



# Community and Economic Development Planning Division

18204 59<sup>th</sup> Avenue NE, Arlington, WA 98223

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## NOTICE OF COMPLETE APPLICATION

SEATTLE GALVANIZING SMALL PARTS  
SPECIAL USE PERMIT - PLN#1145

December 8, 2023

Adam Clark  
2812 Architecture  
2812 Colby Avenue  
Everett, WA 98201

Dear Mr. Clark,

Your application for Seattle Galvanizing Small Parts, which was re-submitted to the City of Arlington (hereafter "City") on November 30, 2023, has been reviewed for compliance with the submittal requirements contained in Arlington Municipal Code (AMC) Chapter 20.16. Per AMC §20.16.205(e), the City has fourteen (14) days from the date the applicant has submitted additional information identified as being necessary for a complete application to notify the applicant whether the application is complete or what additional information is necessary. This letter serves as official notice that the City has reviewed your application for completeness and hereby determines that your Special Use Permit application is **complete** as of the date of this letter.

According to AMC §20.16.270, the City has **120 days** from the date of this letter to issue its notice of final decision on your permit application. Please note that, per AMC §20.16.270(a) (1-4), for purposes of determining the number of days that have elapsed, the following periods are excluded from calculation:

1. When the City requests from you corrections to plans, additional studies, or additional information until the time that information is received by the City.
2. Any period during which an environmental impact statement (EIS) is being prepared **if** a Determination of Significance (DS) is issued pursuant to the State Environmental Policy Act (SEPA).
3. Any period for administrative appeals of project permits.
4. Any extension of time mutually agreed upon by you and the City.

Please also note that, per AMC 20.16.270(c), if the City is unable to issue its final decision within the 120-day time limit, the City shall provide you with written notice stating the reasons why the time limit has not been met and a new estimated date for issuance of a final decision.

Should the City request corrections, additional studies or information, the applicant (or their contact) has, per AMC 20.16.240, sixty (60) days to provide the City with the requested information (an extension may be granted by the City if determined more time is warranted).

Should you have any questions regarding your application and the land-use approval process, please contact me at [arusko@arlingtonwa.gov](mailto:arusko@arlingtonwa.gov) or 360-403-3550.

Sincerely,

A handwritten signature in blue ink that reads "Amy Rusko".

Amy Rusko, Planning Manager

*\*Please retain this notice for your records\**

**From:** [Amy Rusko](#)  
**To:** [Adam Clark](#)  
**Subject:** Seattle Galvanizing Small Parts - NOCA  
**Date:** Friday, December 8, 2023 3:19:00 PM  
**Attachments:** [20231208\\_PLN1145\\_NOCA.pdf](#)  
[image001.png](#)

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Adam,

Attached is the Notice of Complete Application for the Seattle Galvanizing Small Parts project. I will be issuing the Notice of Application and Review Comments by the end of next week.

Sincerely,  
*Amy Rusko*



Amy Rusko | Planning Manager  
Phone: 360-403-3550  
Email: [arusko@arlingtonwa.gov](mailto:arusko@arlingtonwa.gov)  
Website: [www.arlingtonwa.gov](http://www.arlingtonwa.gov)  
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