



Minutes of the Arlington City Council Meeting

Council Chambers
110 East Third Street
January 7, 2019

Councilmembers Present: Mike Hopson, Debora Nelson, Joshua Roundy, Jessica Stickles, Sue Weiss, Jan Schuette and Marilyn Oertle.

Council Members Absent: None.

Staff Present: Mayor Barb Tolbert, Paul Ellis, Dave Kraski, Jonathan Ventura, James Trefry, Steve Peiffle, Sheri Amundson, Bryan Terry, Kristin Banfield and Erin Keator.

Also Known to be Present: Lindsay Dunn, Doug Buell.

Mayor Barb Tolbert called the meeting to order at 7:00 p.m., and the Pledge of Allegiance and roll call followed.

APPROVAL OF THE AGENDA

Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the agenda. The motion passed unanimously.

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

None.

PROCLAMATIONS

None.

PUBLIC COMMENT

Mr. Dunn relayed to the City Council that he had found a transient sleeping in his truck in the morning. With some persistence he was able to escort her to the hospital and remove her from his truck. He understands the Council is aware of the transient problem but wants to make sure they are still working on the issue.

CONSENT AGENDA

Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the Consent Agenda which was unanimously carried:

1. Minutes of the December 17, 2018 council meeting.

2. Accounts Payable: Approval of EFT Payments and Claims Checks #95660 through #95760 dated December 18, 2018 through December 30, 2018 for \$1,078,375.71 and approval of EFT Payments and Claims Checks #95761 through #95783 dated January 1, 2019 through January 7, 2019 for \$184,705.67.

PUBLIC HEARING

None.

NEW BUSINESS

City Clerk Appointment

Human Resources Director James Trefry requests Council to confirm the Mayor's appointment of Erin Keator as City Clerk, per Arlington Municipal Code 2.06.020. Mr. Trefry thanked Kristin Banfield for her taking on the position back in 2009. Discussion followed. Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to confirm the appointment of Erin Keator as City Clerk. The motion passed unanimously. Mayor Tolbert and the Councilmembers thanked Ms. Banfield for all her hard work as City Clerk over the years.

Ordinance adding Information Technology Director to the Arlington Municipal Code

Human Resources Director James Trefry is requesting to update the Arlington Municipal Code Title 2 to add the position of Information Technology (IT) Director. Mayor Pro Tem Marilyn Oertle moved and Councilmember Sue Weiss seconded the motion to approve the ordinance adding Information Technology Director to the Arlington Municipal Code, and authorize the Mayor to sign the ordinance. The motion passed unanimously.

Appointment of Bryan Terry to Information Technology Director

Human Resources Director James Trefry requested Council to confirm the Mayor's appointment of Bryan Terry as Information Technology (IT) Director, per Arlington Municipal Code. The Council expressed how important the Information Technology Director position is to the City and with how pleased they've been with the IT support they receive from IT. Mayor Pro Tem Marilyn Oertle moved and Councilmember Mike Hopson seconded the motion to confirm the appointment of Bryan Terry as Information Technology Director. The motion passed unanimously.

Reappointment of Mayor Dan Rankin to serve as Snohomish Health District Board of Health Representative for all small cities in County Council District #1

City Administrator Paul Ellis reviewed that the cities of Arlington, Darrington, Granite Falls, and Stanwood are required to designate a representative from amongst the city councils to the Snohomish Health District Board of Health on an annual basis. There are a total of 15 representatives on the Board of Health: the County Council, each representing their Council district, and two city representatives from each County Council district. One city representative must be from the largest city within each County Council district, and the other city representative must be selected from the remaining incorporated cities within that Council district. Darrington Mayor Dan Rankin has represented the smaller cities on the board and has agreed to be re-appointed. The cities within County Council District #1 are Arlington, Darrington, Granite Falls, Marysville, and Stanwood, with Marysville being the largest within the District. Mayor Pro Tem Marilyn Oertle moved, and Councilmember Debora Nelson seconded the motion to reappoint Mayor Dan Rankin to serve as Snohomish

Health District Board of Health Representative for all small cities in County Council District #1. The motion passed unanimously.

Interlocal Agreement with Snohomish County Department of Emergency Management

City Administrator Paul Ellis reviewed the Snohomish County Department of Emergency Management provides coordinated emergency management county wide. This is the 2019 update to the interlocal agreement for DEM services. The agreement will cover 2019 through 2021. The basic services provided by DEM are based on a per capita rate of \$1.27 annually. Discussion followed. Mayor Pro Tem Marilyn Oertle moved, and Councilmember Debora Nelson seconded the motion to approve the Interlocal Agreement with Snohomish County Department of Emergency Management, and authorize the Mayor to sign the agreement. The motion passed unanimously.

Interlocal Agreement with Snohomish County Health District for per capita for 2019

City Administrator Paul Ellis reviewed the purpose of this agreement is to establish and define the terms and conditions for the cooperative efforts to be undertaken by the Snohomish Health District to promote, facilitate, and undertake various health district programs and activities. This interlocal agreement covers 2019, with the City contributing \$1.00 per capita (\$19,300) to the Snohomish Health District. Discussion followed with Mr. Ellis answering questions. Mayor Pro Tem Marilyn Oertle moved, and Councilmember Debora Nelson seconded the motion to approve the Interlocal Agreement with Snohomish Health District and authorize the Mayor to sign it. The motion passed unanimously.

Resolution designating an agent for receipt of claims and repealing Resolution 801.

Human Resources Director James Trefry reviewed with the Council that he is seeking approval of Resolution 2019-001. This resolution appoints the City Clerk as the designated claims agent as required by state law, and repeals Resolution 801 that appointed Kristin Banfield specifically by name as the City's claims agent. Mayor Pro Tem Marilyn Oertle moved, and Councilmember Jesica Stickles seconded the motion to approve the resolution designating the Arlington City Clerk as the City's designated claims agent. The motion passed unanimously.

DISCUSSION ITEMS

None.

INFORMATION

None.

ADMINISTRATOR & STAFF REPORTS

None.

MAYOR'S REPORT

Mayor Tolbert thanked everyone that attended the Small Business Revolution Meet and Greet. She stated how nice it is to have so much energy within the staff and the community regarding this experience.

EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:17 p.m.



Barbara Tolbert, Mayor