RESOLUTION NO. 2020–014

A RESOLUTION REPLACING RESOLUTION NO. 2020-001,
AND ADOPTING A REVISED FEE SCHEDULE

WHEREAS, the City Council, through ordinance, has adopted regulations requiring certain actions and services; and,

WHEREAS, these various ordinances set forth that fees shall be set by resolution; and,

WHEREAS, the cost of providing these various services consistent with applicable codes, regulations, and policies periodically increase or decrease, or certain services or practices are discontinued and fees are no longer needed; and,

WHEREAS, it is the intent of the City of Arlington to charge appropriate fees and charges that are consistent with the services provided and to cover the public cost of providing these various services so that the public is not subsidizing individual benefits derived therefrom;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARLINGTON AS FOLLOWS:

The following rates, fees, and charges for various services provided, actions performed, or items sold by the city and/or its contract service providers, and fines levied against code violators, are hereby adopted:

Section 1. Fees and Charges—General.

1.1 **Fees.** Fees are intended to cover the normal, recurring costs associated with providing a given service. Fees are non-refundable.

1.2 **Prices.** In some instances, the City provides certain goods and merchandise for sale. Prices for these goods may be included in this resolution.

1.3 **Payment Due.** Fees are due at the time the action is requested (e.g., at time of application) or occurs (e.g., prior to a specific action). An applicant may pay all fees of a multi-phased project in advance; however, doing so does not vest applicable fees due. Fees due are those in effect at the time the specific action or phase of an action is requested or occurs.

1.4 **Waivers.** Upon petition by the applicant, the City Council may waive any of the fees, or portions thereof, for any non-profit organization or government agency.

Section 2. Land Use Fees. Fees for various services, actions, and permits regarding land use, as per AMC Title 20 Land Use Code, shall be as listed in Table 2: Land Use Fees

Table 2: Land Use Fees

Action	Fee ($)
Land Use Permits	
Zoning Permit	2,300.00
Special Use Permit	3,400.00 plus actual cost of Hearing Examiner (if req'd)
Conditional Use Permit	4,000.00 plus actual cost of Hearing Examiner
Administrative Conditional Use Permit Temporary / Seasonal Event Homeless Encampment	 125.00 500.00
Development Agreement	
Associated with Land Use Actions	1,100.00 plus additional costs if accrued
Not Associated with Land Use Actions	2,400.00 plus additional costs if accrued
Preliminary Plats	
Conditional Use Permit for a Long Plat or Unit Lot Subdivision	7,000.00 plus actual cost of Hearing Examiner and consultant
Zoning Permit for a Short Plat or Unit Lot Subdivision	3,100.00 plus actual cost of consultant
Final Plats	
Long Plat or Unit Lot Subdivision	3,400.00
Short Plat or Unit Lot Subdivision	2,000.00
Binding Site Plans	
Conditional Use Permit for Binding Site Plans ≥ 10 lots	7,000.00 plus actual cost of Hearing Examiner and consultant
Zoning Permit for Binding Site Plans ≤ 9 lots	3,100.00 plus actual cost of consultant
Text and/or Design Deviation	750.00
Lot Line Adjustment or Changes to Number of Lots	1,400.00 plus actual cost of consultant
Master Plan	12,500.00 plus actual cost of consultant
Design Review	
Administrative	300.00
Design Review Board	450.00
Mixed Use Development	
Binding Site Plan	7,000.00 plus actual cost of consultant
Conditional Use Permit	4,000.00 plus actual cost of Hearing Examiner
Special Use Permit	3,400.00 plus actual cost of Hearing Examiner (if req'd)
Zoning Permit	2,300.00
Forest Practices Permits	
Permit Review	450.00

Action	Fee ($)
Forest Practices Permit Application Fee	125.00 plus 125.00 per acre
Review Fee for Conversion Option Harvest Plan Approval	125.00 plus 125.00 per acre
Review Fee To Lift Moratorium	300.00
Inspection Fee	150.00 per hour plus 125.00per acre
Tree mitigation in-lieu fee (number of trees removed x3), total trees	32.50 per tree
Appeals	
To City Council	250.00
To Planning Commission	250.00
To Hearing Examiner	600.00 plus actual cost of Hearing Examiner
To Shoreline Hearings Board	600.00
Reconsideration of Decision by:	
Community Development Director and/or a designee	100.00
Planning Commission	150.00
Hearing Examiner	250.00 plus actual cost of Hearing Examiner
City Council	150.00
Permit Extension	
Extension	200.00
Resubmittal Extension	125.00
Amendment to or Modification of Permit	
Insignificant Design Deviations	60.00
Minor Amendment	325.00
Major Amendment	1,100.00 plus actual cost of Hearing Examiner (if required)
Boundary Line Adjustment	
Boundary Line Adjustment / Lot Line Elimination	1,700.00 plus actual cost of consultant
Land Use Ordinance Amendment	
Amendment to Text of Land Use Ordinance	750.00
Amendment to Zoning Map (rezone) < 5 acres > or = 5 acres	 1,200.00 2,000.00
Comprehensive Plan Amendment	
Minor Amendment (annual cycle)	1,500.00
Major Amendment (5-year cycle)	2,200.00
Annexations	
Submission of 10% Petition	150.00
Submission of 60% Petition	1,100.00
If it goes to BRB hearing	800.00

Action	Fee ($)
Shoreline Development Permit (SDP)	
SDP in conjunction with a Land Use Permit	550.00
SDP not in conjunction with a Land Use Permit	1,100.00
Variance	
Administrative	700.00
If it goes to hearing (fee in addition to that paid for Admin. Decision)	1,300.00 plus actual cost of Hearing Examiner
Miscellaneous Actions/Items	
General Information Meeting	
First two meetings	0.00
Subsequent meetings	350.00 per meeting
SEPA Review (note: review of checklist included within Land Use Permit fee)	
SEPA Only (no land use permit required)	550.00
Environmental Impact Statement (EIS)	1,100.00 plus actual cost of consultant
Deferral of Impact Fee	
Application	200.00
Request of Utility Services Outside City Limits	
Utility Extension Agreement - Single-Family Residence/Duplex	225.00
Utility Extension Agreement - Other Development	650.00
Property Tax Exemption Certificate	
Processing Fee	500.00
Recording	
Recording Fees / Conformed Copies	Actual cost paid directly to the Snohomish County Auditor
Processing / Technology Fee	
Added to all Land Use, Civil, Utility, & Building Permits	25.00
Credit Card Processing Surcharge	3% of actual cost

Section 3. Public Works Fees. Fees for various services, actions and permits shall be as listed in Tables 3-1: Review Fees, 3-2: Grading Plan Review Fees, 3-3: Grading Permit Fees, and 3-4: Public Works Labor and Equipment Charges.

Table 3-1: Review Fees

Action	Fee ($)
Civil Review	6% E.E.C.C. [1] with a minimum charge of 1,600.00
Administrative Review Fee	250.00 each
Miscellaneous Engineering Fee	550.00 each
As-Built Review Fee	Included in the site civil review fee
Final Plat Review Fee	Included in the site civil review fee
Inspection Fee	150.00 per hour, ½ hour minimum
Outside Consultant Review Fee	Actual cost
Simple Site Plan Review	275.00 per lot

Action	Fee ($)
Right of Way	6% E.E.C.C.[1]or maximum 1,100.00 with a minimum charge of 125.00 plus inspection fees
Right of Way Vacation	1,100.00
Miscellaneous Staff Time	150.00 per hour per person, ½ hour minimum
Engineering Meetings-after 2 hours	350.00 per meeting
Water and Sewer Availability Certificate	SFR 50.00 Non-SRF 125.00
Recovery Contract	1,100.00 plus actual cost
Significant tree replacement mitigation (3:1 ratio)	150.00 per tree[2]

Table 3-2: Grading Plan Review Fees

Action	Fee ($)
50 cubic yards or less	100.00
51 to 100 cubic yards	120.00

[1]**E.E.C.C Engineer's Estimated Cost of Construction**-Includes labor, equipment, material, overhead and profit. Prices shall be from RS Means (latest edition) data adjusted for the Snohomish County area or from local sources if not included in the RS Means database.

* Simple Site Plan Review - No water or sewer extension - Single family residence with maximum of 2 lots.
* Additional plan review applies when there is a change, addition or revision to the plan.
* Additional plan review fees will be charged at any point in the project when more than 2 reviews are required.
* Inspection Fee - commercial and residential plats (storm drainage, landscape, right-of-way and bond inspections).
* Outside Consultant Review Fee.
* Water & Sewer Availability Certificate Fee.
* Engineering Meetings (first 2 hours are no charge).
* Miscellaneous engineering fee - traffic and storm water report/design reviewed in-house.

[2]AMC 20.76.120(c)
[2]AMC 20.76.120(c)

101 to 1,000 cubic yards	160.00
1,001 to 10,000 cubic yards First 1,000 cubic yards Plus - for each additional 10,000 yards or fraction thereof	 200.00
10,001 to 100,000 cubic yards For the first 10,000 cubic yards Plus - for each additional 10,000 cubic yards or fraction thereof	 300.00 40.00
100,001 to 200,000 cubic yards For the first 100,00 cubic yards Plus – for each additional 10,000 cubic yards or fraction thereof	 400.00 60.00
200,001 cubic yards or more For the first 200,000 cubic yards Plus - for each additional 10,000 cubic yards or fraction thereof	 500.00 100.00
Other Fees: Additional plan review required by changes, additions or revisions to approved plans.	New plan review fee

Table 3-3: Grading Permit Fees

Action	**Fee ($)**
Base Permit Fee	100.00
50 cubic yards or less	120.00
51 to 100 cubic yards	160.00
101 to 1,000 cubic yards First 100 cubic yards Plus – for each additional 100 cubic yards or fraction thereof	 200.00 20.00
1,001 to 10,000 cubic yards For the first 1,000 cubic yards Plus - for each additional 1,000 cubic yards or fraction thereof	 300.00 40.00
10,001 to 100,000 cubic yards For the first 10,000 cubic yards Plus - for each additional 10,000 cubic yards or fraction thereof	 500.00 60.00
100,001 or more cubic yards or more For the first 100,000 cubic yards Plus - for each additional 10,000 cubic yards or fraction thereof	 600.00 50.00

Table 3-4: Public Works Labor and Equipment Charges

A. Services and work included in the below schedule will be charged a 15% administrative/overhead fee for accounting, billing and general City administrative costs.

B. All work or services not included in the below schedule must be mutually agreed upon prior to the commencement of work.

C. Equipment and machinery that is not explicitly included in the below schedule will be charged at the rate set forth in the most current Rental Rate Blue Book for Construction Equipment ("Blue Book"). If the equipment or machinery rate is not available in the Blue Book, the City will determine an appropriate fee or rate based on the original cost of the asset plus operating and maintenance cost and/or comparable rates charged by other organizations.

Item	Fee ($)	
Labor	**Rate**	**Cost**
Lead Maintenance Worker	Hourly	60.00
Sr. Maintenance Worker	Hourly	55.00
Maintenance Worker	Hourly	50.00
Administrative Staff	Hourly	50.00
Equipment	**Rate**	**Cost**
Pick-up Truck	Hourly	15.00
Dump Truck	Hourly	75.00
Back-hoe	Hourly	55.00
Vactor-Jetter Truck	Hourly	105.00
Snow Plow	Hourly	75.00
Street Sweeper	Hourly	55.00

Section 4. Building, Plumbing, Mechanical, Fire Permit and Plan Review Fees.

For determining the value of a structure, the most current Building Valuation Data as published by the International Code Council, is adopted by reference. Fees shall be as listed in Tables 4-1: Building Permit Fees, 4-2: Building Plan Fees, 4-3: Miscellaneous Building Permit Fees and 4-4: Miscellaneous Building Inspection & Plan Review Fees.

Table 4-1: Building Permit Fees

Total Valuation($)	2020	Fee Calculation ($)
1.00 – 500.00	34.00	0.00 to 500.00
501.00 –	34.00	For the first 500.00

2,000.00	4.57	PLUS for each additional 100.00, or fraction thereof, to and including 2,000.00
2001.00 – 25,000.00	102.55 21.03	For the first 2,000.00 PLUS for each additional 1,000.00, or fraction thereof, to and including 25,000.00
25,001.00 – 50,000.00	586.24 15.24	For the first 25,000.00 PLUS for each additional 1,000.00, or fraction thereof, to and including 50,000.00
50,001.00 – 100,000.00	967.24 10.61	For the first 50,000 PLUS for each additional 1,000.00, or fraction thereof to and including 100,000.00
100,001.00 – 500,000.00	1,497.74 8.41	For the first 100,000 PLUS for each additional 1,000.00, or fraction thereof, to and including 500,000.00
500,001.00 – 1,000,000.00	4,861.74	For the first 500,000.00 PLUS for each additional 1,000.00 or fraction thereof
1,000,001.00 and up	8,456.74 5.49	For the first 1,000,000.00 PLUS for each additional 1,000.00, or fraction thereof

Table 4-2: Building Plan Review Fees

Total Valuation($)	**2020**
All valuations	65% of Building Permit Fee

Table 4-3: Miscellaneous Building Permit Fees

Action	Fee ($)
Demolitions	100.00 + Inspection fee
Espresso Stands (portable and stand-alone)	250.00 + Inspection fee
Fences Over 6 feet in height	100.00 plan review + Inspection fee
Fuel Tank Underground Installation	500.00
Fuel Tank Underground Removal	500.00
Fuel Tank LPG Installation	100.00
Marijuana Extraction	Table 4.1 & 4.2
Minimum Housing Inspection	75.00
Mobile Homes Installation	500.00
Modular Offices Installation	500.00
Moved Buildings	100.00
Re-roofing Permit – Residential	75.00
Re-roofing Permit – Commercial	100.00 plan review; permit fee, Table 4.1
Retaining walls (permit not required under four (4) feet	100.00 or IBC valuation, whichever is greater
Signs Permits	Permit Fee Only, Table 4.1; minimum 100.00
Swimming Pool or Spa	Table 4.1 & 4.2

Fee per each pool or spa; private or public	
Washington State Surcharge RCW 19.27.085	
Residential Building Permits	6.50
Each Additional Residential Unit	(This does not apply to the first unit) 2.00

Table 4-4: Miscellaneous Building Inspection & Plan Review Fees

Action	Fee ($)
Inspections outside of normal business hours	150.00 per hour[3] (minimum charge 1 hour)
Re-inspection fees (includes two inspections)	75.00 per hour[4]
Inspection for which no fee is specifically indicated	75.00 per hour[4] (minimum charge 1 hour)
For use of outside consultants for plan review and inspections, or both.	Actual costs[4]
Stop work order (working without permit)[5]	Double permit fees or 500.00, whichever is less
Revise site plan after plan review completed	100.00
Revise building plans during plan review	
<50% review completion	75.00
>50% review completion	New plan review fee
Revised building plans after issuance of permit	New plan review fee

4.2 Plumbing Permit and Plan Fees. Plumbing fees shall be as listed in Table 4-5: Plumbing Permit Fees and Table 4-6: Plumbing Plan Review Fees.

Table 4-5: Plumbing Permit Fees

PLUMBING PERMIT FEES (per unit)	
Commercial plumbing permits are required to submit line drawings. A plan review fee of 65% per Table 4-6 for plumbing permits will be assessed at time of submittal. Includes two (2) inspections with permit.	
Residential plumbing permits will be assessed a base fee, unit fee, and inspection fee.	
Additional Plan Review fees	$ 75.00
Alteration/repair piping	$ 15.00
Backflow Assembly	$25.00
Base Plumbing Fee	$ 25.00
Bath/Shower Combo	$ 15.00
Building Main Waste	$ 25.00
Clothes Washer	$ 15.00
Dishwasher	$ 15.00
Drinking Fountain	$ 15.00
Floor Drains	$ 15.00

[3] The total hourly cost to the City, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages, and benefits of the employees involved.

[4] Actual costs include administrative and overhead costs.

[5] Stop work order (SWO): failure to obtain a valid permit

PLUMBING PERMIT FEES (per unit)	
Grease Interceptor	$ 75.00
Grease Trap	$ 25.00
Hose Bibb	$ 15.00
Icemaker/Refrigerator	$ 15.00
Irrigation – per meter	$ 25.00
Kitchen Sink & Disposal	$ 15.00
Laundry Tray	$ 15.00
Lavatory	$ 15.00
Med Gas Piping ≤ 5 inlets/outlets	$ 60.00
Med Gas Piping > 5 inlets/outlets (plus ≤ 5 inlets/outlets)	$ 5.00
Miscellaneous – regulated by plumbing code, not otherwise specified	$ 15.00
Pretreatment Interceptor	$ 15.00
Re-inspection Fee (all)	$ 75.00
Roof Drains	$ 15.00
Shower (only)	$ 15.00
Sink (bar, service, etc.)	$ 15.00
Toilets	$ 15.00
Urinal	$ 15.00
Vacuum Breakers	$ 25.00
Water Heater	$ 25.00
Water Heater - Tankless	$ 25.00

Table 4-6: Plumbing Plan Review Fees

PLUMBING PLAN REVIEW FEES	
Total Valuation($)	**2020**
All valuations	65% of Building Permit Fee (see Table 4-2)

4.3 Mechanical Permit Fees. Mechanical permit fees shall be as listed in Table 4-7: Mechanical Permit Fees and Table 4-8: Mechanical Plan Review Fees.

Table 4-7: Mechanical Permit Fees

MECHANICAL PERMIT FEES (per unit)	
Commercial mechanical permits are required to submit line drawings. A plan review fee of 65% per Table 4-8 for mechanical permits will be assessed at time of submittal. Includes two (2) inspections with permit.	
Residential mechanical permits will be assessed a base fee, unit fee and inspection fee.	
Additional Plan Review fees	$ 75.00
Air Cond. Unit ≤100Btu/h	$ 15.00
Air Cond. Unit >100Btu/h	$ 25.00
Air Cond. Unit >500Btu/hp	$ 50.00
Air Handling Units	$ 15.00
Base Mechanical Fee	$ 25.00
Boiler <100Btu/h >3hp	$ 15.00
Boiler >1 million Btu/h<50hp	$ 25.00
Boiler >1.5 million Btu/h<50hp	$ 50.00
Boiler >100Btu/h 3-15hp	$ 15.00
Boiler >500Btu/h 15-30hp	$ 25.00
Commercial Hoods -Type I / II	$ 25/50
Diffusers	$ 15.00
Dryer Ducting	$ 15.00
Ductwork (drawings required)	$ 25.00
Evaporative Coolers	$ 15.00
Exhaust/Ventilation Fans	$ 15.00
Fireplace/Insert/Stove	$ 15.00
Forced Air Heat ≤100 Btu/h	$ 15.00
Forced Air Heat >100 Btu/h	$ 25.00
Gas Clothes Dryer	$ 15.00
Gas Fired AC ≤100 Btu/h	$ 15.00
Gas Fired AC >100 Btu/h	$ 25.00
Gas Fired AC > 500 Btu/h	$ 50.00
Gas Piping ≤ 5 units	$ 15.00
Gas Piping > 5 units (plus <5 units)	$ 2.00
Heat Exchangers	$ 15.00
Heat Pump-Condensing Unit	$ 25.00
Hot Water Heat Coils	$ 15.00
Miscellaneous Appliance - regulated by mechanical code, not otherwise specified	$ 15.00
Pkg. Units ≤100btu/>100btu	$ 25/50
Range/Cook top-Gas Fired	$ 15.00
Refrigeration Unit ≤100Btu/h	$ 15.00
Refrigeration Unit >100Btu/h	$ 25.00

MECHANICAL PERMIT FEES (per unit)	
Commercial mechanical permits are required to submit line drawings. A plan review fee of 65% per Table 4-8 for mechanical permits will be assessed at time of submittal. Includes two (2) inspections with permit.	
Residential mechanical permits will be assessed a base fee, unit fee and inspection fee.	
Refrigeration. Unit >500Btu/h	$ 50.00
Re-inspection fee (all)	$ 75.00
Residential Range Hood	$ 15.00
Unit Heaters ≤ 100 Btu/h	$ 15.00
Unit Heaters >100 Btu/h	$ 25.00
VAV Boxes (Variable Air Volume, part of air conditioning system)	$ 10.00
Wall Heaters - Gas Fired	$ 25.00
Water Heater-Gas Fired	$ 25.00

Table 4-8: Mechanical Plan Review Fees

MECHANICAL PLAN REVIEW FEES	
Total Valuation($)	**2020**
All valuations	65% of Building Permit Fee (see Table 4-2)

4.4 Fire Permit and Plan Review Fees. Fire Permit Fees shall be as listed in Table 4-9: Fire Permit Fees Table 4-10: Fire Plan Review Fees.

Table 4-9: Fire Permit Fees

FIRE SPRINKLER SYSTEMS (105.7.1, 105.7.4, 105.7.11)	
TENANT IMPROVEMENT OR SYSTEM MODIFICAITON (NFPA 13/13R)	
Number of Sprinklers or Devices**	**Fee**
1 to 2	$ 75.00
3 to 5	$125.00
6 to 10	$175.00
11 to 20	$225.00
21 to 40	$300.00
41 to 100	$375.00
101 to 200	$475.00
201 to 300	$575.00
>300	$600.00 plus $50.00 per 100 additional devices
For Hydraulically designed systems multiply the fees above by 2.	
NEW COMMERCIAL SYSTEM (NFPA 13/13R)	

Number of Sprinklers or Devices**	Fee
1 to 100	$375.00
101 to 200	$475.00
201 to 300	$600.00
>300	$625.00 plus $50.00 per 100 additional devices
RESIDENTIAL (NFPA 13D)	
Number of Sprinklers or Devices**	**Fee***
1 to 10	$175.00
11 to 25	$225.00
26+	$275.00
*NFPA 13D SYSTEM INSTALLED - NOT REQUIRED – fee reduced 50%	
HOOD SUPPRESSION SYSTEM	
Type of System	**Fee**
Pre-Engineered	$200.00
Custom Engineered	$275.00
STANDPIPE SYSTEM	
Type of Standpipe	**Fee**
Class I – new or existing	$150.00
Class II - new or existing	$150.00
Fire Pump	$300.00 each, maximum $600.00
PHASED INSTALLATION	
Additional	**Fee**
Additional Hydrostatic Pressure Test (1 test included per permit)	$150.00
Additional Cover Inspection (1 cover inspection included per permit)	$75.00
** Devices include separate individual portions of a Fire Sprinkler System such as: Sprinklers, Risers, Valves, Pull Stations, Beam Detectors and other such devices. **(Each piece is one device)**	
SPRAY BOOTHS (105.7) & INDUSTRIAL OVENS (105.7.7)	
Spray Booths	**Fee**
Pre-Engineered w/documents	$150.00
Site-built or used w/o documents	$250.00
Industrial Oven	$250.00
NOTE: SEPARATE SPRINKLER PERMIT REQUIRED	

FIRE ALARM SYSTEM - NFPA 72 (105.7.3)	
TENANT IMPROVEMENT OR SYSTEM MODIFICATION	
Number of Devices*	**Fee**
1 to 2	$75.00
3 to 5	$125.00
6 to 10	$175.00
11 to 20	$225.00
21 to 40	$300.00
41 to 100	$375.00
101 to 200	$475.00
>200	$500.00 plus $50.00 per 100 additional devices
NEW COMMERCIAL SYSTEM	
Number of Devices*	**Fee**
1 to 100	$350.00
101 to 200	$475.00
>200	$500.00 plus $50.00 per 100 additional devices
NOTE: In additional to **device*** fees shown, the following fees also apply:	
FACP AND/OR TRANSMITTER	
New	$200.00
Replace	$125.00
NOTE: All Central Station Monitoring must be UL or FM listed.	
***Devices** include separate individual portions of a Fire Alarm System such as: Initiating Devices, Notification Appliances, Flow Switches, Supervisory Switches, Magnetic Door Hold-Open Devices, Remote Annunciators, Pull Stations, Beam Detectors and other such devices. **(Each piece is one device)**	

Table 4-10: Fire Plan Review Fees

Total Valuation	Fee ($)
<5,000.00	100.00
$5,000.00 and over	Table 4-2 valuation

Section 5. Fire Department Life-Safety Inspection Fees. Fees for re-inspections for life-safety issues conducted by the Fire Department shall be as listed in Table 5: Fire Department Life-Safety Inspection Fees.

Table 5: Fire Department Life-Safety Inspection Fees

Action	Fee ($)
Life / Safety Inspections of Businesses	
Initial Inspection	0.00
First re-inspection for corrections	0.00
Second re-inspection for corrections	100.00
Third re-inspection for corrections	150.00
Additional inspections to complete life/safety corrections and attain compliance	250.00
Fireworks Stand Inspection	50.00

Section 6. Fees for the Use of City Owned Facilities. Fees for various services, actions, and permits regarding use of City owned facilities shall be as listed in Table 6: Fees for the Use of City Owned Facilities.

Table 6: Fees for the Use of City Owned Facilities

Permit for Non-Construction use of Right of Way per AMC Chapter 12.50	
Application fee	$ 65.00
Lease rate or charge	Charge per square foot (annual)
Commercial zones including, but not limited to, GC, HC, NC	$.45
Business zones including, but not limited to,OTBD-1, OTBD-2, OTBD-3	$.40
Appeals fee per AMC 12.50.130	$600.00 plus cost of hearing examiner

Hadley Hall at the Arlington Community Youth Center, Stillaguamish Conference Room* at Public Works Administration (154 W. Cox).
***This facility does NOT have a kitchen facility available for use.**
Room usage fees for community youth related activities and Neighborhood Watch meetings may be waived.

Use/Activity	Fee ($)
Without Kitchen	
One to three hours	15.00 per hour

Over three hours	75.00
With Kitchen	
One to three hours	20.00 per hour
Over three hours	125.00
Athletic Fields	
Field Use	$10.00 per hour
Lighting	$3.00 per 1.5 hours
Community Garden	
4 X 20 foot bed	$20.00 per season
4 X 8 foot bed	$15.00 per season
2 X 8 foot bed	$10.00 per season

Section 7. Appeal Fees for Violations and Abatement. Fees for various services and actions regarding violations and abatement as per Chapter 11.01 of the Arlington Municipal Code shall be as listed in Table 7: Appeal Fees for Violations and Abatement.

Table 7: Appeal Fees for Violations and Abatement

Action	Fee ($)
Appeals	
To Hearing Examiner	582.00 plus actual cost of Hearing Examiner
Fines	
Forest Practice Violation Fine	317.00

Section 8. Licensing Fees. Licensing fees for various licenses issued under various sections of the Arlington Municipal Code shall be as listed in Table 8:- Licensing Fees.

Table 8: Licensing Fees

License/Activity	Fee ($)
New application / renewal business license under AMC Chapter 5.28	60.00
Late payment penalty for business license under AMC Chapter 5.28	120.00
For new applications applied for between October 1st through December 31st	45.00
For new applications applied for between January 1st through March 31st	30.00
For new applications applied for April 1st through June 30th (Note: $15 for the remainder of the current business license year and $60 for the new business license year for a total of $75, making the business license valid thru June 30th of the following year.)	75.00
Peddlers & Solicitors License under AMC Chapter 5.04	25.00
Vehicles for Hire License under AMC Chapter 5.12	

- First vehicle - Each vehicle thereafter	35.00 15.00
Cabaret License under AMC Chapter 5.16 (annual)	75.00

Section 9. EMS Fees and Charges.

9.1 **Fees and Mileage Charges Established**. For purposes of AMC Chapter 3.06, fees and mileage for EMS services shall be set as set forth in Table 9: Emergency Medical Services Rates and Charges.

9.2 Beginning on January 1, 2021, the rates set forth for the year 2020 shall be increased annually effective January 1 of each succeeding year by the June reported percentage increase of the Consumer Price Index (CPI) for the Seattle-Tacoma-Bremerton area for All Urban Consumers, or other measure commonly used by the city should it change; provided, however, that notwithstanding any reduction in the CPI, rates shall not decrease.

9.3 **EMS Transport Fees.** In accordance with the requirements of 42 Code of Federal Regulations (CFR) Parts 410 and 414, which provides that Medicare fees and charges shall apply to Medicare recipients;

A. Unmet (excess fee) Part B Deductible and Part B coinsurance amounts. In accordance with the provisions of 42 CFR Parts 410 and 414, the City shall bill the patient for any unmet or excess fee to the extent authorized by federal law.

B. Inability to Pay Excess Fee. Individuals who are on fixed or low incomes or do not have the ability to pay the differential because of financial difficulties may submit a request to waive the differential to the City with supporting documentation of the inability to pay.

Table 9: Emergency Medical Services Rates and Charges

Service	2018 Rate ($)	2020 Rate ($)
BLS Non-emergent	775.00	800.57
BLS Emergent	775.00	800.57
ALS 1	1,150.00	1,187.95
ALS 2	1,225.00	1,265.42
ALS Response Fee	291.33	300.94
Mileage (all categories)	20.00 per mile	20.66 per mile

Section 10. Dog Licensing Fees.

10.1 Fees for dog licenses as called for in Arlington Municipal Code Chapter 8.09 shall be listed in Table 10: Dog Licensing Fees

10.2 Per RCW 49.60.380, the City of Arlington shall honor a request by a blind person or hearing impaired person not to be charged a fee to license his or her guide dog, or a request by a physically disabled person not to be charged a fee to license his or her service animal.

10.3 All dogs require proof of current Rabies vaccination to be licensed.

Table 10: Dog Licensing Fees

License	Annual Fee ($)
Dog – unaltered (annual tag)	40.00
Dog – altered (lifetime tag)	20.00
Dog –altered (senior citizen owner – lifetime tag)	10.00
Replacement Tag fee	5.00

Section 11. Fees for Police Services. Fees for various services, actions, and permits for police services shall be as listed in Table 11: Fees for Police Services.

Table 11: Fees for Police Services

Action / Service / License	Fee ($)
Fingerprinting	20.00
Concealed Weapons Permits: 1. New permit 2. Permit Renewal 3. Lost or stolen permit 4. Late renewal of permit	All charges per RCW 9.41.070
Lamination of Concealed Weapons Permit	4.25
Anti-Harassment Order Service (Includes service, return of service, mileage & fuel costs)	80.00
Fine for Parking:	
1. Fine for parking as described in Arlington Municipal Code 10.54.060, Prohibited Parking	50.00
2. Fine if paid within 24 hours of issuance	25.00
3. Fine if not paid within 15 days of issuance	100.00

Section 12. Fees for Duplication of Public Records.

12.1 Fees for various services and actions for duplication of public records shall be consistent with the provisions of RCW 42.56.120 and listed in Table 12: Fees for Public Records Services.

12.2 The City of Arlington finds that calculating the actual costs of scanning per page in order to fulfill a public records request would be unduly burdensome for the following reasons:

(a) The City employs over 120 employees. Because all City employees contribute to the production of public records requests and all employees earn different salaries or rates of pay, the public records officer would have to be privy to salaries of all employees in order to calculate the invoice;

(b) Employees supplying scanned records to the public records officer would be required to track time spent, thereby creating a burden for those employees without work stations as well as additional work not assigned in many employees' job descriptions and or union contracts;

(c) The City's public records officer would be required to maintain a record of all employees who contribute to each part of a public record request and potentially charge different amounts for multiple scanned pages;

(d) The City uses more than seven document scanning machines with different costs and lease agreement fees which change from time to time. The cost of supplies for the City's various scanning machines is subject to change based on current market rates. Calculating the portion of the machines and supplies used toward scanning public records would require knowledge of the cost of supplies and an in-depth analysis of timing and application multiplied by each contributing employee's hourly rate of pay; and

(e) The response time to a public records request may be delayed in order to calculate scanning costs and create an invoice with different rates of scanning charges.

Table 12: Fees for Public Records Services

Action / Service	Fee ($)
In house copying of City documents for the public	0.15 per page
In house copying of City documents to PDF when original document is not in electronic format	0.10 per page
Provision of files or attachments and provided by electronic delivery	0.05 per 4 files or attachments
Electronic records transmission	0.10 per gigabyte (GB)
Storage media (USB, CD), container, envelope, and postage delivery charge	Actual cost
Duplication of documents and other media printed by outside party	Actual cost to reproduce

Section 13. Fees for Franchise Applications. Pursuant to AMC Title 21, fees for various services and actions for franchise applications shall be listed in Table 13: Fees for Franchise Applications.

Table 13: Fees for Franchise Applications

Action / Service	Fee ($)
Franchise Application Fee	$1,000
Legal Review of Franchise Application	Actual costs

Section 14. Fees for GIS Services. Fees for various services and actions for GIS shall be listed in Table 14: Fees for GIS Products

Table 14: Fees for GIS Products

Action / Service	Fee ($)
Zoning and Land Use Maps	10.00
11x17	5.00
2x3	13.00
3x3	19.00
3x4	25.00
Map CD	26.00
Data CDs/FTP	26.00 per client
Hourly Rate for Custom Work	127.00 per hour, ½ hour minimum
Laminating	3.00/sq ft
Shipping	Actual Cost of container and postage

Section 15. Finance Department Services Fees for various services, actions, and permits for finance services shall be as listed in Table 15: Fees for Finance Department Services.

Table 15: Fees for Finance Services

Action / Service	Fee ($)
Non-Sufficient Funds – Dishonored or disallowed draft or check	$35.00
Establishing a new utility account	$18.00
Reactivating an existing utility account	$18.00
Shut off processing fee	$50.00

Section 16. Repeal of Previous Fee Resolution. Resolution 2020-01 is hereby repealed.

Section 17. Effective Date. This resolution will become effective immediately upon passage.

PASSED by the City Council and APPROVED by the Mayor this 3rd day of August, 2020.

CITY OF ARLINGTON

Barbara Tolbert, Mayor

ATTEST:

Wendy Van Der Meersche, City Clerk

APPROVED AS TO FORM:

Steve Peiffle, City Attorney