



# Minutes of the Arlington City Council Meeting

Council Chambers  
110 East Third Street  
January 6, 2020

**Councilmembers Present:** Mike Hopson, Jan Schuette, Marilyn Oertle, Debora Nelson, Michele Blythe, and Jessica Stickles.

**Council Members Absent:** Joshua Roundy, excused.

**Staff Present:** Mayor Barb Tolbert, Paul Ellis, James Trefry, Kristin Banfield, Ashleigh Scott, Kristin Garcia, Jonathan Ventura, Marc Hayes, Dave Kraski, Chris Dickison, Theresa Ramey, Greg Koontz, Rick Neuman, Scott Hillis, Nich Sacha, Jason Nyblod, Phil Knepper, Justin Honsowetz, Willy Harper, Kirk Normand, Al Chamberlin, City Attorney Steve Peiffle, and Wendy Van Der Meersche.

**Also Known to be Present:** Holly Sloan Buchanan, Bob Nelson, Maxine Jenft, Dan Rankin, friends and family of Michele Blythe, Jan Bauer, Lindsay Dunn, Avery Hufford, Vikki McMurray, Doug Buell, and Kim Chrisman.

Mayor Barb Tolbert called the meeting to order at 7:00 p.m., and the Pledge of Allegiance and roll call followed.

## **APPROVAL OF THE AGENDA**

Mayor Pro Tem Marilyn Oertle moved to approve the agenda, moving Item number 1 Public Records Act (PRA) Training for Councilmembers to the end of the meeting, Item number 6. Councilmember Debora Nelson seconded the motion, which passed with a unanimous vote.

## **SWEARING IN**

City Attorney Steve Peiffle performed the swearing in for Mayor Barb Tolbert, and newly-elected Councilmember Michele Blythe, and Councilmembers Marilyn Oertle and Mike Hopson.

## **INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS**

Chief Dave Kraski introduced the following fire employees receiving service awards, with Mayor Tolbert presenting the awards to those in attendance.

- Ethan Pederson, 5 years
- Jason Brisson, 10 years
- Paul Hunsaker, 10 years
- Kirk Normand, 10 years
- Brian Price, 10 years
- Justin Honsowetz, 15 years
- Al Chamberlin, 20 years

- Chris Dickison, 20 years
- Scott Hillis, 20 years
- Phil Knepper, 20 years
- Greg Koontz, 20 years
- Jason Nyblod, 20 years

**PROCLAMATIONS**

None.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to approve the Consent Agenda that was unanimously carried:

1. Minutes of the December 16, 2019 Council meeting
2. Accounts Payable: EFT Payments and Claims Checks #98530 through #98548 dated January 1, 2020 through January 6, 2020 for \$60,118.31, and EFT Payments and Claims Checks #98549 through #98682 dated December 17, 2019 through December 30, 2019 for \$1,154,430.69.

**PUBLIC HEARING**

None.

**NEW BUSINESS**

**Professional Services Agreement with Heather Logan Consulting**

City Administrator Paul Ellis requested Council approve the professional services agreement with Heather Logan Consulting. Discussion followed with Mr. Ellis answering Council questions.

Mayor Pro Tem Marilyn Oertle moved and Councilmember Michele Blythe seconded the motion to approve the professional services agreement and scope of work with Heather Logan Consulting, and authorized the Mayor to sign the agreement. The motion passed unanimously.

**Amendment to Interlocal Agreement with Marysville for Court and Jail Services**

City Administrator Paul Ellis requested Council approval for an amendment to the Interlocal Agreement with Marysville for Court and Jail Services.

The City of Arlington currently contracts with the City of Marysville for municipal court services and jail services. The need for jail space in both Arlington and Marysville continues to grow and has become increasingly difficult. Marysville is in the process of constructing a new jail facility with greater capacity, however, this may not accommodate Arlington's growing needs.

Mayor Pro Tem Marilyn Oertle moved and Councilmember Debora Nelson seconded the motion to authorize the City Attorney to send notice to the City of Marysville of the proposed amendment to the ILA for court and jail services. The motion passed unanimously.

**Reappointment of Mayor Dan Rankin to serve as Snohomish Health District Board of Health Representative for all small cities in County Council District #1**

City Administrator Paul Ellis requested the reappointment of Darrington Mayor Dan Rankin to the Snohomish Health District Board of Health for 2020. Mayor Rankin served in the same capacity in 2019 and has represented the smaller cities within County Council District #1 with distinction.

Mayor Pro Tem Marilyn Oertle moved and Councilmember Mike Hopson seconded the motion to reappoint Mayor Dan Rankin to serve as Snohomish Health District Board of Health Representative for all small cities in County Council District #1. The motion passed unanimously.

**Washington Survey and Rating Bureau Evaluation for Fire Service**

With the use of a PowerPoint, Fire Chief Dave Kraski reviewed a summary of recent Fire Insurance Rating Review.

On a five year cycle, all 419 public fire departments in Washington State are evaluated by the Washington Survey and Rating Bureau. WSRB is a private organization funded by the insurance industry to evaluate fire departments and establish a numerical rating used to determine the underwriting costs for fire insurance of commercial, public or private property. They are the only organization authorized to submit filings to the Washington State Office of the Insurance Commissioner. In October of 2019, the City of Arlington hosted WSRB for a 5-year review and received the results in late December.

The Washington Survey and Rating Bureau classification for the Arlington Fire Department will be lowered from a protection class 5 to a protection class 4 beginning April of 2020. This will result in lower fire insurance costs throughout the community. Discussion followed with Chief Kraski answering Council questions. This agenda item was for informational purposes only. No action was required.

**Public Records Act (PRA) Training for Councilmembers**

The Open Public Meetings Act (OPMA) was conducted in 2017. That and the Public Records Act Training are required by state law every four years. Tonight, Public Records Act Training was provided. An online presentation was provided to the Mayor, City Councilmembers, and City staff in compliance with the Open Government Trainings Act, RCW 42.30.205. Supplemental handouts were provided to the Mayor and Councilmembers.

**DISCUSSION ITEMS**

None.

**INFORMATION**

None.

**ADMINISTRATOR & STAFF REPORTS**

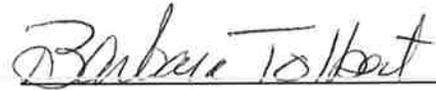
City Administrator Paul Ellis introduced Deputy City Clerk Ashleigh Scott. He then requested Chief Kraski provide a review of Darrington's EMS service, which began January 1.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 8:25 p.m.



Barbara Tolbert, Mayor