



# Minutes of the Arlington City Council Zoom Meeting

Council Chambers  
110 East Third Street  
June 1, 2020

**Councilmembers Present:** Mike Hopson, Michele Blythe, Jan Schuette, Marilyn Oertle, Jessica Stickle, Debora Nelson, and Don Vanney.

**Council Members Absent:** None.

**Staff Present:** Mayor Barb Tolbert, Paul Ellis, James Trefry, Kristin Garcia, Dave Kraski, Marty Wray, City Attorney Steve Peiffle, and Ashleigh Scott.

**Also Known to be Present:** Fifteen (15) YouTube Viewers

Mayor Barb Tolbert called the meeting to order at 7:00 p.m., and the Pledge of Allegiance and roll call followed.

## **APPROVAL OF THE AGENDA**

Mayor Pro Tem Jessica Stickle moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

## **INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS**

None.

## **PROCLAMATIONS**

None.

## **PUBLIC COMMENT**

None.

## **CONSENT AGENDA**

Mayor Pro Tem Jessica Stickle moved and Councilmember Marilyn Oertle seconded the motion to approve the Consent Agenda that was unanimously carried:

1. Minutes of the May 19 and May 26, 2020 Council meetings
2. Accounts Payable:  
EFT Payments and Claims Checks #99739 through #99818 dated May 19, 2020 through June 1, 2020 for \$819,178.76
3. Bid Award for the 2020 Airport Project
4. Bid Award for the 204<sup>th</sup>/77<sup>th</sup> Roundabout
5. Construction Management Contract with KBA for the 67<sup>th</sup> Rail/Trail Project

**PUBLIC HEARING**

None.

**NEW BUSINESS**

**Coronavirus Relief Fund Grant for Local Governments**

City Administrator Paul Ellis requested City Council approve the awarded CARES Act Grant for \$592,200. This grant is to cover eligible expenses from the COVID-19 pandemic. The funding is available under Section 601(a) of the Social Security Act (CARES ACT). The funding has been awarded based on a population formula to be used on a reimbursement basis. The funds will cover COVID-19 related expenses between March 1, 2020 and October 31, 2020. Councilmember Debora Nelson requested to have the decision with WSU be set aside for more research before making a final decision and included into this relief fund grant. City Council discussed and agreed with this request.

Mayor Pro Tem Jesica Stickles moved and Councilmember Mike Hopson seconded the motion to approve the Coronavirus Relief Fund for Local Governments in the amount of \$592,200, and approved the expenditure of funds in the proposed budget, and authorized the Mayor to sign the grant agreement. The motion passed unanimously.

**Business Rent Relief Grant Program**

City Administrator Paul Ellis requested City Council approve the Business Rent Relief Grant program. The City of Arlington is expected to receive approximately \$592,200 of CARES Act funds through the Washington State Department of Commerce. The City could use \$200,000 of the funds to support small businesses with the grant program.

The maximum award per Arlington business is \$3,500. The business must meet the criteria, including: have a physical location inside city limits, have a current city business license, and have a business sustainability plan. Scoring criteria includes: business sales tax generator, business survival outlook, how business has been affected by COVID-19 closure, if the grant will allow the business to re-open/rehire employees, which phase the business is allowed to fully open, how many years in business and the business recovery plan.

Mayor Pro Tem Jesica Stickles moved and Councilmember Debora Nelson seconded the motion to approve the Arlington Business Rent Relief Grant Program, pending funding. The motion passed unanimously.

**Contract with FCS Group for EMS Fee Study**

Fire Chief Dave Kraski reviewed the contract with FCS Group for a fee study update in 2020 to re-establish 2021 and 2022 rates.

Arlington Fire has provided EMS services to Fire Districts 19 (Silvana), 21 (Arlington Heights) and 25 (Oso) for decades. Beginning in 2019, the previous rate model was discontinued, and a cost for service model was established by the FCS Group. The current EMS contracts outline a fee study update in 2020 for the remaining two years of the contracts. The fee will be divided proportionately, based on usage, between all agencies, including Arlington.

Councilmember Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the contract with FCS Group, and authorized the Mayor to sign the contract, pending final review by the City Attorney. The motion passed unanimously.

**Contract with Marysville Regional Fire Authority for Battalion Chief Services**

Fire Chief Dave Kraski reviewed the contract with the Marysville Regional Fire Authority. The contract is for a renewal of services provided by the Marysville Regional Fire Authority for 24-hour command and control. Battalion #61 responds to Arlington to assist with larger scale incidents requiring a more complex and longer duration command presence.

The original contract was initiated a year ago as a trial, and expires on June 30, 2020. The new contract is a mirror image with the exception of a slight increase in the hourly rate and duration. The new contract will continue through 2021.

Councilmember Marilyn Oertle moved and Councilmember Michele Blythe seconded the motion to approve the renewal of the contract for Battalion Chief Services with Marysville RFA, and authorized the Mayor to sign the agreement, subject to final review by the City Attorney. The motion passed unanimously.

**Bond Ordinance to Fund New Fire Station #48**

Finance Director Kristin Garcia reviewed the Ordinance authorizing the issuance of long term general obligation bonds for the construction of a new fire station.

The bond ordinance for financing the construction of the new fire station was discussed with City Council at the May 26, 2020 workshop. Per the discussion, the ordinance has been updated to allow the bonds to be used for construction of the new fire station, a police impound facility and/or maintenance and operations facility. This will give the city flexibility on the use of the funds in the event that the fire station bid results are favorable and come in less than \$5,500,000.

Mayor Pro Tem Jesica Stickles moved and Councilmember Marilyn Oertle seconded the motion to approve the ordinance to issue long term general obligation bonds for the construction of a new fire station, police impound facility, and a maintenance and operations facility, in an amount not to exceed \$5,500,000, and authorized the Mayor to sign the ordinance. The motion passed unanimously.

**COMMENTS FROM COUNCILMEMBERS**

Mayor Pro Tem Jesica Stickles stated she was appreciative to the other Councilmembers for their quick responses to requests from members of the community.

Councilmember Marilyn Oertle discussed how positive the RFA meeting went earlier in the day and thanked the other Councilmembers for their collaboration.

**ADMINISTRATOR & STAFF REPORTS**

None.

**MAYOR'S REPORT**

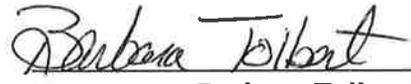
Mayor Tolbert stated that Phase 2 variance for Snohomish County has officially been submitted. It typically takes up to two days for approval or word of denial, but with recent events, could take a little longer.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 7:20 p.m.

  
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Barbara Tolbert, Mayor