

DRAFT



## Minutes of the Arlington City Council Meeting

Council Chambers  
110 East Third St  
January 2, 2018

**Council Members Present:** Mike Hopson, Jan Schuette, Debora Nelson, Joshua Roundy, Sue Weiss, Jessica Stickles, and Marilyn Oertle.

**Council Members Absent:** None.

**City Staff Present:** Mayor Barbara Tolbert, Paul Ellis, Kristin Garcia, Jonathan Ventura, James Trefry, Kristin Banfield, and City Attorney Steve Peiffle.

**Also Known to be Present:** Doug Buell, Snohomish County Councilman Nate Nehring, District Court Judge Kristen Olbrechts, Craig Christianson, Landy Manuel, Sultan Councilman Russell Wiita, Bob Nelson, and Terry Marsh.

Mayor Tolbert called the meeting to order at 7:00 pm, and the pledge of allegiance followed.

### **APPROVAL OF THE AGENDA**

Mayor Pro Tem Debora Nelson moved and Councilmember Sue Weiss seconded the motion to approve the agenda as presented. The motion passed unanimously.

### **INTRODUCTIONS OF SPECIAL GUESTS AND PRESENTATIONS**

None.

### **SWEARING IN**

City Attorney Steve Peiffle administered the oath of office to Councilmembers Jan Schuette, Debora Nelson, Joshua Roundy, and Jessica Stickles.

### **PROCLAMATIONS**

None.

### **PUBLIC COMMENT**

None.

### **CONSENT AGENDA**

Mayor Pro Tem Debora Nelson moved and Councilmember Sue Weiss seconded the motion to approve the Consent Agenda which was unanimously carried:

1. Minutes of the December 18, 2017 Council meeting.
2. Accounts Payable: approval of EFT Payments and Claims Checks #92606 through #92675 and #92677 dated December 19, 2017 through January 2, 2018 for \$218,590.85.

**PUBLIC HEARING**

None.

**NEW BUSINESS**

**Open Public Meetings Act (OPMA) Training**

With the use of an [online video](#) and handouts, City Clerk Kristin Banfield provided the Mayor, City Council members, and city staff with open public meetings training in compliance with the Open Government Trainings Act, RCW 42.30.205.

Link: <http://www.awcnet.org/TrainingEducation/eLearning/OPMAeLearning.aspx>

**ADMINISTRATOR & STAFF REPORTS**

City Administrator Paul Ellis reminded Council that any 2017 expense reports must be submitted by Friday, January 5, 2018.

**MAYOR'S REPORT**

Mayor Barb Tolbert announced the Lakewood/Smokey Point Library Ribbon Cutting would be this Saturday, January 6, 2018 at 9:30 a.m.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 7:54 p.m.

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Barbara Tolbert, Mayor

DRAFT



## Minutes of the Arlington City Council Workshop

Council Chambers  
110 East Third Street  
January 8, 2017

**Councilmembers Present:** Mike Hopson, Marilyn Oertle, Debora Nelson, Jesica Stickles, Sue Weiss, Joshua Roundy and Jan Schuette.

**Council Members Absent:** None.

**Staff Present:** Mayor Barbara Tolbert, Paul Ellis, Marc Hayes, Jim Kelly, James Trefry, Jonathan Ventura, Dave Kraski, Sheri Amundson, Kristin Banfield, Kurt Patterson, and City Attorney Steve Peiffle.

**Also Known to be Present:** Heather Logan, Snohomish PUD Commissioner Sid Logan, Lindsay Dunn, Casey Cowan.

Mayor Tolbert called the meeting to order at 7:00 pm, and the pledge of allegiance followed.

Mayor Tolbert called for a moment of silence in honor of Pierce County Sheriff's Deputy Daniel McCartney, who was killed in the line of duty today.

### **APPROVAL OF THE AGENDA**

Mayor Pro Tem Debora Nelson moved to approve the agenda as presented. Councilmember Marilyn Oertle seconded the motion, which passed with a unanimous vote.

### **Introduction of Special Guests and Presentations**

None.

### **WORKSHOP ITEMS – NO ACTION WAS TAKEN**

#### **Acceptance of donation of an All-Terrain Vehicle (ATV) from Cascade Valley Health Foundation**

Police Chief Jonathan Ventura requested permission to accept the donation of an All-Terrain Vehicle from Cascade Valley Health Foundation to assist the Arlington Police Department in patrol of difficult to reach terrain. Chief Ventura recognized CVH Foundation for their generous donation and invited Heather Logan to say a few words. Ms. Logan recognized the donors to the CVH Foundation that made the donation possible. Discussion followed. This item will be placed on the Consent Agenda for approval at the next Council meeting.

**Resolution Authorizing Signing of an Interlocal Agreement (ILA) for cooperative purchasing with PEPPM**

Kurt Patterson, Central Purchasing Coordinator, reviewed the proposed resolution and Interlocal Agreement (ILA) for cooperative purchasing with PEPPM/Central Susquehanna Intermediate Unit Cooperative Purchasing Program out of Pennsylvania. Discussion followed. This item will be placed on the Consent Agenda for approval at the next Council meeting.

**Request to accept CERB Grant funds and authorization to spend funds - \$16,667.00 for grant match**

Community and Economic Development Director Marc Hayes reviewed the request obligate \$16,667 in matching funds for the Arlington Marysville Manufacturing Industrial Center sub-area plan grant received from CERB. The city is required to take formal action to obligate the funds by January 18, 2018. Discussion followed. This item will be placed on the regular agenda for approval at the next Council meeting.

**Ground Emergency Medical Transport (GEMT) Medicaid reimbursement application and addendum to contract with Systems Design**

Acting Fire Chief Dave Kraski reviewed the application for and addendum to our contract with Systems Design for Ground Emergency Medical Transport (GEMT) Medicare reimbursement program. The (GEMT) program allows Fire Departments to recover a portion of the costs of treating and transporting Medicaid patients. Currently, when a fire department responds and treats a Medicaid patient, the department only recovers a small portion of the actual costs of the response. GEMT is a federally funded, entitled program that has no impact to the local taxpayer or to the state. GEMT in Washington, allows fire departments to use the same programs that public hospitals and public health care clinics have been using for decades. This program will help offset lost revenue from Medicaid patients, currently supplemented by the local taxpayer, and allow fire departments to enhance their service to the citizens. Discussion followed. This item will be placed on the regular agenda for approval at the next Council meeting.

**Selection of Mayor Pro Tem**

Mayor Tolbert introduced the item and briefly reviewed the process as outlined in the Council Rules of Procedure. Discussion of the process and possible candidates followed. The item will be placed on the regular agenda for nomination and approval at the next Council meeting.

**PUBLIC COMMENT**

Casey Cowan expressed concern of unsolicited newspaper deliveries and requested Council review the matter to see if this practice could be stopped if requested by the homeowner or tenant.

Lindsay Dunn discussed the upcoming improvements to 204<sup>th</sup> St NE and requested that the public be included in the design process.

**Public Records Act Training**

With the use of an [online video](#), City Clerk Kristin Banfield provided the Mayor, City Council members, and city staff with public records act training in compliance with the Open Government Trainings Act, RCW 42.30.205.

Link: <http://www.awcnet.org/TrainingEducation/eLearning/praeLearning.aspx>

**COUNCILMEMBER REPORTS**

Councilmembers Stickles, Nelson, Roundy, Oertle, Hopson, and Schuette gave brief reports, while Councilmember Weiss had nothing further to report this evening.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

With no further business to come before the Council, the meeting was adjourned at 8:36 p.m.

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Barbara Tolbert, Mayor