



Minutes of the Arlington City Council Meeting

Council Chambers
110 East Third Street
March 4, 2019

Councilmembers Present: Mike Hopson, Debora Nelson, Marilyn Oertle, Joshua Roundy, Jesica Stickle and Jan Schuette.

Council Members Absent: Sue Weiss.

Staff Present: Mayor Barb Tolbert, Paul Ellis, City Attorney Steve Peiffle, Jonathan Ventura, Sheri Amundson, James Trefry, Jay Downing, Dave Kraski, and Erin Keator.

Also Known to be Present: Avery Hufford and Lindsay Dunn.

Mayor Barb Tolbert called the meeting to order at 7:00 p.m., and the Pledge of Allegiance and roll call followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Marilyn Oertle moved to approve the agenda as presented. Councilmember Debora Nelson seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

None.

PROCLAMATIONS:

None.

PUBLIC COMMENT

None.

CONSENT AGENDA

Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the Consent Agenda which was unanimously carried:

1. Minutes of the February 19 and February 25, 2019 Council meetings.
2. Accounts Payable: Approval of EFT Payments and Claims Checks #96169 through #96264 dated February 20, 2019 through March 4, 2019 for \$1,220,019.91.
3. Accounts Payable: CORRECTION - Approval of EFT Payments and Claims Checks #96045 through #96168 dated February 5, 2019 through February 19, 2019 for \$610,007.12

PUBLIC HEARING

None.

NEW BUSINESS**Resolution to surplus Administration staff vehicle**

City Administrator Paul Ellis explained the City currently has a vehicle that is beyond its useful life and needs to be declared as surplus in order to be properly auctioned off. Approval of this item is prerequisite to the purchase of its replacement. Mayor Pro Tem Marilyn Oertle moved and Councilmember Jesica Stickles seconded the motion to approve the resolution to surplus the administration staff vehicle and authorize the Mayor to sign the resolution. The motion passed unanimously.

Replacement of Administration staff vehicle

City Administrator Paul Ellis asked the Council to consider a request to purchase a staff vehicle for the Administrative Department. This vehicle will replace both the 1997 Ford van and the 2001 Chevy Impala. The current van is used for transporting event supplies and equipment. The van is in need of repairs and the Impala is being surplussed. The van will be surplussed only if purchase of a new vehicle is approved. The proposed Dodge Grand Caravan could be used for events and as a staff car. Discussion followed with Mr. Ellis answering questions. Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the unscheduled purchase of a staff vehicle for the Administration Department. The motion passed unanimously.

Modification to salary schedule for non-represented seasonal employees for 2019

Maintenance and Operations Manager Jay Downing explained that Maintenance and Operations and Human Resources are requesting a revision to the pay rate for Seasonal Maintenance Laborers. The proposed change increases the top step wage to \$16.00 per hour from the current \$15.00 per hour. This change is requested based on updated market information gathered from seasonal postings from other surrounding jurisdictions that have posted since adoption of the 2019 Non-Represented Salary Schedule. There is no requested change to the budget allocation to the Maintenance and Operations seasonal maintenance labor pool; hours will be controlled to stay within the adopted budget for 2019. Discussion followed with Mr. Downing and Administrative Services Director James Trefry answering questions. Mayor Pro Tem Marilyn Oertle moved and Councilmember Mike Hopson seconded the motion to approve the modification to the salary schedule for non-represented employees for 2019. The motion passed unanimously.

Replacement of Fire Department administration vehicle

Fire Chief Dave Kraski explained that in 2018 Fire & EMS was scheduled and budgeted to replace the 2006 Ford Expedition (#AFD-10). This purchase was delayed because of the vacancy in administration. With the appointment of the Deputy Chief / Medical Services Administrator the Fire Department is ready to move forward with the purchase. Chief Kraski is asking Council to move the purchase to the 2019 budget. Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the Fire Department vehicle purchase. The motion passed unanimously.

DISCUSSION ITEMS

None.

INFORMATION

None.

ADMINISTRATOR & STAFF REPORTS

City Administrator Paul Ellis stated that there would be four individuals who would be absent from the Council Workshop scheduled on March 11, 2019. He suggested that they cancel the workshop on the 11th and reschedule it to 6:30 p.m. on March 18, 2019 prior to the Council Meeting at 7:00 p.m. The Council agreed to cancel and reschedule the workshop.

MAYOR'S REPORT

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:13 p.m.



Barbara Tolbert, Mayor

