




# City of Arlington Council Agenda Bill

Item:  
WS #2  
Attachment  
B

<b>COUNCIL MEETING DATE:</b>	
April 9, 2018	
<b>SUBJECT:</b>	
Boards and Commissions appointments and reappointments	
<b>ATTACHMENTS:</b>	
Memo from Finance Director, redacted applications of Allen Ice, Leilani Lucrisia, Kay Duskin, Rachel Ralson, and Matthew Rosenthal	
<b>DEPARTMENT OF ORIGIN</b>	
Administration – Kristin Banfield; 360-403-3444	
<b>EXPENDITURES REQUESTED:</b>	0
<b>BUDGET CATEGORY:</b>	N/A
<b>BUDGETED AMOUNT:</b>	N/A
<b>LEGAL REVIEW:</b>	
<b>DESCRIPTION:</b>	
<p>The Cemetery Board is recommending Allen Ice and Leilani Lucrisia for reappointment. The Civil Service Commission is recommending Kay Duskin for reappointment. The lodging tax advisory committee is recommending Rachel Ralson and Matthew Rosenthal for appointment.</p>	
<b>HISTORY:</b>	
<b>ALTERNATIVES:</b>	
Reject recommendations.	
<b>RECOMMENDED MOTION:</b>	
Workshop; discussion only. At the April 16, 2018 council meeting, the recommended motion will be, "I move to reappoint Allen Ice and Leilani Lucrisia to the Cemetery Board, reappoint Kay Duskin to the Civil Service Commission, and appoint Rachel Ralson and Matthew Rosenthal to the Lodging Tax Advisory Committee."	



# MEMO

## City of Arlington

### Finance Department

To: Mayor Barb Tolbert  
From: Kristin Garcia, Finance Director  
CC: Paul Ellis, City Administrator  
Date: April 3, 2018  
Subject: Lodging Tax Advisory Committee Appointments

---

The lodging tax committee has two vacant positions, both of which need to be filled by representatives from the hotel industry. The city received 4 applications.

One applicant, Richard Senff, is not eligible to serve on the committee this year as he represents the Downtown Arlington Business Association and not a hotel. Mr. Senff would be eligible to serve next year when the other two committee positions become vacant. His application will remain on file.

The other 3 applicants were; Rachel Ralson from Best Western, Thomas So from Wyndham Garden and Matthew Rosenthal from Best Western.

The lodging tax committee interviewed the 3 candidates and are recommending Rachel Ralson and Matthew Rosenthal for appointment.

The criteria the committee used for the basis of their decision was;

- Interest in serving on the committee
- Ability to meet the time commitment
- Knowledge of lodging tax and what can be funded
- Familiarity or understanding of council goals related to lodging tax
- Overall vision

The Municipal Research Services Center was consulted regarding the legality of having more than one representative from the same hotel. While not ideal, it is legal to do in order to meet the requirement of having an equal number of representatives from those that are eligible to receive lodging tax and those required to collect the tax. The committee did discuss all aspects of having two representatives from the same hotel but felt it was most important to have the most qualified candidates and those who could meet the time commitment.



## APPLICATION FOR BOARDS & COMMISSIONS

NAME Allen E. Ice

ADDRESS [REDACTED]

PHONE (home) [REDACTED] PHONE (work) [REDACTED]

E-MAIL ADDRESS [REDACTED]

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS & COMMISSIONS: (Check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Airport Commission                     | <input checked="" type="checkbox"/> Cemetery Board  |
| <input type="checkbox"/> Civil Service Commission               | <input type="checkbox"/> Library Board              |
| <input type="checkbox"/> Parks, Arts, and Recreation Commission | <input type="checkbox"/> Planning Commission        |
| <input type="checkbox"/> Lodging Tax Advisory Committee         | <input type="checkbox"/> Citizens Salary Commission |

**BACKGROUND / EXPERIENCE / INTEREST** (Attach separate sheet for additional information)

In funeral profession for 40 years. I have been GM over Floral Hills Cemetery in Lynnwood, WA . Cyrpess Lawn Memorial Park in Everett, and Evergreen Cemetery in Everett. I was President of the Arlington Cemetery Association for 6 years.

Allen E. Ice  
Name of Applicant

1/29/2018  
Date



# APPLICATION FOR BOARDS & COMMISSIONS

NAME Leilani Lucrisia

ADDRESS [REDACTED]

PHONE (home) [REDACTED] PHONE (work) \_\_\_\_\_

E-MAIL ADDRESS [REDACTED]

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS & COMMISSIONS: (Check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Airport Commission                     | <input checked="" type="checkbox"/> Cemetery Board  |
| <input type="checkbox"/> Civil Service Commission               | <input type="checkbox"/> Library Board              |
| <input type="checkbox"/> Parks, Arts, and Recreation Commission | <input type="checkbox"/> Planning Commission        |
| <input type="checkbox"/> Lodging Tax Advisory Committee         | <input type="checkbox"/> Citizens Salary Commission |

**BACKGROUND/EXPERIENCE/INTEREST** (Attach separate sheet for additional information)  
I am currently a member of the Cemetery Board and wish to continue.

Leilani Lucrisia  
Name of Applicant

February 9, 2018  
Date



# APPLICATION FOR BOARDS & COMMISSIONS

NAME Kay Duskin

ADDRESS [REDACTED]

PHONE (home) [REDACTED] PHONE (work) [REDACTED]

E-MAIL ADDRESS [REDACTED]

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS & COMMISSIONS: (Check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Airport Commission                     | <input type="checkbox"/> Cemetery Board             |
| <input checked="" type="checkbox"/> Civil Service Commission    | <input type="checkbox"/> Library Board              |
| <input type="checkbox"/> Parks, Arts, and Recreation Commission | <input type="checkbox"/> Planning Commission        |
| <input type="checkbox"/> Lodging Tax Advisory Committee         | <input type="checkbox"/> Citizens Salary Commission |

**BACKGROUND/EXPERIENCE/INTEREST** (Attach separate sheet for additional information)

I have served 4 years on the commission and would like to be considered for another term. While I have a deep commitment to community service, being on the Civil Service Commission allows me to fill a role in the City's structure without impacting my duties and responsibilities with the Arlington School District.

It has been a pleasure to get to work with Chief Ventura, ex-chief Stedman and current acting chief Dave Kraski. I think I add balance to the commission as a community representative with no vested interest in either department except what is best for the citizens of Arlington.

*Kay E. Duskin*  
Name of Applicant

1-26-18  
Date



# APPLICATION FOR BOARDS & COMMISSIONS

NAME Rachel Ralson

ADDRESS [REDACTED]

PHONE (home) [REDACTED] PHONE (work) \_\_\_\_\_

E-MAIL ADDRESS [REDACTED]

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS & COMMISSIONS: (Check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Airport Commission                        | <input type="checkbox"/> Cemetery Board             |
| <input type="checkbox"/> Civil Service Commission                  | <input type="checkbox"/> Library Board              |
| <input type="checkbox"/> Parks, Arts, and Recreation Commission    | <input type="checkbox"/> Planning Commission        |
| <input checked="" type="checkbox"/> Lodging Tax Advisory Committee | <input type="checkbox"/> Citizens Salary Commission |

BACKGROUND/EXPERIENCE/INTEREST (Attach separate sheet for additional information)

On file from previous application

Rachel Ralson  
Name of Applicant

3-9-18  
Date

March 22, 2018

Dear Arlington Lodging Tax Committee Board,

My name is Rachel Ralson, I am the Regional Director of Sales for Hotel Services Group, a hotel management company based in Mount Vernon. I personally represent the City of Arlington's Best Western Plus, Marysville Holiday Inn Express & Suites and Pilchuck Event Center.

My Hospitality Career began in 2007, I started at the Everett Holiday Inn Express & Suites as a Front Desk Agent. I quickly learned that I enjoyed the Lodging Industry very much and wanted to learn everything I could from sales to operations and management of the business. I worked my way up the ladder fulfilling positions as Front Office Manager, Sales Manager, to Director of Sales & Marketing, coordinating sales at multiple locations and creating lasting relationships with community leaders and businesses.

I would be pleased to re-join the 2018 Arlington Lodging Tax Advisory Committee and am confident that with my 11 years of lodging experience and market intelligence, I would be a wealth of knowledge and support for the 2018 Lodging Tax Advisory Committee.

Thank you for your time and consideration

Sincerely,

Rachel Ralson



# APPLICATION FOR BOARDS & COMMISSIONS

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE (home) \_\_\_\_\_ PHONE (work) \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS & COMMISSIONS: (Check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Airport Commission                     | <input type="checkbox"/> Cemetery Board             |
| <input type="checkbox"/> Civil Service Commission               | <input type="checkbox"/> Library Board              |
| <input type="checkbox"/> Parks, Arts, and Recreation Commission | <input type="checkbox"/> Planning Commission        |
| <input type="checkbox"/> Lodging Tax Advisory Committee         | <input type="checkbox"/> Citizens Salary Commission |

BACKGROUND/EXPERIENCE/INTEREST (Attach separate sheet for additional information)

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Date