



Minutes of the Arlington City Council Zoom Meeting

Council Chambers
110 East Third Street
May 4, 2020

Councilmembers Present Remotely: Mike Hopson, Michele Blythe, Jan Schuette, Marilyn Oertle, Jesica Stickles, Debora Nelson, and Don Vanney.

Council Members Absent: None.

Staff Present Remotely: Mayor Barb Tolbert, Paul Ellis, James Trefry, Kristin Garcia, Bryan Terry, Marc Hayes, Marty Wray, Lorene Robinson, Jonathan Ventura, Jim Kelly, City Attorney Steve Peiffle, and Wendy Van Der Meersche.

Also Known to be Present: Twenty YouTube viewers.

Mayor Barb Tolbert called the meeting to order at 7:00 p.m., and the Pledge of Allegiance and roll call followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Jesica Stickles moved to approve the agenda as presented. Councilmember Jan Schuette seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

None.

PROCLAMATIONS

None.

PUBLIC COMMENT

None.

CONSENT AGENDA

Mayor Pro Tem Jesica Stickles moved and Councilmember Marilyn Oertle seconded the motion to approve the Consent Agenda that was unanimously carried:

1. Minutes of the April 20 and April 27, 2020 Council meetings
2. Accounts Payable: Claims Checks #99559 through #99639 dated April 21, 2020 through May 4, 2020 for \$690,334.41.

PUBLIC HEARING

None.

NEW BUSINESS**Appointment to Civil Service Commission**

Administrative Services Director James Trefry reviewed Holly Sloan-Buchanan's application to the Civil Service Commission.

Positions on the Civil Service Commission are appointed by the Mayor, and a motion from Council is not required.

Professional Services Agreement with Dowl, LLC for Construction Management Services for 2020 Airport Improvements Project

Airport Operations Manager Marty Wray and Airport Operations Specialist Lorene Robinson requested Council approve the 2020 Airport Improvements Projects Construction Management Professional Services Agreement with Dowl Engineering and the resolution rejecting all bids received for the 2020 Airport Improvements Project.

Councilmember Michele Blythe moved and Councilmember Marilyn Oertle seconded the motion to approve the 2020 Airport Improvements Projects Construction Management Professional Services Agreement with Dowl Engineering in the amount not to exceed \$242,035.00, and authorize the Mayor to sign the agreement. The motion passed unanimously; and

Councilmember Michele Blythe moved and Councilmember Marilyn Oertle seconded the motion to approve the resolution rejecting all bids received for the 2020 Airport Improvements Project and direct staff to re-bid the project. The motion passed unanimously.

Amendment to the Contract with Murraysmith for Cascade Industrial Center Project

Public Works Director Jim Kelly reviewed Amendment #1 to the Murraysmith South Cascade Industrial Center (CIC) Utilities Professional Services Agreement (PSA) for infrastructure design and preparation of construction documents to support the 51st Ave Urban Village.

Councilmember Debora Nelson moved and Councilmember Marilyn Oertle seconded the motion to approve Amendment #1 to the Murraysmith CIC contract, and authorize the Mayor to sign the contract, pending final approval by the City Attorney.

Discussion followed regarding the form of the motion. Councilmember Debora Nelson amended the motion to include the dollar amount of \$138,611.00. Councilmember Marilyn Oertle seconded the motion. The motion passed unanimously.

Contract with Perteet, Inc. to update the 173rd Street Phase 1 Design

Public Works Director Jim Kelly reviewed the contract with Perteet, Inc. to update the design package for the 173rd St Phase 1 design.

Councilmember Jan Schuette moved and Councilmember Debora Nelson seconded the motion to approve the contract with Perteet, Inc. to update the design of the 173rd Street Phase 1 project, and authorized the Mayor to sign the contract, pending final approval by the City Attorney.

Ordinance to Extend Land Use Deadlines due to COVID-19

Community and Economic Development Director Marc Hayes reviewed the interim ordinance, which is in response to the Stay Home, Stay Healthy order from the Governor to temporarily postpone the expiration dates of development permits for an additional six months.

Mayor Pro Tem Jesica Stickles moved and Councilmember Marilyn Oertle seconded the motion I move to approve the interim ordinance in response to the COVID-19 pandemic regarding land use actions and deadlines and declaring an emergency, and authorized the Mayor to sign the ordinance. The motion passed unanimously.

Ordinance Amending Certain Sections of the Arlington Municipal Code Chapter 20.64 Relating to Floodplain Regulations and Declaring an Emergency

Community and Economic Development Director Marc Hayes reviewed the emergency ordinance allows Council to adopt the required revisions outside of the typical process of a Public Hearing, per AMC 20.96.120(b). The ordinance is however, required to be heard at a public hearing within 6 months of its adoption.

Mayor Pro Tem Jesica Stickles moved and Councilmember Marilyn Oertle seconded the motion to approve the emergency ordinance, amending sections of Arlington Municipal Code, Chapter 20.64-Floodplain Development Regulations, and authorized the Mayor to sign the ordinance, subject to final review by the City Attorney as to form. The motion passed unanimously.

Ordinances to Update Code Enforcement Processes

City Attorney Steve Peiffle reviewed an ordinance adopting AMC Chapter 11.02 and repealing AMC Chapter 11.01; and an ordinance adopting new Title 7 re: nuisances.

Mayor Pro Tem Jesica Stickles moved and Councilmember Marilyn Oertle seconded the motion to approve the ordinance adopting Title 7 of the Arlington Municipal Code regarding nuisances, and the ordinance adopting a new Chapter 11.02, and repealing Chapter 11.01 of the Arlington Municipal Code regarding enforcement procedures, and authorized the Mayor to sign the ordinances. The motion passed unanimously.

Camera System for Council Chambers

IT Director Bryan Terry reviewed a budget amendment request to purchase cameras and equipment to live stream/broadcast public meetings online and to Comcast TV21.

Mayor Pro Tem Jesica Stickles moved and Councilmember Michele Blythe seconded the motion approve the budget amendment for the purchase of cameras and equipment to live stream/broadcast public meetings, in an amount not to exceed \$20,000. The motion passed unanimously.

COMMENTS FROM COUNCILMEMBERS

Councilmember Don Vanney asked if the Mayor and local economic task force have met since the last Council meeting. The Mayor indicated that the next meeting will be Friday. Meetings are every two weeks. She has met with two different county groups, as well. Everyone seems to be moving in the right direction to keep their employees and customers safe. Now that

there is a Phased Plan, businesses now know which group they are in and when and how they will reopen. The Governor has not provided a timeline yet.

Councilmember Schuette asked if Councilmembers may meet one on one with the Mayor and Paul. The Mayor said that is possible as long as social distancing is observed.

Councilmember Mike Hopson brought forward two resolutions regarding the COVID-19 pandemic he would like to be discussed at next week's workshop. Discussion followed with Mayor Tolbert and City Administrator Paul Ellis answering questions.

Councilmember Michele Blythe asked whether Arlington has a small business grant program like the City of Marysville. The Mayor indicated that Arlington is not a large enough City to receive community block grant funding. Only Everett and Marysville qualify in Snohomish County.

ADMINISTRATOR & STAFF REPORTS

City Administrator Paul Ellis spoke of Governor Inslee's phased approach to reopen businesses. He and the Directors met remotely today to discuss how the city will insure that the services provided will be ready and will keep employees and the community safe.

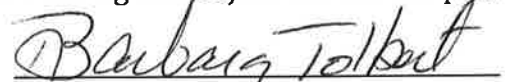
MAYOR'S REPORT

EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:44 p.m.



Barbara Tolbert, Mayor