



Minutes of the Arlington City Council Zoom Workshop

Monday, February 14, 2022

Councilmembers Present: Mike Hopson, Marilyn Oertle, Debora Nelson, Don Vanney, Jan Schuette, Michele Blythe, and Heather Logan.

Council Members Absent: None.

Staff Present: Mayor Barb Tolbert, Paul Ellis, James Trefry, Kristin Garcia, Jonathan Ventura, Marc Hayes, Amy Rusko, City Attorney Steve Peiffle, and Wendy Van Der Meersche.

Also Known to be Present: Dave Kraski and 11 YouTube viewers.

Mayor Barb Tolbert called the meeting to order at 7:00 pm, and the Pledge of Allegiance and roll call followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Jan Schuette moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

None.

WORKSHOP ITEMS – NO ACTION WAS TAKEN

Contract Renewal with Strategies 360

City Administrator Paul Ellis reviewed the Strategies 360 professional services agreement renewal.

The contract extension describes the work to be done by Strategies 360 at the state and federal level from January 1 through December 31, 2022. Strategies 360 has been working on our behalf in Olympia and Washington, D.C. to address some of our immediate and long-term transportation improvement goals, as well as assist us in economic development and other areas. The continuation of the contract ensures that our best interests are represented in the decision-making processes of the Washington State Legislature, the Washington State Department of Transportation, the United States Congress, as well as other state and federal agencies. The City has budgeted \$36,000 annually for the 2022 budget.

The City has been a direct client of Strategies 360 starting in fall 2012. Prior to that, the City was a client through our participation in the SR9 Coalition. Discussion followed with Mr. Ellis answering Council questions.

Ordinance Adopting the Lindsay Annexation

Planning Manager Amy Rusko reviewed the ordinance adopting the Lindsay Annexation.

City Council accepted the 10% Petition to Annex on February 16, 2021, allowing a 60% Petition to be circulated for signatures. A resolution was approved on June 7, 2021, setting the date for a public hearing to occur on July 6, 2021 to hear public testimony regarding the 60% Petition to Annex. Council accepted the 60% Petition to Annex and approved the Resolution directing staff to submit the Notice of Intention to the Washington State Boundary Review Board for Snohomish County. The Notice of Intention to Annex was sent to the Boundary Review Board on August 18, 2021. On October 8, 2021, the Boundary Review Board requested a meets and bounds continuous boundary description added to the legal description. The updated legal description was sent to the Boundary Review Board on November 8, 2021. The Notice of Intention to Annex was deemed legally sufficient with an effective filing date of December 6, 2021. The Notice of Intention to Annex was heard by Snohomish County Council on January 10, 2022, where it was approved under Motion 22-009. The 45-day review period ended on January 20, 2022 at 5:00 pm, with no request for review, and the action deemed complete. The City of Arlington received official notice of approval from the Boundary Review Board on January 21, 2022. Discussion followed with Ms. Rusko answering Council questions.

Resolution Adopting an Updated Fee Schedule

Planning Manager Amy Rusko reviewed Community and Economic Development's updates to the resolution adopting an updated fee schedule. Paul Ellis provided additional updates by other departments.

Staff has prepared an update to the City's fee schedule. The fees included in the schedule cover all departments in the City, and address items not included in the Arlington Municipal Code.

The Council last updated the City's fee schedule in May 2021. Discussion followed with Ms. Rusko answering Council questions.

December 2021 Financial Report

Finance Director Kristin Garcia presented the December 2021 financial report. Discussion followed with Ms. Garcia answering Council questions.

January 2022 Police Department Report

Police Chief Jonathan Ventura presented a recap of 2021, and the January 2022 police report. Discussion followed with Chief Ventura answering Council questions.

North County Regional Fire Authority (NCRFA) Quarterly Report

North County Regional Fire Authority (NCRFA) Deputy Chief of Operations Dave Kraski presented the quarterly report. Discussion followed with Chief Kraski answering Council questions.

Modification to Salary Schedule for Non-Represented Employees for 2022

Administrative Services Director James Trefry reviewed the modification to the 2022 Salary Schedule for Non-Represented Employees. Public Works and Human Resources are requesting a revision to the 2022 Non-Represented pay plan to add the new classification of Deputy Public Works Director, in a new pay grade "O". Police and Human Resources are also requesting to add the new classification of Police Lieutenant to existing pay grade M. Maintenance and Operations and Human Resources are requesting an increase in the hourly rate for pay grade A to a minimum rate of \$17.00 and a maximum of \$19.00. There is no requested change to the budget allocation for Maintenance and Operations or Police.

The existing salary schedule was originally adopted on November 2, 2020 as part of the 2021/2022 Biennial Budget and most recently amended May 17, 2021. A 2% adjustment was applied per the adopted budget for 2022, effective January 1, 2022. Discussion followed with Mr. Trefry answering Council questions.

ADMINISTRATOR AND STAFF REPORTS

None.

MAYOR'S REPORT

None.

COMMENTS FROM COUNCILMEMBERS

Councilmember Jan Schuette stated that the state supreme court will be hearing the case for fee enforcement for transit. Mayor Tolbert congratulated Councilmember Schuette on being elected as vice president of board of directors for Community Transit.

COUNCILMEMBER REPORTS

Councilmembers had nothing to report this evening.

PUBLIC COMMENT

None.

REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING

Councilmembers discussed and agreed to place item #1 on the consent agenda for the February 22, 2022 Council meeting.

EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 8:18 p.m.



Barbara Tolbert, Mayor