

DRAFT



## Minutes of the Arlington City Council Zoom Meeting

110 East Third Street  
November 2, 2020

**Councilmembers Present:** Mike Hopson, Michele Blythe, Jan Schuette, Marilyn Oertle, Jesica Stickles, Debora Nelson, and Don Vanney.

**Council Members Absent:** None.

**Staff Present:** Mayor Barb Tolbert, Paul Ellis, Marc Hayes, City Attorney Steve Peiffle, Tony Orr and Ashleigh Scott.

**Also Known to be Present:** Mary Chesney and Thirty-Eight (38) YouTube viewers.

Mayor Barb Tolbert called the meeting to order at 7:00 p.m., and the Pledge of Allegiance and roll call followed.

### **APPROVAL OF THE AGENDA**

Mayor Pro Tem Jesica Stickles moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

### **INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS**

None.

### **PROCLAMATIONS**

None.

### **PUBLIC COMMENT**

Mary Chesney, 18416 Noble Drive, expressed concerns with the possible annexation of the Arlington Fire Department to North County Regional Fire Authority. City Administrator Paul Ellis addressed her concerns regarding response times, position availability for current staff, and funding sources.

### **CONSENT AGENDA**

Mayor Pro Tem Jesica Stickles moved and Councilmember Marilyn Oertle seconded the motion to approve the Consent Agenda that was unanimously carried:

1. Minutes of the October 19 and October 26, 2020 Council meetings and October 26, 2020 Audit Exit Conference Minutes.
2. Accounts Payable: Approval of EFT Payments and Claims Checks #101217 through #101308 dated October 20, 2020 through November 2, 2020 for \$2,556,105.96.
3. Resolution Establishing the City as a Public Aircraft Operator.

**PUBLIC HEARINGS**

**Ordinance Adopting the 2021/2022 Biennial Budget**

City Administrator Paul Ellis reviewed the Ordinance adopting the 2021/2022 Biennial Budget.

The public hearing was opened at 7:09 p.m. With no one wishing to speak, the public hearing portion was closed at 7:09 p.m. Council questions were opened at 7:10 p.m. Councilmember Debora Nelson, Marilyn Oertle, Jesica Stickles and Mike Hopson had questions regarding elimination of capital facilities and the impacts, the banked capacity for 2021, how Council may later approve the 1% increase if needed, plans for mid-year in 2021 to fill vacant positions, and public art funding clarifications. With no further comments or questions, the public hearing was closed at 7:21 p.m. Council will take action on this item at the November 16, 2020 Council meeting.

**Resolution Establishing the 2021 General Property Tax Levy**

City Administrator Paul Ellis reviewed the Resolution establishing the 2021 General Property Tax Levy.

The public hearing was opened at 7:21 p.m. With no one wishing to speak, the public hearing portion was closed at 7:22 p.m. Council questions were opened at 7:22 p.m. With no comments or questions from Council, the public hearing was closed at 7:23 p.m. Council will take action on this item at the November 16, 2020 Council meeting.

**Resolution Establishing the 2021 EMS Tax Levy**

City Administrator Paul Ellis reviewed the Resolution establishing the 2021 EMS Tax Levy.

The public hearing was opened at 7:23 p.m. With no one wishing to speak, the public hearing portion was closed at 7:23 p.m. Council questions were opened at 7:23 p.m. With no comments or questions from Council, the public hearing was closed at 7:24 p.m. Council will take action on this item at the November 16, 2020 Council meeting.

**Ordinance Amending Certain Sections of the Arlington Municipal Code Chapter 20.64 Relating to Floodplain Regulations and Declaring an Emergency**

Community and Economic Development Director Marc Hayes requested Council approve the Ordinance amending certain sections of the Arlington Municipal Code (AMC) Chapter 20.64 relating to Floodplain Regulations and Declaring an Emergency.

The public hearing was opened at 7:24 p.m. With no one wishing to speak, the public hearing portion was closed at 7:24 p.m. Council questions were opened at 7:25 p.m. With no comments or questions from Council, the public hearing was closed at 7:25 p.m.

Mayor Pro Tem Jesica Stickles moved and Councilmember Marilyn Oertle seconded the motion to approve the Ordinance amending certain sections of the Arlington Municipal Code (AMC) Chapter 20.64 relating to Floodplain Regulations and Declaring an Emergency, and authorized the Mayor to sign it, subject to final review by the City Attorney.

**NEW BUSINESS**

**Resolution Approving the Regional Fire Authority Planning Document and Annexation**

City Administrator Paul Ellis recommended Council adopt the proposed North County Regional Fire Authority (NCRFA) Plan Amendment and Annexation.

Councilmember Marilyn Oertle moved and Mayor Pro Tem Jesica Stickles seconded the motion to adopt the North County Regional Fire Authority Plan Amendment and resolution of the NCRFA Board, and to approve the annexation to the NCRFA, if approved by the voters. The motion passed 6 to 1, with Councilmember Jan Schuette voting no.

**Interlocal Agreement to Share Costs with North County Regional Fire Authority**

City Administrator Paul Ellis requested Council approve the Interlocal Agreement to share costs with North County Regional Fire Authority.

Councilmember Marilyn Oertle moved and Councilmember Michele Blythe seconded the motion to approve the Interlocal Agreement with North County Regional Fire Authority, and authorized the Mayor to sign it, pending final approval by the City Attorney. The motion passed unanimously.

**Revisions to City Council Rules of Procedure and Code of Ethics**

City Administrator Paul Ellis requested Council approve the revisions to the City Council Rules of Procedure and Code of Ethics.

Mayor Pro Tem Jesica Stickles moved and Debora Nelson seconded the motion to approve the revisions to the City Council Rules of Procedure and Code of Ethics, and authorized the Mayor to sign it, pending final approval by the City Attorney. The motion passed unanimously.

**COMMENTS FROM COUNCILMEMBERS**

None.

**ADMINISTRATOR & STAFF REPORTS**

None.

**MAYOR'S REPORT**

None.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 7:36 p.m.

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Barbara Tolbert, Mayor

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## Minutes of the Arlington City Council Workshop

November 9, 2020

**Councilmembers Present:** Mike Hopson, Marilyn Oertle, Debora Nelson, Don Vanney, Jan Schuette, Jessica Stickles and Michele Blythe.

**Council Members Absent:** None.

**Staff Present:** Mayor Barb Tolbert, Paul Ellis, Sarah Lopez, Bryan Terry, Kristin Garcia, Marc Hayes, City Attorney Steve Peiffle, and Wendy Van Der Meersche.

**Also Known to be Present:** Six YouTube viewers.

Mayor Barb Tolbert called the meeting to order at 7:00 pm, and the Pledge of Allegiance and roll call followed.

### **APPROVAL OF THE AGENDA**

Mayor Pro Tem Jessica Stickles moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

### **INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS**

None.

### **WORKSHOP ITEMS – NO ACTION WAS TAKEN**

#### **Public Art Proposals for 2021**

Community Revitalization Manager Sarah Lopez reviewed public art proposals for 2021 with a slide presentation of proposed projects recommended and those completed in 2020.

The City of Arlington Public Art Application for 2021 funding was open from August 1 to September 14, 2020. Thirteen applications were received, totaling \$99,385. The Public Art Committee and the Parks, Arts, and Recreation Commission recommends funding eight projects in the 2021 budget, totaling \$65,650. Recommended projects: Art discovery guide printing, Airport art pole, Airport Blvd bench, metal banners, Peace Plaza, post card murals, leaping bunnies sculpture, Rock Cradled sculpture.

In accordance with the public art policy, the proposals have been reviewed and recommended by the Public Art Committee on October 14, and Parks, Arts, and Recreation Committee on October 27, 2020. Discussion followed with Ms. Lopez answering Council questions.

**Interlocal Agreement with Snohomish County for IT and GIS Services**

IT Director Bryan Terry reviewed the interlocal agreement renewal with Snohomish County for IT/GIS services.

Snohomish County provides Internet and network access to the Public Safety network at Sno911. In addition, the City also purchases the Imagery Data from Snohomish County for GIS services.

**PUD Easement Request for 63<sup>rd</sup> Avenue NE and 188<sup>th</sup> Street NE**

Community and Economic Development Director Marc Hayes reviewed an easement request from PUD.

Snohomish County Public Utility District No 1 (PUD), is requesting an easement ten feet in width to place a new anchor pole, to accommodate modifications made in the alignment of an existing distribution line. This new pole will be placed within public right of way, located on the west side of 63<sup>rd</sup> Ave. NE and north of 188<sup>th</sup> St. NE. See Exhibit "A".

The PUD requests, from time to time, easement for the placement of electrical infrastructure associated with their distribution and transmission systems. Discussion followed with Mr. Hayes answering Council questions.

**Dedication of Real Property for Public Right of Way – 188<sup>th</sup> Street NE**

Community and Economic Development Director Marc Hayes reviewed the dedication of a strip of real property abutting 188<sup>th</sup> St. NE for public right of way purposes.

Dedication of real property for right of way purposes related to new development typically occurs through the Land Use process pursuant to 20.56.170 AMC. This dedication was a requirement of the SCG 188<sup>th</sup> Street Industrial Park, LLC (SmartCap) development.

**Dedication of Real Property for Public Right of Way – 63<sup>rd</sup> Avenue**

Community and Economic Development Director Marc Hayes reviewed the dedication of a strip of real property for public right of way purposes to construct a portion of 63<sup>rd</sup> Ave. NE.

Dedication of real property for right of way purposes related to new development typically occurs through the Land Use process pursuant to 20.56.170 AMC. This dedication was a requirement of the SCG 188<sup>th</sup> Street Industrial Park, LLC (SmartCap) development. Discussion followed with Mr. Hayes answering Council questions.

**September Financial Report**

Finance Director Kristin Garcia reviewed the September 2020 financial report. Discussion followed with Ms. Garcia answering Council questions.

**ADMINISTRATOR AND STAFF REPORTS**

None.

**MAYOR'S REPORT**

The Mayor stated that she attended the online briefing with the Board of Health and elected officials in Snohomish County on COVID-19 recently. There has been a surge in Snohomish County cases, and Arlington is not immune. She stated she knows everyone is so fatigued and wants to be on the other side, but to remain steadfast and do what you can. Please take precautions.

**COMMENTS FROM COUNCILMEMBERS**

Councilmember Mike Hopson stated that he has been attending online County Council meetings. A topic they have discussed that he would like to see Arlington implement in the future is regarding crisis responders. A mental health worker – behavioral specialist – would work alongside our police. The County's will be funded by the state, and it is in early stages. He wonders if Arlington or other cities will implement this in the future. He would like Arlington to do this.

The Mayor stated there is work being done on a program called Mobile Integrated Health (MIH) with a team from North County Regional Fire Authority (NCRFA). Chief Kraski will be working on a conversion to the Community Paramedic program to focus more on mental health issues. The program has been shared with the County, and they are very intrigued by the model. The case statement is currently being written up. It will involve master social workers who are specialists in mental health, and there will be openings for interns who will receive clinical hours. There will be a referral system in a place after a 911 call is received. This will probably be brought to legislature soon to beta test the program in Arlington and North County.

**COUNCILMEMBER REPORTS**

None.

**PUBLIC COMMENT**

None.

**REVIEW OF CONSENT AGENDA ITEMS FOR NEXT MEETING**

Council discussed and agreed to place the following items on the Consent Agenda for the November 16, 2020 Council meeting:

2. Interlocal Agreement with Snohomish County for IT and GIS Services
3. PUD Easement Request for 63<sup>rd</sup> Avenue NE and 188<sup>th</sup> Street NE
4. Dedication of Real Property for Public Right of Way – 188<sup>th</sup> Street NE
5. Dedication of Real Property for Public Right of Way – 63<sup>rd</sup> Avenue

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 7:44 p.m.

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Barbara Tolbert, Mayor