



# Minutes of the Arlington City Council Zoom Workshop

February 8, 2021

**Councilmembers Present:** Mike Hopson, Marilyn Oertle, Debora Nelson, Don Vanney, Jan Schuette, Jessica Stickles and Michele Blythe.

**Council Members Absent:** None.

**Staff Present:** Mayor Barb Tolbert, Paul Ellis, Marc Hayes, Dave Kraski, City Attorney Steve Peiffle, and Wendy Van Der Meersche.

**Also Known to be Present:** Brittany Kleinman and 13 YouTube viewers.

Mayor Barb Tolbert called the meeting to order at 7:00 pm, and the Pledge of Allegiance and roll call followed.

## **APPROVAL OF THE AGENDA**

Mayor Pro Tem Jessica Stickles moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

## **INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS**

None.

## **WORKSHOP ITEMS - NO ACTION WAS TAKEN**

### **Interlocal Agreement with Fire District #21 for Fire Protection**

Fire Chief Dave Kraski reviewed an interlocal agreement with Fire District #21. This contract provides staffing (labor) in exchange for fire protection.

Fire administration fostered this agreement and believes it is in both parties' best interest. The fire department will receive monetary payment of \$23,000.00 per month for each month the agreement is not in service (January and February). If the RFA vote is unsuccessful, there is a plan to add the second BLS unit to the 2022 budget. This agreement allows Arlington Fire to implement the unit sooner, and decrease the amount of outside transports done by other agencies, which is a loss of revenue. In 2020, that amounted to approximately 100 BLS transports. The previous fire contract for FD #21 expired at the end of 2020. The proposed and included ILA is the agreement for 2021 and beyond, if extended.

Since the early 1960s, the City of Arlington has covered the south side of the fire district through contract. Over the years, this contract has been a combination of monetary payment or the provision of equipment. This contract provides staffing (labor) in exchange for fire protection. This is a creative approach reached collaboratively, and benefits both agencies. Fire District #21 is constructing a fire station on the south side of the district on McElroy

Road. The proposed ILA allows them to preserve monetary funds to put towards that project. The Arlington Fire Department benefits with the provision of a second Basic Life Support Unit. Arlington Fire unit (Aid #47) is near saturation and cannot sustain the call increase with the completion of multiple 55+ multi-family living facilities and general community growth. This agreement provides that FD #21 will provide an EMS unit and a staff of two members daily, from March 1st through the end of 2021. This unit (Aid #50) will function as an Arlington unit providing BLS response and transport. Arlington will recoup all transport revenue inside the city limits and in a portion of FD #21. FD #21 will retain transport revenue in some portions of their legal service area if their unit does the transport. Discussion followed with Chief Kraski answering Council questions.

### **Petition for Lindsey Annexation**

Community and Economic Development Director Marc Hayes reviewed a petition received from property owners for proposed annexation.

The City has received a petition for annexation, from property owners representing 10% of the assessed value of the properties within the proposed annexation area. City Council must decide on several items. Whether to allow the subject properties to annex into Arlington, whether or not to amend the boundaries, and whether or not to require proportionate share indebtedness be assumed. If these items are agreed upon by City Council, then the proposed annexation may continue to the next phase of the process, which is the 60% petition.

The subject area is currently in unincorporated Snohomish County, but is within the City's identified Urban Growth Area (UGA). The current underlying zoning designation being Residential Ultra-Low Capacity (RULC), with an Overlay District Designation of Master Planned Neighborhood (MPN). A previous attempt to annex the area in 2006 stalled due to concerns regarding sewer capacity and concurrency requirements. In 2009, a zoning overlay requiring a Master Planned Neighborhood Development process was applied to the subject area. This request was presented to the Planning Commission at their February 2, 2021 workshop meeting. Discussion followed with Mr. Hayes answering Council questions.

### **Proposed Revisions to Arlington Municipal Code Title 5 Regarding Business Licenses and Regulations**

Community and Economic Development Director Marc Hayes reviewed the proposed revisions.

The proposed revisions to AMC Title 5 – Business Licenses and Regulations, would allow Department of Revenue to process business licenses on the City's behalf, and general cleanup of some outdated verbiage.

The City has entered into a contract with the Washington State Department of Revenue (DOR) Business License Service (BLS) program, for the purpose of collecting, processing and disbursing information, licenses and fees related to business licensing. The City shall retain its regulatory authority over its business licensing and other regulatory activities, except as expressly delegated by the contract. Discussion followed with Mr. Hayes answering Council questions.

**Ordinance to Approve Contract with State Department of Revenue for Business Licensing Services**

Community and Economic Development Director Marc Hayes reviewed the ordinance to approve a contract with Department of Revenue for business license service. The ordinance directs partnership with Department of Revenue Business Licensing Service.

The City wishes to contract with the Washington State Department of Revenue (DOR) Business License Service (BLS) program, for the purpose of collecting, processing and disbursing information, licenses, and fees related to business licensing. The City shall retain its regulatory authority over its business licensing and other regulatory activities, except as expressly delegated by the contract. Discussion followed with Mr. Hayes answering Council questions.

**Dedication of Right of Way by Grandview 4 Lot Short Plat for 4<sup>th</sup> Ave.**

Community and Economic Development Director Marc Hayes reviewed a dedication of real property for public right of way.

Council is being asked to accept dedication of a strip of real property for public right of way purposes, as described in Exhibit "A", for installation of frontage improvements on 4th St/Alcazar.

Dedication of real property for right of way purposes related to new development is typically dedicated through the land use process pursuant to 20.56.170 AMC. This dedication was a requirement of the Grandview 4 Lot Short Plat. Discussion followed with Mr. Hayes answering Council questions.

**Dedication of Right of Way by Swire Coca-Cola for 63rd Ave.**

Community and Economic Development Director Marc Hayes reviewed a dedication of real property for public right of way.

Council is being asked to accept dedication of a strip of real property for public right of way purposes, as described in Exhibit "A", for construction of 63rd Ave. across Swire Coca-Cola property, in conjunction with the SmartCap construction of 63rd Ave.

Dedication of real property for right of way purposes related to new development is typically dedicated through the land use process pursuant to 20.56.170 AMC. This dedication was a requirement of the SmartCap 188th St. development.

**Dedication of Right of Way by PUD for 63rd Ave.**

Community and Economic Development Director Marc Hayes reviewed a dedication of real property for public right of way.

Council is being asked to accept dedication of a strip of real property for public right of way purposes, as described in Exhibit "A", for construction of 63rd Ave. in conjunction with the PUD site development.

Dedication of real property for right of way purposes related to new development is typically dedicated through the land use process pursuant to 20.56.170 AMC. This dedication was a requirement of the PUD Binding Site Plan. A brief discussion followed with Mr. Hayes answering Council questions.

**Dedication of Right of Way by Gayteway Business Park for 197th St.**

Community and Economic Development Director Marc Hayes reviewed a dedication of real property for public right of way.

Council is being asked to accept dedication of a strip of real property for public right of way purposes, as described in Exhibit "A", for future extension of 197th St. NE, to provide connectivity between 67th Ave. and Arlington Valley Road.

Dedication of real property for right of way purposes related to new development is typically dedicated through the land use process pursuant to 20.56.170 AMC. This dedication was a requirement of the Gayteway Business Park, Binding Site Plan. Discussion followed with Mr. Hayes answering Council questions.

**Dedication of Right of Way by Gayteway Business Park for 74th Ave.**

Community and Economic Development Director Marc Hayes reviewed a dedication of real property for public right of way.

Council is being asked to accept dedication of a strip of real property for public right of way purposes, as described in Exhibit "A", for construction of pedestrian trail adjacent to Arlington Valley Road (74th Ave).

Dedication of real property for right of way purposes related to new development is typically dedicated through the land use process pursuant to 20.56.170 AMC. This dedication was a requirement of the Gayteway Business Park, Binding Site Plan. Discussion followed with Mr. Hayes answering Council questions.

**York House Discussion**

City Administrator Paul Ellis reviewed Council's request to discuss the York House, and whether it should be demolished/removed.

Mr. Ellis stated that if Council chooses to remove the building, it will be a lengthy process, beginning with abatement, and a permit from Puget Sound Clean Air. A staff person would need to be trained to manage the details, and the cost could be between \$30,000 and \$40,000. The funds would likely come from the Park Capital Fund or Program Development Fund. The building removal was not budgeted, and there would have to be a budget amendment.

Brittany Kleinman, from PARC, was present in the Zoom meeting, and stated that PARC is not in favor of using park funds to remove the house. PARC does not believe it is a wise use of park funds.

Discussion followed. Mr. Ellis stated that this item would be further researched, and brought to Council for further discussion at the April 10 Council budget retreat.

**ADMINISTRATOR AND STAFF REPORTS**

None.

**MAYOR'S REPORT**

Mayor Tolbert stated that she has been working on legislative issues – namely transportation budget.

**COMMENTS FROM COUNCILMEMBERS**

Councilmember Jan Schuette stated that she received questions regarding the water contamination in Florida, with citizens concerned that could happen in Arlington. She requested that the Public Works Director provide information regarding safeguards that are in place.

**COUNCILMEMBER REPORTS**

Councilmembers had nothing to report this evening.

**PUBLIC COMMENT**

None.

**REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING**

Council discussed and agreed to place the following items on the consent agenda for the February 16, 2021 Council meeting:

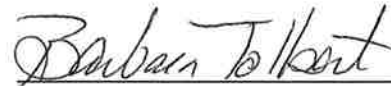
5. Dedication of Right of Way by Grandview 4 Lot Short Plat for 4th Ave.
6. Dedication of Right of Way by Swire Coca-Cola for 63rd Ave.
7. Dedication of Right of Way by PUD for 63rd Ave.
8. Dedication of Right of Way by Gayteway Business Park for 197th St.
9. Dedication of Right of Way by Gayteway Business Park for 74th Ave.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 8:22 p.m.



Barbara Tolbert, Mayor