



# Minutes of the Arlington City Council Zoom Meeting

January 4, 2021

**Councilmembers Present:** Mike Hopson, Michele Blythe, Jan Schuette, Marilyn Oertle, Jessica Stickles, Debora Nelson, and Don Vanney.

**Council Members Absent:** None.

**Staff Present:** Mayor Barb Tolbert, Paul Ellis, Bryan Terry, Tony Orr, Jonathan Ventura, City Attorney Steve Peiffle, and Wendy Van Der Meersche.

**Also Known to be Present:** Dan Rankin, Ruth Gonzales, and Vincent Buys.

Mayor Barb Tolbert called the meeting to order at 7:00 p.m., and the Pledge of Allegiance and roll call followed.

## **APPROVAL OF THE AGENDA**

Mayor Pro Tem Jessica Stickles moved to approve the agenda as presented. Councilmember Don Vanney seconded the motion, which passed with a unanimous vote.

## **INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS**

None.

## **PROCLAMATIONS**

None.

## **PUBLIC COMMENT**

None.

## **CONSENT AGENDA**

Councilmember Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the Consent Agenda that was unanimously carried:

1. Minutes of the November 30, 2020 Joint meeting, and December 7 and December 14, 2020 Council meetings
2. Accounts Payable: (Read by Mayor Tolbert) Approval of EFT Payments and Claims Checks #101629 through #101747 dated December 8, 2020 through December 21, 2020 for \$540,713.95; Approval of EFT Payments and Claims Checks #101748 through #101762 dated January 1, 2021 through January 4, 2021 for \$556,226.43; Approval of EFT Payments and Claims Checks #101763 through #101850 dated December 22, 2020 through December 30, 2020 for \$1,516,446.75; Approval of Payroll EFT Payments and Checks #30011 through #30051 dated November 1, 2020 through November 30, 2020 for \$1,713,387.63
3. Interlocal Agreement with Arizona Cooperative Purchasing

4. Resolution Declaring Property as Surplus
5. Airport Commission Appointment
6. Citizen Salary Commission Appointments

**PUBLIC HEARING**

None.

**NEW BUSINESS**

**Executive Order 2020-1 Regarding City's Restaurant and Retail Recovery Plan**

City Administrator Paul Ellis requested Council confirm Executive Order 2020-1, and extend its sunset to March 1, 2021.

Executive Order 2020-1 provides for outdoor dining and retail options to increase the occupancy of restaurants and retail stores. Stores and restaurants are allowed to expand onto city sidewalks and streets with conditions to address access and the safety of the public. Council is asked to consider the ratification of the City's Restaurant and Retail Recovery Plan which sunsets January 4, 2021.

The Executive Order was signed by Mayor Tolbert December 22, 2020. The requirements apply only to restaurant, bar, and retail establishments utilizing City rights-of-way and private parking areas for restaurant and retail use with a special use or temporary right-of-way use permit. Discussion followed with Mr. Ellis answering Council questions.

Mayor Pro Tem Jesica Stickle moved and Councilmember Don Vanney seconded the motion to confirm Executive Order 2020-1 and extend its sunset to March 1, 2021. The motion passed unanimously.

**Reappointment of Mayor Dan Rankin to Serve as Snohomish Health District Board of Health Representative for all Small Cities in County Council District #1**

City Administrator Paul Ellis requested Council reappoint Mayor Dan Rankin as Snohomish Health District Board of Health Representative for all small cities in County Council District #1.

The cities of Arlington, Darrington, Granite Falls, and Stanwood are required to designate a representative from amongst the city councils to the Snohomish Health District Board of Health on an annual basis. There are a total of 15 representatives on the Board of Health: the County Council, each representing their Council district, and two city representatives from each County Council district. One city representative must be from the largest city within each County Council district, and the other city representative must be selected from the remaining incorporated cities within that Council district. Darrington Mayor Dan Rankin has represented the smaller cities on the board and has agreed to be re-appointed. The cities within County Council District #1 are Arlington, Darrington, Granite Falls, Marysville, and Stanwood, with Marysville being the largest within the District.

Mayor Dan Rankin served as the City's representative to the Snohomish Health District Board of Health for 2020. Discussion followed with Mayor Rankin answering Council questions.

Mayor Pro Tem Jesica Stickles moved and Councilmember Marilyn Oertle seconded the motion to reappoint Mayor Dan Rankin to serve as Snohomish Health District Board of Health Representative for all small cities in County Council District #1. The motion passed unanimously.

**Station 48 Change Order No. 1**

City Administrator Paul Ellis requested Council approve Change Order #1 for Station 48.

Change Order #1 added work to the base contract with Hansen Construction for the Fire Station 48 project. The City of Arlington began construction of Fire Station 48 in September of 2020 and is scheduled to be substantially complete on August 31, 2021.

Councilmember Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve Change Order #1, and authorized the Mayor to sign. The motion passed unanimously.

**Amendment to Interlocal Agreement (ILA) with Marysville for Court and Jail Services**

City Administrator Paul Ellis requested Council approve the amendment to the interlocal agreement with Marysville for court and jail services, and will terminate June 30, 2021.

Councilmember Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the seventh amendment to the interlocal agreement with Marysville for court services, and authorized the Mayor to sign. The motion passed unanimously.

**Franchise Renewal with Comcast**

IT Director Bryan Terry requested Council approve the renewal of the Cable Franchise Agreement with Comcast Cable Communications Management, LLC.

Comcast provides cable TV service for the residents of the City of Arlington. Under federal law, cable companies are required to have a franchise with the local franchising authority that it provides service. This is a ten-year franchise with an option for a five-year extension. Discussion followed with Mr. Terry and Vincent Buys, Comcast's Director of Government Affairs, answering Council questions.

Mayor Pro Tem Jesica Stickles moved and Councilmember Marilyn Oertle seconded the motion to approve the franchise renewal with Comcast Cable Communications Management, LLC, and authorized the Mayor to sign the agreement. The motion passed unanimously.

**Interlocal Agreement and Memorandum of Understanding with Arlington School District for School Resource Officer (SRO)**

Police Chief Jonathan Ventura requested Council approve the renewal of an Interlocal Agreement and Memorandum of Understanding with Arlington School District No. 16 (ASD) for law enforcement and related services provided through the assignment of a School Resource Officer (SRO). Discussion followed with Chief Ventura answering Council questions.

Councilmember Marilyn Oertle moved and Councilmember Don Vanney seconded the motion to approve the Interlocal Agreement and Memorandum of Understanding with Arlington School District No. 16 for a School Resource Officer and authorized the Mayor to sign it. The motion passed unanimously.

**Professional Services Agreement with Bridge Coordination Services, LLC, for Domestic Violence Coordinator Services**

Police Chief Jonathan Ventura requested Council approve the renewal of a Professional Services Agreement with Bridge Coordination Services, LLC, for Domestic Violence Coordinator Services provided through the assignment of a Domestic Violence Coordinator to the Arlington Police Department on a part-time basis (Not to exceed 20 hours per week.) The Domestic Violence Coordinator is responsible for the coordination of violence related cases between the victim, the police department, the prosecuting attorney's office, and courts of jurisdiction. The City and Bridge Coordination Services, LLC entered into an interlocal agreement in December 2018 that expired at the end of December 2020. Discussion followed with Chief Ventura answering Council questions.

Councilmember Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the Professional Services Agreement with Bridge Coordination Services, LLC, and authorized the Mayor to sign it, subject to final review by the City Attorney. The motion passed unanimously.

**COMMENTS FROM COUNCILMEMBERS**

Councilmember Jan Schuette asked if the Roxy Project construction would be starting this month. Mr. Ellis stated that possibly grade work had begun, but they are still in permitting process.

Mayor Pro Tem Jessica Stickles brought up conversations on social media regarding the noises in the community over the New Year holiday. The Mayor stated there were two noises – a boom that could have been from Boom City fireworks on the Tulalip Reservation, and a rumbling noise from a broken part from a business in the industrial center, which has been repaired.

**ADMINISTRATOR & STAFF REPORTS**

None.

**MAYOR'S REPORT**

Mayor Tolbert stated she hoped Councilmembers had a nice holiday break. Everyone misses meeting in person, and there have been very few issues with virtual meetings this year.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 7:44 p.m.

  
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Barbara Tolbert, Mayor