

2016 Budget

Arlington Transportation Benefit District



Arlington, Washington

ARLINGTON TRANSPORTATION BENEFIT DISTRICT
Arlington, Washington

ORDINANCE NO. 2015—001 TBD

AN ORDINANCE OF THE GOVERNING BOARD OF THE ARLINGTON
TRANSPORTATION BENEFIT DISTRICT ADOPTING THE BUDGET FOR
THE YEAR 2016

WHEREAS, subsequent to due notice and public hearing thereon, the Arlington
Transportation Benefit District Governing Board has approved the annual budget for the year
2016;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE
ARLINGTON TRANSPORTATION BENEFIT DISTRICT OF THE CITY OF ARLINGTON,
WASHINGTON AS FOLLOWS:

1. The expenditures budget of the District for the calendar year ending December 31, 2016
of \$1,589,848 is hereby adopted (Exhibit 1 attached)

Passed by the Governing Board of the Arlington Transportation Benefit District, Arlington
Washington, at a regular open public meeting held on this 2nd day of November,
2015.

ARLINGTON TRANSPORTATION BENEFIT DISTRICT



Barbara Tolbert, Chairperson

ATTEST:



Kristin Banfield, Board Clerk

APPROVED AS TO FORM:



Steve Reiffle, Board Attorney

**Arlington Transportation Benefit District
2016 Budget**

Beginning Fund Balance	\$ 344,000
<u>Revenues</u>	
Sales Tax Receipts	824,000
Interest Income	500
Intergovernmental Revenues (grants)	<u>517,348</u>
Total Revenues	<u>1,685,848</u>
<u>Expenditures</u>	
Transportation Improvement Project Costs	\$ 1,583,348
Insurance - WCIA	2,500
Audit	<u>4,000</u>
Total Expenditures	<u>1,589,848</u>
Ending Fund Balance	<u>\$ 96,000</u>

CERTIFICATION OF ORDINANCE

I, Kristin Banfield, being the duly appointed and acting Clerk of the Arlington Transportation Benefit District, a municipal corporation, do hereby certify that the following Ordinance No. 2015-001 TBD was approved at the November 2, 2015 Arlington Transportation District meeting.

ORDINANCE NO. 2015-001 TBD

“AN ORDINANCE ADOPTING THE
ARLINGTON TRANSPORTATION BENEFIT DISTRICT
BUDGET FOR THE YEAR 2016”

A true and correct copy of the original ordinance is attached.

Dated this 3rd day of November, 2015.



Kristin Banfield

Clerk for the Arlington Transportation Benefit District

Budget Message

On April 1, 2013 the Arlington City Council passed Ordinance #2013-005, which created a Transportation Benefit District (TBD) in the City of Arlington. A TBD is a quasi-municipal corporation and independent taxing district created for the sole purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the City limits of Arlington. It has the authority to impose certain taxes and fees, either through a vote of the people or Board action, for transportation purposes. The TBD is governed by the members of the Arlington City Council acting as the District's Board of Directors. The Mayor serves as Chair of the Board.

In August, 2013 the voters of Arlington approved the ballot measure to provide for a rate increase of two-tenths of one percent on the sales and use tax within the city limits.

The TBD budget was prepared with the input from the Board and from City Staff.

Continuous investment for improvements and maintenance of the City's residential and commercial street infrastructure is the Board's primary concern. The funding dedicated for the preservation and maintenance of the City's transportation infrastructure has been dramatically reduced due to the passage of Initiative 695 and Initiative 776 in 2002, resulting in the significant loss of Motor Vehicle Excise Taxes and local vehicle license fees. The economic recession has also limited additional City funding.

In 2016 the TBD anticipates the receipt of approximately \$824,000 revenue. This revenue is from the voter approved sales tax.

The Public Works Department of the City has prepared a lengthy list of road improvements to be completed. The projects will be spread over ten years.

Policies and Procedures

The Board adopted “Rules of Procedures” for the TBD to govern the conduct of their meeting and to increase meeting efficiency and effectiveness and to manage or reduce any conflict.

The Board also executed an Interlocal Agreement with the City of Arlington to make the most efficient use of their powers by enabling them to cooperate on the basis of mutual advantage and to help manage and operate the District and to make any transportation improvements consistent with existing state, regional and local transportation plans.

Arlington TBD Board submits sales tax proposal to the voters to fund road improvements

On May 6, 2013 the Arlington TBD Board unanimously approved Resolution No. 2013-003TBD to submit a two-tenths of one percent (0.002) sales tax to the Arlington voters in the August 6, 2013 Primary election. Approval of the sales tax proposal would fund repairs and improvements to the 126 road segments throughout the City that are in failing or near failing condition to be over the next 10 years.

Arlington City Council serves as Board of Directors

The Arlington Transportation Benefit District (TBD) is governed on behalf of District residents by the elected members of the Arlington City Council, acting independently as the District Board of Directors. The Mayor serves as the chair of the Board of Directors.

The Board of Directors follows the same rules and procedures for conducting business as the Arlington City Council. By inter-local agreement, the TBD receives various administrative services from the City of Arlington.

Submitted herein is the 2016 Arlington Transportation Benefit District annual budget. This budget is submitted consistent with RCW 35.33.051. The following financial data has been reviewed by both the Arlington Transportation Benefit District (TBD) and the City of Arlington Staff and is provided for final adoption of the 2016 TBD budget by Resolution at the meeting held on November 2, 2015.

Accounting Policy

The resources of the Transportation Benefit District (TBD) are accounted for in individual funds depending on their purpose as prescribed by the State Auditor’s Office Budgeting, Accounting and Reporting System. The TBD is considered an agency fund for financial statement purposes and is used to account for assets that the City holds for the TBD in an agency capacity. Based

on guidance from the State Auditor's Office, the TBD does not own assets and cannot account for long term capital expenditures within its own fund. Accounting for these expenditures must be reported in the Streets Fund. Revenues will be reported in the TBD fund and a transfer out will be made to the Streets Fund for the amount of capital expenditures related to a specific project(s). A separate set of accounts within the Streets Fund will be maintained in order to segregate Street Fund transactions from TBD Fund transactions.

Arlington Transportation Benefit District

2016 Budget

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<u>Revenues</u>	
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City of Arlington
Transportation Benefit District
Proposed 2016 Pavement Preservation Workplan

Prepared By: City of Arlington Public Works
Date Prepared: Sep 24, 2015

Public Works has prepared the following proposed Pavement Preservation Workplan for 2016. This work plan has been developed in accordance with the City of Arlington Pavement Management Program (PMP) and with the goals and objectives set forth by the TBD Board of Directors.

2016 WORK PLAN

The 2016 Workplan is a comprehensive plan addressing pavement preservation and crosswalk preservation. The pavement preservation includes approximately 26 road segments by various preservation technologies, each appropriate for the road classification and Average Daily Traffic (ADT).

- 1. Pavement Preservation Plan** – The following is a summary of the road section scheduled for preservation under the 2016 Workplan, please see attached maps for road locations and referenced road segments:

Roadway Project ID: 2016-01
Roadway name(s): Cemetery Road (67th Ave to 47th Ave)
Arlington Area: NE and NW Focus Areas (*see drawing 1 of 6*)
Proposed Work Type: Asphalt Overlay
Comments: This road section is classified as in need of preservation per the Pavement Preservation Plan. Road alignment includes a 400 yard section that lies within SnoCo jurisdiction and has already been resurfaced. Project pending TIB grant award with additional funding from TBD.

Roadway Project ID: 2016-02
Roadway name(s): Highland Drive (SR-9 to Stillaguamish Ave)
Arlington Area: NE Focus Area (*see drawing 2 of 6*)
Proposed Work Type: Asphalt Overlay with select Pulverization
Comments: This road section is classified as in need of preservation and reconstruction per the Pavement Preservation Plan. Segments with PCI above 50 to receive overlay, sections with PCI less than 50 to receive repair prior to overlay. Project to be completed in conjunction with water improvements. Pending TIB grant award, additional funding from Water Utility and TBD.

<u>Roadway Project ID:</u>	2016-03
<u>Roadway name(s):</u>	5 th Ave (McLeod St to end of road)
<u>Arlington Area:</u>	NE Focus Area (<i>see drawing 3 of 6</i>)
<u>Proposed Work Type:</u>	Asphalt Overlay with select Pulverization
<u>Comments:</u>	This road section is classified as in need of preservation and reconstruction per the Pavement Preservation Plan. Project to be completed in conjunction with water improvements. Funding to come from Water Utility and TBD.
<u>Roadway Project ID:</u>	2016-04
<u>Roadway name(s):</u>	67 th Ave PH1 & PH2 (158 th St 180 th St)
<u>Arlington Area:</u>	SE Focus Area (<i>see drawing 4 of 6</i>)
<u>Proposed Work Type:</u>	Asphalt Overlay
<u>Comments:</u>	This road section is classified as in need of preservation per the Pavement Preservation Plan. Project has been awarded \$184,838 funding from PSRC/STP pavement preservation set aside, balance of project funding amount from TBD.
<u>Roadway Project ID:</u>	2016-05
<u>Roadway name(s):</u>	59 th Ave (172 nd St to 192 nd St)
<u>Arlington Area:</u>	SE Focus Area (<i>see drawing 5 of 6</i>)
<u>Proposed Work Type:</u>	Asphalt Overlay
<u>Comments:</u>	This road section is classified as in need of preservation and reconstruction per the Pavement Preservation Plan. This road will receive a 2" asphalt overlay, reconstruction areas on 59 th are localized and will receive repair work prior to overlay. Project fully funded by TBD.
<u>Roadway Project ID:</u>	2016-06
<u>Roadway name(s):</u>	63 rd Ave (188 th St to 197 th St)
<u>Arlington Area:</u>	SE Focus Area (<i>see drawing 6 of 6</i>)
<u>Proposed Work Type:</u>	Asphalt Overlay
<u>Comments:</u>	This road section is classified as in need of preservation per the Pavement Preservation Plan. This road will receive a 2" asphalt overlay, project is fully funded by TBD.

- 2. Crosswalk Comprehensive Plan and Implementation** – Maintaining a safe pedestrian network is a vital part of the part of the City’s transportation system, one of the most critical components of this network are crosswalks. Crosswalks are intended to provide safe pedestrian passage crossing a street by warning and alerting drivers. The City uses various types of crosswalks and crosswalk alerting devices throughout the City, however this is not a comprehensive plan detailing what type of crosswalk system should be used for each type of crossing. This work item also assumes that several dangerous and failing crosswalks will be preserved in accordance with the Crosswalk Plan.
- 3. Comprehensive Preservation Plan** – During 2016 Staff will evaluate the remaining roads scheduled to be preserved and evaluate the opportunity of completing these final segments as a single project. Part of the evaluation will be to evaluate the cost of this comprehensive project and possibility of funding through a TBD tax revenue supported bond issue.
- 4. Preliminary Cost Estimate and Funding** - Preliminary funding cost estimates for the proposed 2016 Workplan are summarized below:

Cost Estimate		Funding Estimate		
Task Item	Estimate	Source	Amount	Comment
Engineering/Bid Docs	\$ -----	PSRC Grant	\$ 517,348	Grants from PSRC & TIB
Geotech/Testing	\$ -----	Water Utility	\$ 40,000	Water funds for pavement repair
Overlay/Repair Work	\$ 1,473,848	TBD Funds-2016	\$ 1,026,000	TBD Funds
Crosswalk Program	\$ 109,500	TOTAL	\$ 1,583,348	
TOTAL	\$ 1,583,348			



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City of Arlington

Proposed Pavement Preservation Plan for Cemetery Road

Sheet:	na	Scale:	1 inch = 680 feet
Date:	9/18/2015	File:	CemeteryRdAreaPreservation8.5x11_15

SEG. ID	NAME	START	END	PCI	WIDTH	LEN	SQYDS
1244	CEMETERY RD	64TH DR NE	65TH DR NE	81	40	420	1,866
1255	CEMETERY RD	CITY LIMITS	LANTERN LN	58	40	176	784
1256	CEMETERY RD	65TH DR NE	67TH AVE NE	80	40	380	1,688
1257	CEMETERY RD	LANTERN LN	64TH DR NE	82	40	390	1,732
1498	CEMETERY RD	54TH DR NE	CITY LIMITS	56	28	1,723	5,359
1495	CEMETERY RD	CITY LIMITS	HIGH CLOVER BLVD	85	28	751	2,337
1496	CEMETERY RD	53RD AVE NE	54TH DR NE	50	28	276	859
1497	CEMETERY RD	51ST ST NE	53RD AVE NE	67	28	598	1,860
1497	CEMETERY RD	HIGH CLOVER BLVD	51ST ST NE	80	28	673	2,093
						Total	38,577

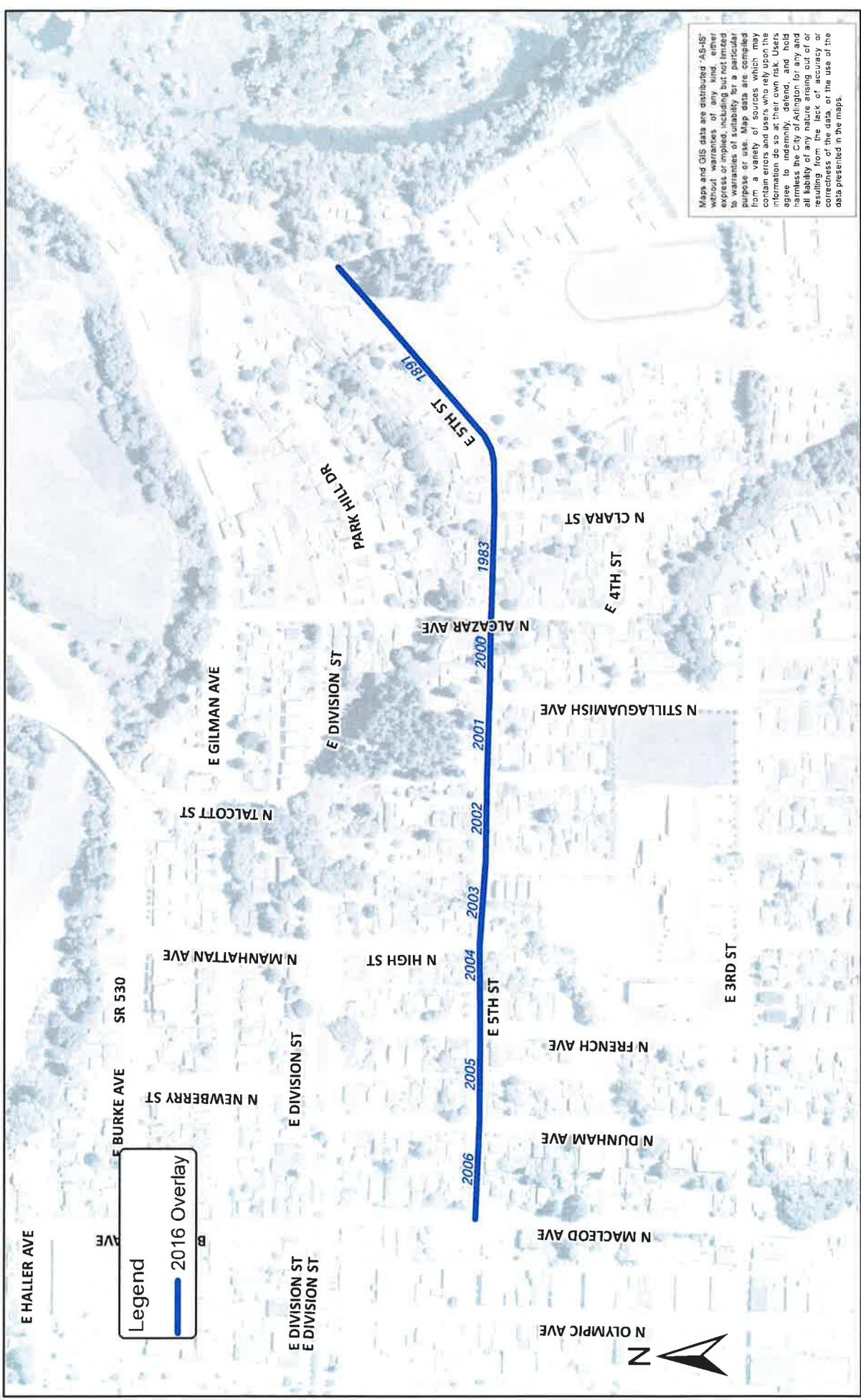


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City of Arlington
**Proposed Pavement Preservation
 Plan for E Highland Dr**

Sheet:	na	Scale:	1 inch = 325 feet
Date:	9/18/2015	File:	E:HighlandAreaPreservation8.5x11_15

SEG ID	NAME	START	END	P.C.I.	WIDTH	LEN	SQYDS
1938	E HIGHLAND DR	S FRENCH ST	S STILLAGUAMISH AVE	39	40	1,216	5,405
2054	E HIGHLAND DR	S COBB ST	S OLYMPIC AVE	72	40	274	1,217
2055	E HIGHLAND DR	S OLYMPIC AVE	S MCLEOD AVE	63	40	308	1,369
2056	E HIGHLAND DR	S MCLEOD AVE	DUNHAM AVE	66	40	314	1,397
2057	E HIGHLAND DR	DUNHAM AVE	S FRENCH AVE	37	40	327	1,451
Total							10,840



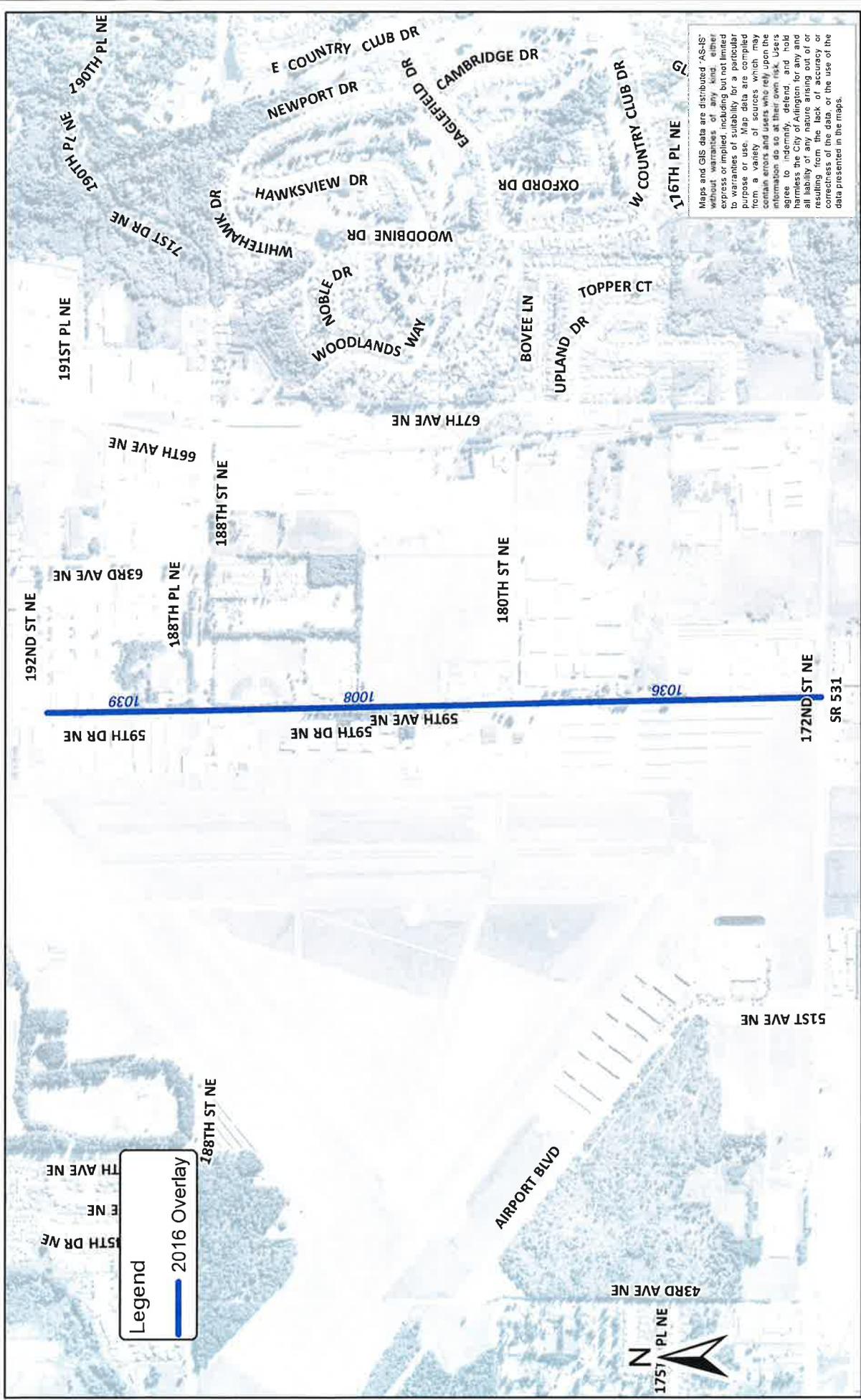
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City of Arlington

Proposed Pavement Preservation Plan for E 5th St.

Sheet:	na	Scale:	1 inch = 425 feet
Date:	9/18/2015	File:	E5thStAreaPreservation8.5x11_15

SEG ID	NAME	START	END	PCI	WIDTH	LEN	SOVDS
1893	E 5TH ST	N ALCAZAR AVE	N CLARA ST	77	40	343	1,524
2000	E 5TH ST	N STILLAGUAMISH AVE	N ALCAZAR AVE	22	40	273	1,212
2001	E 5TH ST	N WASHINGTON AVE	N STILLAGUAMISH AVE	22	40	262	1,166
2002	E 5TH ST	N GIFFORD AVE	N WASHINGTON AVE	39	40	283	1,258
2003	E 5TH ST	N HIGH ST	N GIFFORD AVE	47	40	267	1,185
2004	E 5TH ST	N FRENCH AVE	N HIGH ST	43	40	271	1,205
2005	E 5TH ST	N DUNHAM AVE	N FRENCH AVE	40	40	303	1,347
2006	E 5TH ST	N MCLEOD AVE	N DUNHAM AVE	100	40	316	1,404
1891	E 5TH ST	N CLARA ST	N BECKY AVE	45	40	958	4,258
Total							14,559

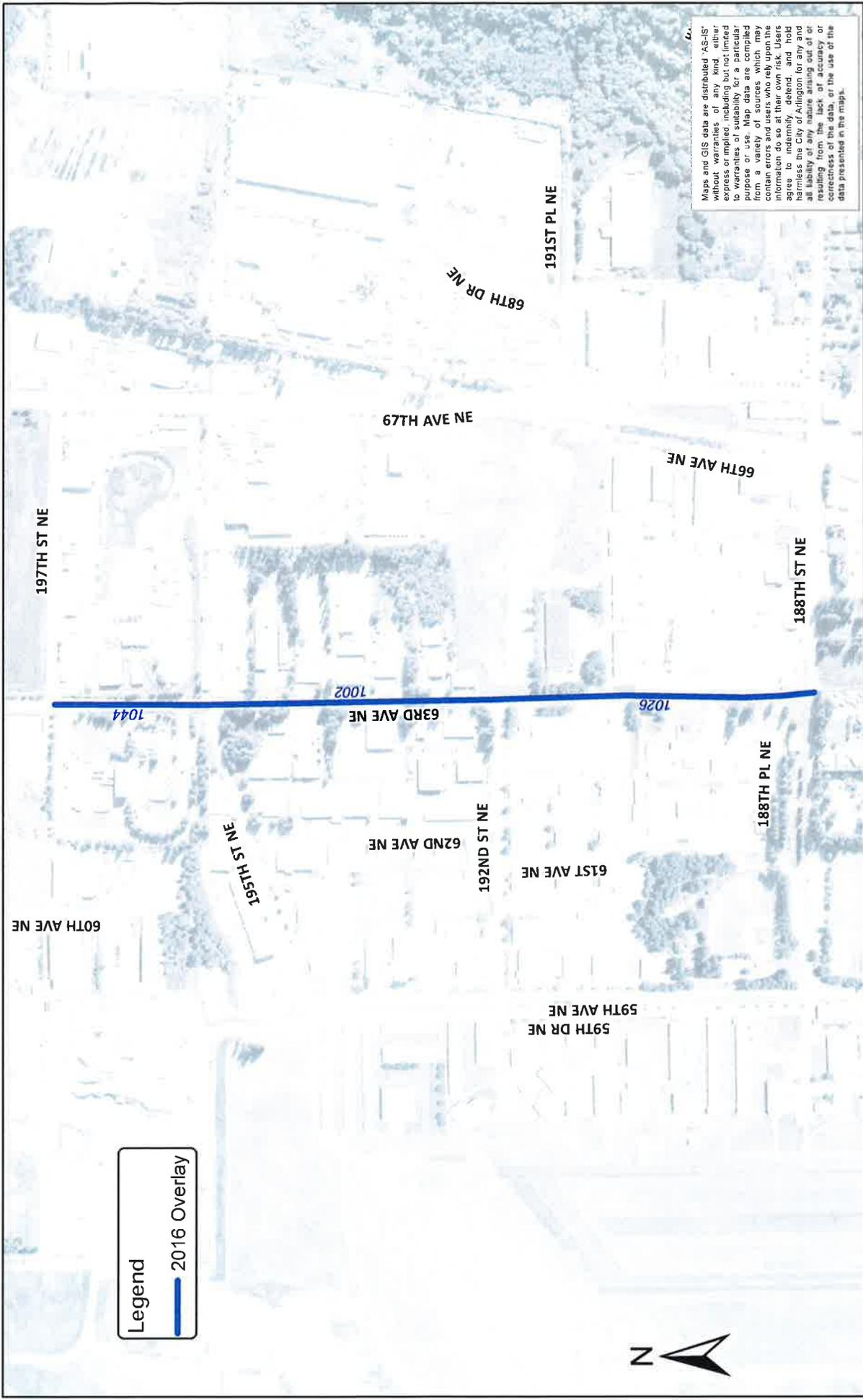


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City of Arlington
**Proposed Pavement Preservation
 Plan for 59th Ave**

Sheet:	na	Scale:	1 inch = 1,125 feet
Date:	9/18/2015	File:	59thAveAreaPreservation8.5x11_15

SEG ID	NAME	START	END	PCI	WIDTH	LEN	SQYDS
1008	59TH AVE NE	188TH ST NE	180TH ST NE	10	25	2,683	7,452
1036	59TH AVE NE	180TH ST NE	172ND ST NE	28	25	2,620	7,278
1039	59TH AVE NE	192ND ST NE	188TH ST NE	50	25	1,346	3,738
Total							18,468



City of Arlington

Proposed Pavement Preservation Plan for 63rd Ave

Sheet:	na	Scale:	1 inch = 575 feet
Date:	9/18/2015	File:	63rdAveAreaPreservation8.5x11_15

SEG ID	NAME	START	END	PCI	WIDTH	LEN	SOYDS
1026	63RD AVE NE	192ND ST NE	188TH ST NE	62	25	1,382	3,838
1002	63RD AVE NE	195TH ST NE	192ND AVE NE	53	25	1,278	3,551
1044	63RD AVE NE	197TH ST NE	195TH ST NE	66	25	657	1,824
Total							9,213