



Minutes of the Arlington City Council Workshop

February 22, 2021

Councilmembers Present: Mike Hopson, Marilyn Oertle, Debora Nelson, Don Vanney, Jan Schuette, Jessica Stickles and Michele Blythe.

Council Members Absent: None.

Staff Present: Mayor Barb Tolbert, Paul Ellis, Kristin Garcia, Dan Cone, Marc Hayes, Jim Kelly, Tony Orr, City Attorney Steve Peiffle, and Wendy Van Der Meersche.

Also Known to be Present: Nineteen YouTube viewers.

Mayor Barb Tolbert called the meeting to order at 7:00 pm, and the Pledge of Allegiance and roll call followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Jessica Stickles moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

None.

WORKSHOP ITEMS – NO ACTION WAS TAKEN

Resolution Declaring Police K-9 "Tara" as Public Surplus, and Authorizing her Disposition to Her Handler

Deputy Police Chief Dan Cone reviewed a resolution to surplus police K-9 "Tara" to her handler, Officer Kendahl Metcalfe.

Tara has served the police department and Arlington's citizens for several years, and is now ready to retire as a police dog. Although she is a member of the police force, she is considered public property, and the City must declare her as "surplus" for purposes of disposing of her. The City wishes to make sure that Tara spends the rest of her life with her handler, Officer Kendahl Metcalfe. Discussion followed with Deputy Chief Cone answering Council questions.

Appointment to Cemetery Board

Public Works Director Jim Kelly reviewed Maxine Jenft's reappointment to Cemetery Board.

The Cemetery Board serves as an advisory board to the Mayor and City Council regarding all aspects of the Arlington Cemetery. The board meets bi-monthly and reviews activities and operations, as well as finances, capital planning, future expansion plans/needs, and any other issues that may arise.

Maxine Jenft is a strong community member who has served on the Cemetery Board since 2007, and wishes to continue to serve in this capacity for the next four-year term. The City is grateful for Maxine’s many years of service, and staff is pleased to recommend Maxine for reappointment to her position. Discussion followed with Mr. Kelly answering Council questions.

Contract with HWA Geosciences, Inc. for SR 530 Roundabout

Public Works Director Jim Kelly reviewed the contract for geotechnical services for the Island Crossing Roundabout Project.

The City of Arlington is designing a roundabout for the intersection of Smokey Point Blvd and SR-530. The prime design consultant for this project is SCJ Alliance; HWA Geosciences, Inc. is a sub consultant performing project geotechnical services. HWA has already completed the initial phase of geotechnical investigation determining soil strength for roundabout construction, this phase of work will determine soil infiltration capacity to support project infiltration pond design. To save project costs as on the initial phase of work, the City of Arlington is proposing to contract directly with HWA Geosciences, Inc. for this work effort. Discussion followed with Mr. Kelly answering Council questions.

Contract Amendment with KBA for Construction Management Services for the 204th/77th Roundabout

Public Works Director Jim Kelly reviewed the contract amendment with KBA for construction management (CM) services.

Construction of the 204th/77th Roundabout project bid in April 2020 and was awarded to Reece Construction Inc. in early June 2020. This is a grant funded project that required full time construction management for contractor oversight and completion of necessary project compliance forms and paperwork, the City elected to contract with KBA, Inc. to provide Construction Management for this project.

Due to delay issues associated with the right-of-way procurement along with multiple weather delays, there was additional construction time which required additional on-site construction oversight, management, and supporting paperwork. The amendment to the KBA contract covers the additional cost

Base Contract	\$183,000.00
Amendment #1	\$ 0.00 (Time addition only)
Amendment #2	\$ 47,828.00
Revised Contract	\$230,828.00

Even with the project amendment, total CM is below budgeted estimate of 10% of project costs. Discussion followed with Mr. Kelly answering Council questions.

Financial Report for December 2020

Finance Director Kristin Garcia reviewed the December 2020 Financial Report. Discussion followed with Ms. Garcia answering Council questions.

Financial Report for January 2021

Finance Director Kristin Garcia reviewed the January 2021 Financial Report. Discussion followed with Ms. Garcia answering Council questions.

Community & Economic Development (CED) Report for January 2021

Community & Economic Development Director Marc Hayes reviewed the January 2021 CED Report. Discussion followed with Mr. Hayes answering Council questions.

ADMINISTRATOR AND STAFF REPORTS

None.

MAYOR'S REPORT

Mayor Tolbert stated that our police department in partnership with Marysville and Lake Stevens received an Impact grant, for the first six months of 2021, to provide a crisis intervention outreach team, to focus on mental health issues.

She received a letter from WSDOT with a commitment to complete design work on the 531 expansion of 172nd through the Connecting Washington package, and start the public engagement process.

COMMENTS FROM COUNCILMEMBERS

Councilmember Mike Hopson spoke regarding property tax exemptions for business developers at the Cascade Industrial Center. He would like affordable housing units to receive the same tax exemption. Mayor Tolbert stated that there is a bill brought to legislators to renew the exemption for the Cascade Industrial Center.

Councilmember Jan Schuette stated that with the Cascade Industrial Center and new construction, bus service is needed. She has been working with Community Transit for bus pullouts, and when the widening of 172nd is complete, Community Transit will be ready to proceed with expanded routes.

COUNCILMEMBER REPORTS

Councilmembers had no reports this evening.

PUBLIC COMMENT

None.

REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING

Because there will only be four agenda items at the March 1, 2021 Council meeting, all items will move to new business.

EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:59 p.m.



Barbara Tolbert, Mayor

