



City of Arlington Council Agenda Bill

**Item:
WS #6
Attachment
F**


COUNCIL MEETING DATE:	
April 23, 2018	
SUBJECT:	
Taxiway Charlie Lighting & Signing Improvement Project Amendment	
ATTACHMENTS:	
Consultant Fee Adjustment & Amendment	
DEPARTMENT OF ORIGIN	
Airport	
EXPENDITURES REQUESTED:	\$18,000.00
BUDGET CATEGORY:	Capital Improvement
BUDGETED AMOUNT:	\$18,000.00
LEGAL REVIEW:	
DESCRIPTION:	
<p>Airport staff is requesting that council approve WH Pacific’s additional consultant fee adjustment request for construction management services and authorize the mayor to sign the amendment for the Taxiway Charlie Lighting and Signing Improvements Project in the amount of \$18,000.00. The FAA awarded the project grant later than anticipated in 2017, which resulted in pushing the project into the winter months. A decision was made early on in the project to extend the project from 60 days to 85 days in consideration of procurement of materials, shorter daylight hours, and winter weather delays. After discussion with staff and the FAA, we feel that this is a fair request. The FAA will pay 90% of WH Pacific’s request.</p>	
HISTORY:	
<p>The Taxiway Charlie Lighting Project involved installing taxiway edge lighting and lighted signs along the entire length of Taxiway Charlie on the west side of the airport. The Taxiway Charlie Project was a budgeted project in the 2017 budget. City Council approved a construction management contract with WH Pacific at their June 5th, 2017 City Council meeting in the amount of \$122,462.00.</p>	
ALTERNATIVES:	
<p>Deny Staff’s Recommendation Table Staff’s Recommendation</p>	
RECOMMENDED MOTION:	
<p>Workshop; discussion only. At the May 7, 2018 council meeting, the recommended motion will be, “I move to approve WH Pacific’s additional fee request of \$18,000.00 for construction management services and authorize the mayor to sign the amendment for the Taxiway Charlie Lighting and Signing Improvement Project.”</p>	

EXHIBIT B
ARLINGTON AIRPORT
TWY C LIGHTING AND SIGNAGE IMPROVEMENTS

Prepared by: J. Shute
Reviewed:

TASK NO	PROJECT/TASK	PROJ. CONST. MGR		AVIATION ENGINEER		RESIDENT OBSERVER		CADD Assistant		TOTAL HRS	PROJECT BUDGET
		#	\$	#	\$	#	\$	#	\$		
Services During Construction											
1.4	Construction Administration	6	14	4	4					28	\$4,158
1.5	Resident Services (13-Days at 8 hrs/day)	2	2	104						108	\$12,854
										0	\$0
										0	\$0
										0	\$0
										0	\$0
Task 5 Total Budget:		8	16	108	0	0	0	4	0	136	\$17,012

EXPENSES:

Travel:	Mileage	Cost Per Unit	# Units	Ground Trips	Days	R.T. Miles	Markup	
		\$0.545		13		77	1	\$ 545.55
Misc. expenses:	Printing (3 sets at .10 ea)	\$0.00	0					\$ 208.00
	Per Diem	\$16.00	13					\$0.00
	Lodging	\$93.00	0					\$208.00
Sub-Consultants:								\$ 0.00

Summary:	
Subtotal - Labor	\$ 17,012.00
Subtotal - Reimbursables	\$ 753.55
Subtotal - Subconsultants	\$ -
Total -	\$ 17,765.55

BUDGET ADJUSTMENT \$ 18,000.00

Exhibit A
Scope of Services for Construction Administration
Arlington Municipal Airport
2017 Taxiway C Lighting and Signing Improvements Project
Amendment #1

Project No. #P02.405.3

Scope:

Amendment 1 is for extended construction administration services beyond the original budgeted time period as a result of an extended construction period.

Contract:

Item	Description	Amount
1	Original Contract amount	\$122,462
2	Amendment #1	\$18,000
3	Revised Contract Total	\$140,462

CITY:

CITY OF ARLINGTON

Barbara Tolbert, Mayor

SERVICE PROVIDER:

WHPacific Inc.



Dave Nafie, Airports Director

Attest:

Kristin Banfield, City Clerk

March 19, 2018

Marty Wray
Airport Operations Manager
City of Arlington
18204 59th Ave NE.
Arlington, WA 98223

**2018 Taxiway C Lighting and Signage Improvements
Arlington Airport
AIP # 3-53-0002-026-2018
Consultant Fee Adjustment**

Dear Marty:

In review of the efforts needed to complete the construction administration for the Taxiway C Lighting and Signing Improvements project, we are requesting an adjustment to the Construction Management budget. While we have worked with the City to be efficient in the administration of the contract, the contributing factor is that the construction time for the contractor was increased from 60 calendar days to 85 calendar days which required additional construction management services for this extended period. An adjustment to our contract was not conducted at the same time.

The original contract fee was based on 50-days of resident observation in the 60-day construction contract. The resident time is projected to be 63 days, including a day for hydro-seed work, within a total contract time of 76 days.

In cooperation with the City we have effectively managed a successful project and limited our fees. However, to the cover the extended construction time we are requesting an increase in contract budget of \$18,000 as outlined in the attached fee estimate worksheet. Billing will remain per the contract as time and materials.

Please contact me if you have questions.

Sincerely,

WH PACIFIC, INC.



John W. Shute, P.E.
Project Manager

Cc: Karen Miles, FAA