



Minutes of the Arlington City Council Workshop

Council Chambers
110 East Third Street
January 27, 2020

Councilmembers Present: Mike Hopson, Debora Nelson, Jan Schuette, Jesica Stickles and Michele Blythe.

Council Members Absent: Marilyn Oertle, excused.

Staff Present: Mayor Barb Tolbert, Paul Ellis, James Trefry, Ashleigh Scott, Bryan Terry, Jonathan Ventura, Marc Hayes, Jim Kelly, Dave Kraski, Chris Dickison, City Attorney Steve Peiffle, and Wendy Van Der Meersche.

Also Known to be Present: Don Vanney, Kathy Vanney, Sid Logan, Heather Logan, Avery Hufford, Lindsay Dunn, CJ Jones, Annique Bennett, and Jan Berg.

Mayor Barb Tolbert called the meeting to order at 7:00 pm, and the Pledge of Allegiance and roll call followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Jesica Stickles moved to approve the agenda as presented. Councilmember Debora Nelson seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

Mayor Tolbert introduced CJ Jones and Annique Bennett from Snohomish County Tourism, who provided a Data-Sharing Partnership presentation.

PROCLAMATIONS

None.

WORKSHOP ITEMS – NO ACTION WAS TAKEN

Revised City Council Rules of Procedure and Code of Ethics

City Attorney Steve Peiffle reviewed proposed revisions to the City Council Rules of Procedure, with the addition of a Code of Ethics section.

At the November 12, 2019 Council meeting, Councilmember Debora Nelson requested an item be added to the workshop entitled, "A Code of Conduct and Ethics for Councilmembers." During that discussion, it was agreed that City Attorney Steve Peiffle and City Administrator Paul Ellis would prepare a draft to bring to Council after the first of the year. Discussion followed with Mr. Peiffle answering Council questions.

Unscheduled Replacement of City Council Chambers Microphones

City Administrator Paul Ellis reviewed a Request for Purchase (RFP) for City Council Chambers microphones.

The existing microphone infrastructure was put in when Council Chambers was constructed in 2005. The frequent reconfiguration of the room is very hard on the cabling, requires staff time to rewire, and is cosmetically unappealing. Recently, cabling has gone bad, which leaves the microphones inoperational. IT is proposing a wireless microphone system in Council Chambers to eliminate the wear and tear and simplify the setup. Because of the price of the equipment, a RFP must be generated to obtain a competitive bid. Discussion followed with Mr. Ellis answering Council questions.

Replacement of Medic 48

Fire Chief Dave Kraski reviewed a replacement of Medic #48.

The current apparatus replacement schedule has Medic #48 (AFD-16), a 2014 model year International with currently just over 100,000 miles, scheduled to be replaced in 2020. This request is for a "re-mount", meaning the removal of the patient area (box) off of the oldest EMS unit, updating and re-mounting it on a new chassis. This is standard practice and saves about \$50,000.00. This request is for council to initiate the purchase.

In an effort to maintain a current fleet of Fire and EMS apparatus, reduce maintenance costs and unscheduled purchases, a replacement schedule was implemented several years ago. This schedule is used for department budgeting and forecasting future needs. Discussion followed with Chief Kraski answering Council questions.

Appointment to Planning Commission

Community and Economic Development Director Marc Hayes reviewed the Planning Commissions' recommended candidate.

An interview panel consisting of Councilmembers Debora Nelson and Mike Hopson, Planning Commission Chairman Tim Dean and Co-Chair Bruce Angell, and Community and Economic Development Director Marc Hayes interviewed five applicants. From that interview process, Jan Berg was selected for recommendation to fulfill the vacant seat on the Planning Commission.

Jan has been involved in municipal government for over thirty years, eight of those serving as City Administrator for the City of Lake Stevens. She has experience with annexations, sub-area planning and Comprehensive Plan updates, and staff believes she will be a great contribution to both Planning Commission and the Arlington community. Discussion followed with Mr. Hayes answering Council questions.

Acceptance of Dedication of 180th Street Right of Way from SmartCAP

Community and Economic Development Director Marc Hayes reviewed a conveyance of real property for right of way purposes.

This conveyance of a strip of real property on 180th Street NE is for the purpose of the trail construction from 63rd Avenue NE to 59th Avenue NE.

The dedication of property for right of way purposes related to new development is typically dedicated through the land use process, pursuant to 20.56.170 AMC. Discussion followed with Mr. Hayes answering Council questions.

Acceptance of Dedication of 63rd Avenue Right of Way from Dantrawl

This conveyance of a strip of real property is for further connection of 63rd Avenue NE from 172nd Street NE to 188th Street NE.

Dedication of property for right of way purposes related to new development is typically dedicated through the Land Use process, pursuant to 20.56.170 AMC. Discussion followed with Mr. Hayes answering Council questions.

Miscellaneous Council Items

Councilmember Jan Schuette thanked Chief Jonathan Ventura for the excellent program Friday night, at the 2019 Police Department Annual Awards Ceremony, where many police employees, other staff employees, and members of the public were recognized.

ADMINISTRATOR AND STAFF REPORTS

None.

PUBLIC COMMENT

Avery Hufford, of Arlington, suggested after hearing discussion regarding replacement microphones, that Council consider streaming or providing video recordings of Council meetings.

COUNCILMEMBER REPORTS

Councilmembers Michele Blythe, Jessica Stickles, Jan Schuette, and Debora Nelson provided brief updates, while Councilmember Mike Hopson had nothing to report this evening.

MAYOR'S REPORT

Mayor Tolbert stated that there are several bills in Olympia that she is watching.

EXECUTIVE SESSION

None.

REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING

Council discussed and agreed to place the following items on the Consent Agenda for the February 3, 2020 Council meeting:

Item No. 5 – Acceptance of Dedication of 180th Street Right of Way from SmartCAP

Item No. 6 – Acceptance of Dedication of 63rd Avenue Right of Way from Dantrawl

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 8:28 p.m.



Barbara Tolbert, Mayor

