

DRAFT



Minutes of the Arlington City Council Meeting

Council Chambers
110 East Third
November 21, 2016

City Council Members Present by Roll Call: Mike Hopson, Jan Schuette, Debora Nelson, Chris Raezer, Sue Weiss, Jesica Stickles, and Marilyn Oertle

Council Members Absent: None

City Staff Present: Mayor Barbara Tolbert, Paul Ellis, Kristin Banfield, Sheri Amundson, Jonathan Ventura, Marc Hayes, Jim Kelly, Kristin Garcia, Deana Dean, and Steve Peiffle – City Attorney.

Also Known to be Present: Jackson Dean and Doug Buell

Mayor Barbara Tolbert called the meeting to order at 7:00 p.m. The pledge of allegiance followed and was led by Boy Scout Jackson Dean from Troop 92.

APPROVAL OF THE AGENDA

Councilmember Nelson moved to approve the Agenda. Councilmember Raezer seconded the motion which passed with a unanimous vote.

INTRODUCTIONS OF SPECIAL GUESTS AND PRESENTATIONS

PROCLAMATIONS

PUBLIC COMMENT

CONSENT AGENDA

Councilmember Nelson moved and Councilmember Raezer seconded the motion to approve the Consent Agenda which was unanimously carried to approve the following Consent Agenda items:

1. Minutes of the October 1, 2016 City Council Retreat and November 7 and November 14, 2016 Council Meetings
2. Accounts Payable:
Approval of EFT Payments and Claims Check #89335 through #89463 dated November 8, 2016 through November 21, 2016 for \$1,013,552.68.
3. Update Right of Way Acquisition Procedures

PUBLIC HEARING

Public Works Director Jim Kelly discussed issue of utility equipment surplus. No members of the public wishing to make comment, this hearing is closed. This matter is moved forward for action at the December 5, 2016 Council meeting and should be placed on the Consent Agenda.

NEW BUSINESS**Adopt 2017-2018 Budget Ordinance**

Finance Director Kristin Garcia thanked Council, Directors, and staff for their cooperation and assistance in preparing the 2017 budget. Council comments followed.

Councilmember Nelson moved and Councilmember Raezer seconded the motion to approve the ordinance adopting the City of Arlington Biennial Budget for 2017 and 2018, and authorize the Mayor to sign the ordinance. The motion was approved by a unanimous vote.

Adopt Resolutions to Set the Regular Property Tax Levy for 2017

Kristin Garcia reviewed the proposed resolutions for property tax levy for 2017.

Councilmember Nelson moved and Councilmember Raezer seconded the motion to approve the resolution to increase the 2017 Regular Property Tax Levy, and authorize the Mayor to sign the resolution. The motion was approved by a unanimous vote.

Councilmember Nelson moved and Councilmember Raezer seconded the motion to approve the resolution authorizing an increase in Tax Levy Capacity pursuant to RCW 84.55.120, and an Increase in Limit Factor for Maximum Levy Capacity pursuant to RCW 84.55.0101, and authorize the Mayor to sign the resolution. The motion was approved by a unanimous vote.

Adopt Resolutions to Set the EMS Tax Levy for 2017

Kristin Garcia reviewed the proposed resolutions for the EMS tax levy for 2017. City Attorney Steve Peiffle noted a typographical error regarding RCW 84.35.0101 to this motion as well as the previous motion.

Councilmember Nelson moved and Councilmember Stickles seconded the motion to approve the resolution to increase the 2017 EMS Tax Levy, and authorize the Mayor to sign the resolution. The motion was approved by a unanimous vote.

Councilmember Nelson moved and Councilmember Stickles seconded the motion to approve the resolution authorizing an Increase in Tax Levy Capacity Pursuant to RCW 84.55.120, and an Increase in Limit Factor for Maximum Levy Capacity Pursuant to RCW 84.55.0101, and authorize the Mayor to sign the resolution. The motion was approved by a unanimous vote.

Adopt Resolution to Reject All Bids for Haller Park Restroom Facility

Permit Center Manager Marc Hayes requested Council reject all bids for the Haller Park restroom facility project.

Councilmember Raezer moved and Councilmember Schuette seconded the motion to approve the resolution to reject all bids for the Haller Park Restroom/Activity Shelter Project, and allow a Notice of Rejection of Bid to be sent to all companies that submitted bids for the project. The motion was approved by a unanimous vote.

Request for Authorization to Purchase CXT Building for Haller Park

Marc Hayes requested Council authorize the purchase of a CXT building for Haller Park. Council questions followed.

Councilmember Stickles moved and Councilmember Oertle seconded the motion to approve the purchase of the "Denali" style precast concrete building from CXT Concrete Buildings for the Haller Park restroom/concession facility. The motion was approved by a unanimous vote.

ADMINISTRATOR & STAFF REPORTS

City Administrator Paul Ellis commented on tonight's milestones – adoption of the City's first 2 year budget and the Haller Park restroom project. Paul noted that the City received word that we did not secure grant funding for the 173rd project and the City will be attempting to come up with a better funding source.

COUNCIL MEMBER REPORTS

Councilmembers Stickles, Nelson, Schuette, and Hopson gave brief reports while Councilmembers Oertle, Weiss, and Raezer had nothing to report at this time.

MAYOR'S REPORT

Mayor Barbara Tolbert reminded Council of the RFA Committee meeting schedule with every other meeting taking place in Arlington except for Thanksgiving. The MIC discussion at PSRC continues to move along in the process and is slated to go in front of the PSRC Executive Committee in January although that may be extended. Airport Open House is on December 9, 2016 and the Employee Breakfast is on December 7, 2016.

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:25 p.m.

Barbara Tolbert, Mayor

DRAFT



Minutes of the Arlington City Council Workshop

Council Chambers
110 East Third Street
November 28, 2016

Councilmembers Present: Mike Hopson, Jan Schuette, Debora Nelson, Chris Raezer, Jesica Stickles, Sue Weiss and Marilyn Oertle.

Staff Present: Mayor Barbara Tolbert, Paul Ellis, Heather Logan, Sheri Amundson, Kristin Banfield, Jim Kelly, Chris Young, Amy Rusko, Jonathan Ventura, Kris Wallace, Marc Hayes, and City Attorney Steve Peiffle.

Council Members Absent:

Also Known to be Present: Stacey Gunnerson, Ruth Caesar, Kevin Duncan, Mike Britt, Cristy Brubaker, Doug Buell, and Sarah Arney.

Mayor Barbara Tolbert called the meeting to order at 7:00 p.m. and the pledge of allegiance followed.

Councilmember Nelson moved to approve the agenda. Councilmember Raezer seconded the motion, which passed with a unanimous vote.

WORKSHOP ITEMS ~ NO ACTION WAS TAKEN

Ordinance Amending Horizontal Mixed Use Overlay and Zoning Map – AMC 20.36

Community and Economic Development Director Chris Young and Permit Center Manager Marc Hayes reviewed the proposed ordinance amending AMC 20.36 to establish a horizontal mixed use overlay district and adopting a new zoning map. Discussion followed.

Ordinance Adding New Plan for Commute Trip Reduction

Community Transit Transportation Demand Management and Outreach Specialist Stacey Gunnerson and Associate Planner Amy Rusko discussed the proposed ordinance that will replace AMC Chapter 10.80, Transportation Demand Management, with a new Chapter 10.80, Commute Trip Reduction, and adopting the new Commute Trip Reduction Plan for 2017-19. Discussion followed.

WSDOT Local Agency Guidelines / Prospectus for 67th Ave NE

Public Works Director Jim Kelly discussed the local agency agreement and project prospectus to allow WSDOT Local Programs to oversee the work to be performed on 67th Ave NE in 2017. Discussion followed. Council requested the item be placed on Consent Agenda for the December 5, 2016 meeting.

At 7:29 p.m., Mayor Tolbert excused herself from the next agenda item and left her seat. Mayor Pro Tem Debora Nelson called the next item of business.

Lodging Tax Distributions for 2017

Assistant Finance Director Sheri Amundson and Lodging Tax Advisory Committee (LTAC) member Ruth Caesar presented the recommendations for Lodging Tax Distributions for 2017 by the LTAC. Discussion followed.

At 7:43 p.m., Mayor Tolbert rejoined the meeting and resumed her position as chair.

October Financial Report

Assistant Finance Director Sheri Amundson reviewed the October Financial Report with the City Council. Discussion followed.

Miscellaneous Council Items

None.

Public Comment

Kevin Duncan, Arlington Flight Services, reported vandalism at Arlington Municipal Airport had occurred for the third time in three weeks. He requested the installation of additional cameras at Arlington Municipal Airport to assist the police in monitoring activity at the airport. Mayor Tolbert and City Administrator Paul Ellis deferred the item to Police Chief Jonathan Ventura and Airport Director Dave Ryan for review and response.

Mike Britt, Downtown Arlington Business Association President, commented on the Lodging Tax Advisory Committee's recommendations for the 2017 lodging tax grant distributions.

Sarah Arney, Arlington Arts Council President, commented on the Lodging Tax Advisory Committee's recommendations for the 2017 lodging tax grant distributions, requesting the LTAC place more emphasis on economic development impact and less on "heads in beds".

Adjournment

The meeting was adjourned at 8:06 p.m.

Barbara Tolbert, Mayor