



Minutes of the Arlington City Council Workshop

Council Chambers
110 East 3rd Street
Monday, March 13, 2023

Councilmembers Present: Don Vanney, Heather Logan, Debora Nelson, Jan Schuette, Michele Blythe, and Yvonne Gallardo-Van Ornam.

Council Members Absent: Marilyn Oertle, excused.

Staff Present: Mayor Barb Tolbert, Paul Ellis, Jim Kelly, Kris Wallace, Mike Gilbert, Tony Orr, City Attorney Steve Peiffle, and Wendy Van Der Meersche.

Also Known to be Present: Kathy Vanney.

Mayor Barb Tolbert called the meeting to order at 6:00 pm, and the Pledge of Allegiance and roll call followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Jan Schuette moved to approve the agenda as presented. Councilmember Debora Nelson seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

None.

WORKSHOP ITEMS – NO ACTION WAS TAKEN

Award of Biosolids Transportation and Beneficial Use Contract to Tenelco, Inc.
Public Works Director Jim Kelly reviewed a contract with Tenelco, Inc.

Biosolids are generated during the process of wastewater at the City's Water Reclamation Facility. The City contracts with a Department of Ecology (DOE) licensed contractor for the hauling and land application of biosolids. The City has been under contract with Tenelco for hauling services since 2016. The current Tenelco contract is set to expire in 2023, so the City issued a Request for Proposals for biosolids transportation and beneficial use.

Though several contractors attended the pre-bid meeting and site tour, only one proposal was received. The one proposal received was from Tenelco, Inc. Tenelco meets all of the requirements contained in the RFP, is properly licensed with the DOE, and is the City's current biosolids contractor. Staff is recommending Council accept the Tenelco proposal and award the Biosolids Transportation and Beneficial Use contract to Tenelco, Inc. Funds are available in the Wastewater Operating Fund to cover the difference in the budgeted amount and the increased pricing. Discussion followed with Mr. Kelly answering Council questions.

Personal/Professional Services Agreement with KLJ Financial Consulting

Public Works Director Jim Kelly reviewed a Personal/Professional Services Agreement (PPSA) with KLJ Financial Consulting for financial and technical services for 2023-2024 for the Public Works Department.

The City had been under contract with Katy Isaksen & Associates for financial services for over 20 years. Katy retired at the end of 2022 and has referred her clientele to Karyn Johnson with KLJ Financial Consulting. Karyn was previously with FCS Group and has worked with the City on rate studies. Karyn is familiar with the City's organization and public works operations, in particular.

This PPSA will allow Public Works to continue to have financial services available on a task order basis. Specific upcoming 2023 tasks include water, sewer, and storm comp plan financial review and Island Crossing ULID financial review. Discussion followed with Mr. Kelly answering Council questions.

ADMINISTRATOR AND STAFF REPORTS

City Administrator Paul Ellis stated that he will be emailing a draft agenda later this week for the Council retreat.

MAYOR'S REPORT

Mayor Tolbert provided a legislative update. She stated that she and Paul Ellis will be meeting with federal legislators next week in Washington, D.C. She also stated that she will be moderating a 10th District Town Hall Meeting Sunday at 4 p.m. at Hadley Hall.

COMMENTS FROM COUNCILMEMBERS

Councilmember Debora Nelson thanked M&O and Sarah Lopez for the new banners hung in the city. She also spoke about hate crimes in the community.

Councilmember Don Vanney stated he will be speaking with legislators in Washington, D.C. He provided information regarding a meeting he and Lieutenant Mike Gilbert attended with the Snohomish Regional Drug Task Force.

COUNCILMEMBER REPORTS

Councilmembers had nothing to report this evening.

PUBLIC COMMENT

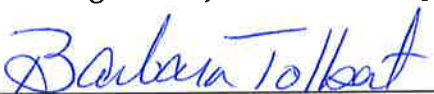
None.

REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING

Councilmembers discussed and agreed to put both agenda items on new business at the March 20, 2023 Council meeting.

EXECUTIVE SESSION**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 6:29 p.m.


Barbara Tolbert, Mayor