,083	1,958	2,888	4,500	4,500	4,500
Brain Injury	1,634	779	1,337	1,800	1,800	1,800
WSP Highway Acct	1,693	1,382	1,244	2,000	2,000	2,000
HWY Safety Acct	1,281	1,233	1,021	1,500	1,200	1,200
Death Inv Acct	298	243	219	300	300	300
DOL Tech Support	-	-	930	-	1,500	1,500
DV Previous State	-	30	15	100	100	100
Police Laminating - Sales Tax	81	93	76	150	150	150
General Fund - Sales Tax	356	309	-	500	200	200
Fixed Assets - Sales Tax	-	-	1,098	-	200	200
Cemetery - Sales Tax	14,428	15,953	13,514	15,000	15,000	15,000
PW M&O - Sales Tax	60	1,764	4,161	2,100	2,100	2,100
Water - Sales Tax	101	317	525	150	600	600
Airport - Sales Tax	974	1,114	1,100	1,000	1,000	1,000
Police Seizure-Retail Sales	3	-	-	100	100	100
LET Espresso	865	-	-	-	-	-
LET - Comm Garden	71	96	79	100	100	100
Leasehold Tax - CED ROW	8	15	-	100	100	100
Park Improvement - Sales Tax	-	56	205	-	300	300
Total Revenues	127,797	79,297	120,401	148,750	124,850	124,850

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
State Building Code Fees	3,915	2,711	1,554	3,000	2,500	2,500
Ems/Trauma Care	2,234	929	1,444	2,500	2,500	2,500
Crime Victims Assessment	2,920	1,053	1,816	2,000	2,000	2,000
Traffic Safety Educ Assess	78,931	39,835	75,026	100,000	75,000	75,000
Judicial Information Sys	10,124	4,499	6,618	10,000	10,000	10,000
School Zone Safety	25	104	286	250	250	250
Crime Lab - Blood/Breath Fee	69	3,479	3,951	200	-	-
Brain Injury	1,693	779	1,337	1,800	1,800	1,800
Auto Theft	4,480	1,958	2,888	4,500	4,500	4,500
HWY Safety Acct	1,552	1,233	1,021	1,500	1,200	1,200
Death Inv Acct	355	243	219	300	300	300
WSP Highway Acct	2,014	1,382	1,244	2,000	2,000	2,000
DV Previous State	-	30	15	-	100	100
DOL Tech Support	-	-	930	-	1,500	1,500
Dist Dr Prev State	-	-	4	-	50	50
Police Laminating - DOR	71	95	83	150	150	150
General Fund - Remit DOR	9	577	-	500	200	200
Fixed Assets - Remit to DOR	666	16	1,098	200	200	200
Cemetery - Remit to DOR	15,335	15,854	14,646	15,000	15,000	15,000
PW M&O - Sales Tax DOR	60	1,764	4,149	2,100	2,100	2,100
Water - Remit to DOR	94	273	568	150	600	600
Airport - Remit to DOR	952	1,067	1,174	1,000	1,000	1,000
Police - Seizure Property-DOR	3	-	-	100	100	100
LET Espresso	865	-	-	-	-	-
LET - Comm Garden	71	96	79	100	100	100
Leasehold Tax - CED Row	8	15	-	100	100	100
Park Improvement - Sales Tax	-	19	242	-	300	300
Total Expenses	126,446	78,008	120,393	147,450	123,550	123,550
Nonspendable Ending Balance	1,351	1,289	8	1,300	1,300	1,300

CEMETERY ENDOWMENT - 702

The cemetery endowment fund is used solely for the improvement, repair, preservation, and care of the cemetery, as authorized by RCW 68.52.040. RCW 68.52.040, in summary, states that a percentage of proceeds may be aside to be used in the care of lots, improvement of the cemetery, preservation of structures, repair of fences and walkways or for planting trees, shrubs and flowers. The cemetery commission reviews the cemetery fees and makes recommendations for the percentage to be set aside for the next year.

	2021	2022	2023	2024	2025	2026
Account Title	Actual	Actual	Actual	Budget	Budget	Budget
Nonspendable - Beg Fund Bal.	318,546	352,590	349,021	399,848	380,000	455,000
Restricted - Bege Fund Bal.	-	-	40,289	-	50,000	-
Investment Interest	3,495	2,605	4,807	4,000	2,500	2,500
Endowment Funds	30,550	34,115	17,450	23,200	22,500	23,175
Total Revenues	352,590	389,310	411,567	427,048	455,000	480,675
Nonspendable Ending Bal	352,590	389,310	411,567	427,048	455,000	480,675