



Community and Economic Development Planning Division

18204 59th Avenue NE, Arlington, WA 98223

NOTICE OF INCOMPLETE APPLICATION

SEATTLE GALVANIZING SMALL PARTS
SPECIAL USE PERMIT - PLN#1145

November 8, 2023

2812 Architecture
2812 Colby Avenue
Everett, WA 98201

Dear Mr. Clark,

Your application for Seattle Galvanizing Small Parts, which was submitted to the City of Arlington (hereafter "City") on October 18, 2023, has been reviewed for compliance with the submittal requirements contained in Arlington Municipal Code (AMC) Chapter 20.16. Per AMC §20.16.070(c), the City has twenty-eight (28) days from the date of receipt of your application to issue a notice of complete or incomplete application. This letter serves as official notice that the City has reviewed your application for completeness and hereby determines that your Special Use Permit application is **incomplete** as of the date of this letter. The City cannot take action on your application until the below items have been submitted and/or completed.

1. An updated Geotechnical Report is required. The report submitted references removal of the existing building and the construction of a new building.
2. SEPA Checklist is required. A CIC Modified SEPA Checklist was submitted for this project, however the nature of the business was not covered in the CIC Planned Action EIS, a full SEPA review is required.
3. Stormwater Report for feasibility is required at the time of land use for the improvements required of the permit application. The report shall include information for a system with enhanced treatment due to the Edgecomb Creek Tributary on the west side of the property.

Per AMC 20.16.240, an applicant has sixty (60) days to provide the City with the requested information (an extension may be granted by the City if it determines more time is warranted). The resubmittal deadline for the above mentioned items is **January 8, 2024**.

Should you have any questions regarding your application and the land-use approval process, please contact me at arusko@arlingtonwa.gov or 360-403-3550. I look forward to working with you and helping to ensure your project is successful.

Sincerely,

A handwritten signature in blue ink that reads "Amy Rusko".

Amy Rusko, Planning Manager

Please retain this notice for your records

From: [Amy Rusko](#)
To: [Adam Clark](#)
Cc: [Ameresia Lawlis](#)
Subject: Seattle Galvanizing Small Parts - PLN#1145
Date: Wednesday, November 8, 2023 4:44:00 PM
Attachments: [image001.png](#)
[20231108_PLN1145_NOICA.pdf](#)

Adam,

Please see the attached Notice of Incomplete Application for the Seattle Galvanizing Small Parts project, PLN#1145. There are three items that we need to review the project in its entirety and before we can issue the notice of application.

Sincerely,

Amy Rusko



Amy Rusko | Planning Manager

Phone: 360-403-3550

Email: arusko@arlingtonwa.gov

Website: www.arlingtonwa.gov

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