



**CITY OF ARLINGTON
CIVIL SERVICE COMMISSION
MEETING MINUTES**

**Wednesday, January 15, 2020
Butner Board Room
110 E. 3rd St.**

Commissioners Present: Kay Duskin, and Thad Hovis.

Staff present: Police Chief Ventura, Fire Chief Dave Kraski and Chief Examiner/Secretary James Trefry.

Commissioner Duskin called the meeting to order at 9:02 A.M.

Approval of the Agenda

Commissioner Hovis moved to approve the agenda. Commissioner Duskin seconded the motion, which was carried.

Visitors

None

Consent Agenda

Commissioner Hovis moved to approve the Consent Agenda consisting of the minutes of the December 4, 2019 regular meeting. Commissioner Duskin seconded the motion, which was carried.

NEW BUSINESS

Fire Department Report

Chief Kraski discussed amended Fire Captain Promotional List and Chief Examiner/Secretary requested certification of the amended list.

Commissioner Hovis moved to certify the amended Fire Captain Promotional List. Commissioner Duskin seconded the motion, which was carried.

Police Department Report

Chief Ventura and Chief Examiner/Secretary Trefry reviewed the requested Entry Level Police Officer Eligibility List Removals.

Chief Examiner/Secretary Trefry requested the approval of the Entry Level Police Officer Eligibility List Removals and certification of the Entry Level Police Officer Eligibility List.

Commissioner Hovis moved to approve the Entry Level Police Officer Eligibility List Removals. Commissioner Duskin seconded the motion, which was carried.

Commissioner Hovis moved to certify the Entry Level Police Officer Eligibility List. Commissioner Duskin seconded the motion, which was carried.

Commissioner Hovis moved to approve the Lateral Police Officer Eligibility List Removals. Commissioner Duskin seconded the motion, which was carried.

Commissioner Hovis moved to certify the Lateral Police Officer Eligibility List. Commissioner Duskin seconded the motion, which was carried.

Regular Meeting Schedule Adopted for 2020

The remaining 2020 Regular Meeting Schedule was adopted by consensus consisting of:

- a. Wednesday, February 5, 2020 at 9:00 AM (1st Wednesday)
- b. Wednesday, March 11, 2020 at 9:00 AM (2nd Wednesday)
- c. Wednesday, April 15, 2020 at 9:00 AM (3rd Wednesday)
- d. Wednesday, May 20, 2020 at 9:00 AM (3rd Wednesday)
- e. Wednesday, June 3, 2020 at 9:00 AM (1st Wednesday)
- f. Wednesday, July 15, 2020 at 9:00 AM (3rd Wednesday)
- g. Wednesday, August 5, 2020 at 9:00 AM (1st Wednesday)
- h. Wednesday, September 2, 2020 at 9:00 AM (1st Wednesday)
- i. Wednesday, October 7, 2020 at 9:00 AM (1st Wednesday)
- j. Wednesday, November 4, 2020 at 9:00 AM (1st Wednesday)
- k. Wednesday, December 2, 2020 at 9:00 AM (1st Wednesday)

Discussion of Recruitment Process for New Commission Member

Chief Examiner/Secretary Trefry reported that no applications had been received, but hoped that candidates could be interviewed after the next regular meeting if applications were received between this meeting and then. The position is being advertised on City social media channels.

Continued Business

None.

Adjourn

There being no other business to be conducted, the meeting was adjourned at 9:36 A.M.

Next meeting is Wednesday, February 5, 2020.

Kay Duskin
Civil Service Commission Chair

James Trefry
Chief Examiner/Secretary